SELF STUDY REPORT

FOR

3rd CYCLE OF ACCREDITATION

GOVINDRAM SEKSARIA COLLEGE OF COMMERCE

JAMNALAL BAJAJ MARG, CIVIL LINES, WARDHA
442001
www.gsw.shikshamandal.org

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Govindram Seksaria College of Commerce, the first institute in the country to use the national language Hindi as the medium of instruction in the Faculty of Commerce, was established in 1940 with the VISION "Udyoginam Purushsinham Urpeti Laxmi" ("Industrious and lion-heated men generate wealth"). It strives to focus on the noble principles of truth, non-violence and service to humanity. It is destined to be a place where nationalism and patriotism, social service are preached and practiced on the lines of Gandhiji and Vinobaji. It has acquired the status of Hindi linguistic minority institution. It is a B Graded with 2.83 Score awarded by NAAC. G.S College of Commerce, Wardha facilitate with a holistic environment conducive to learning and to inculcate the moral values to strengthen spirituality. The 6.6 acre pleasing campus is a single faculty, grant-in aid, co-educational college affiliated to RTM University,Nagpur. The span of 79 years has passed over, but still the aims and objectives are retained by G.S College of Commerce, Wardha. The college has faculty strength of 24 out of which 13 are Doctorates, 07 are NET Qualified, 03 are SET Qualified. The college contains 09 Ph.D. supervisors recognized by RTM Nagpur University, Nagpur. The college conducts courses like B.Com. B.Com. (Computer Application), M.Com. M.B.A. and Ph.D. Courses (Commerce and Management Faculty) under the affiliation to RTM Nagpur University, Nagpur. Apart from that the college organizes career oriented courses like Business English Certification (BEC), TALLY, CA-CPT, CS (Foundation), IIT-Mumbai Spoken English, etc. for its students. Till date our college faculty members have conducted 02 Major Research Projects of UGC and ICSSR, and 06 Minor Research Projects. Many students passed out from our college are placed at prestigious positions in the society such as businessmen,CA, C.S, administrators, academicians and counselors. Many distinguished visitors Gandhiji, Sardar Vallabhbhai Patel, Lalbahadur Shastri, Sarvepalli Radhakrishnan, renowned scientist Dr. Raghunath Mashelkar and many more have visited the college till date. At last G.S College of Commerce, Wardha is well on its way of going from strength to strength and we hope to make the journey an eventful one.

Vision

The Vision Statement of G.S.College of Commerce, Wardha is "Udyogiham Purushsinham Urpeti Laxmi". (Industrious and lion- hearted men generate wealth). This means that Hardworking and Caliber Human Beings Generate Wealth. The Vision of the College clearly indicates that the creation of Caliber Human Beings is the Dream of the College. The meaning of Caliber incidentally indicates the same "the quality of someone's character or the level of their ability". Character and Abilities if imbibed together among the Human Beings the Wealth Generation is possible. The Vision is the Drive of the college which is an innate nature of our Parent Organization, Shiksha Mandal, Wardha.

Shiksha Mandal was established in 1914 and its existence is underlined by the Gandhian philosophy. Shiksha Mandal, Wardha, the pioneer educational institution was established in 1914 by Late Shri. Jamanalal Bajaj, Shri Shrikrishnadas Jajoo and others. It is important in the educational space because it is being run as an institution committed to provide quality education at low cost, a sorely need. Education for Shiksha Mandal is an exercise in nation building and not a business. It wants its institutions to inculcate values of nationalism, integrity and social empathy in its students. Thus the basic thrust is to seek and deliver improvement continually.Shiksha Mandal has been rendering services to students and society like a missionary. **It has established a culture of service to humanity as is reflected in its motto "Aadanahin Visargaya"**

(Whatever is gained must be distributed).

We strive to focus on the 3 H's (Head, Heart and Hand) along with the noble principles of truth, non-violence and service to humanity through our educational institutions scattered at Nagpur, Wardha, and Jabalpur with the prime objective of providing quality education to all at minimal cost.

Mission

The Mission of the College has been depicting the nature in which it functions. It is as below:

1. **To improve the quality of academic inputsconstantly.**
2. **To promote knowledge and value based education.**
3. **To train the students for self employment.**
4. **To provide quality education to masses with updated infrastructural facilities and services at relatively reasonable cost.**
5. **To develop the spirit of patriotism, discipline and a sense of social responsibility by following the principles and ideologies of Mahatma Gandhi and Acharya Vinoba Bhave.**

The management and staff members strive constantly to introduce various programmes which would lead to the accomplishment of our desired goals. Further, the management, well-wishers, alumni, and experienced retired professors enlighten both our teaching and non-teaching staff for the achievement of Shiksha Mandal's Vision and Mission through their frequent participation in the college meetings / gatherings. Our authorities frequently interact with students to imbibe in their minds the noble Gandhian principles. Sewagram and Pawnar, the famous seats of Gandhiji and Acharya Vinoba Bhave, are within the radius of 5 Kms. only and we regularly organize excursions to these sacred places to apprise our students with the ideologies of these great souls.

The management and the college have on their statutory bodies the members from corporate houses and industries like Bajaj Auto Ltd., Bajaj Electricals etc. We therefore have inherent institutional linkages with industry leading to more campus recruitment opportunities for our students. The college has made continuous efforts to introduce innovations in teaching-learning methodology. In fact, it has shifted the focus from teacher-centric pedagogy to learner-centric approach by introducing case studies, project-work, industrial training, field visits, internship etc. We have also set up a Commerce Lab, Computer Labs, and English Lab. where our students are given first hand exposure to commerce related activities like filing of income tax returns and investment in share market. We have also set up a Career Counseling Centre to guide students on possible career choices.We maintain our continuous focus on the fitness of the students also for which the college runs a Gymnasium besides the N.C.C. and N.S.S. Wings also.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- Optimum state-of-the-art infrastructure with 6.6 acres of lush green land.
- Proactive and visionary management.
- Excellent student support facilities with Earn and Learn Scheme (By College), Student Aid Fund, Hostels facilities for girls and boys, NSS, NCC, and adequate sports facilities.
- 3 UG and 2 PG Programs, with Choice Based Credit System for all PG programs.

- N-List, CCTV Cameras,WI-Fi Campus facility with 100 Mbps internet leasedline.
- Fully Functional student placement and training center.
- Functional Alumni Association with the financial contribution in terms of awards to students.
- 50 linkages and 11 MoUs for student training, placement, research etc.
- Excellent ICT facilities for the teaching-learning process.
- Eco-friendly campus with green practices such as Power Generator, Compost Plant Unit, Waste Disposal System and Rainwater Harvesting unit.
- College conducted Green Audit, Energy Audit, Gender Audit, Academic andAdministrative Audit and Fire Audit.
- Greater number of girls students than boys.
- 44 students have ranked in the Merit list of the RTM Nagpur University, Nagpur.

Institutional Weakness

- Socially and financially deprived background of the students
- Majority of students are from rural background
- No major industrial development resulted into less job opportunities.

Institutional Opportunity

- Seeing in the future to become an autonomous institution and better manage the curriculum, admission and evaluation processes independently
- To be the part of Cluster University as planned by Shiksha Mandal, Wardha
- To obtain corporate CSR funds for research and college development
- With the recent changes in higher education in the globalized world the college endeavors to further increase in its national and international research, internship, faculty and the student exchange linkages.
- To build global competencies in rural students to face the world challenges.
- To strive hard for achieving excellent performance in sports, co-curricular and extra-curricular activities.

Institutional Challenge

- To motivate the faculty towards sustainable, purposeful and socio- oriented research by getting research grants and claiming patents
- The students from the weaker socio-economic and rural background.
- Lack of Government support for self-financed programs.
- To achieve excellence by involving masses from socially weaker sections.
- Strengthening and making the student competent for entrepreneurship development.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

- The college is permanently affiliated to Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur

follows the curricula prescribed by the University.

- The college is offering 06 academic and research programmes including 03 UG, 02 PG, and 01Ph.D. Research programs.
- All 02 PG programmes and 03 UG programs follow the CBCS/elective curriculum.
- The college has introduced 01 new programs in UG level B.Com (Non Grant).
- Introduction of Short Term/Value added/Skill Based/ UGC Career Oriented Courses to meet graduate attributes and learning outcomes.
- Preparation of academic calendar, departmental meetings, allotment of workload, preparation of time table, teacher's diary, daily lesson notes, use of ICT tools, field projects, on-the-job training, use of various academic softwares, feedback mechanism are some of the tools implemented by the college for effective curriculum delivery.
- Faculty representation BOS Membership and in curriculum development committees and other committees of the University and in various autonomous and other colleges.
- Students have undertaken field projects/internship/on-the-job training in the current academicyear.
- Effective integration of cross-cutting issues relevant to Gender, Environment, Human Values, and Professional Ethics into the curriculum.
- IQAC conducts seminars/workshops/symposium, guest lectures, faculty orientation programs etc. for curriculum enrichment and enhancement.
- Activities/programs such as '**No Vehicle Day'**, plastic-free campus, gender sensitivity programs, through NSS and NCC units.
- The structural feedback is collected from all the stakeholders on the curriculum it is thenanalyzed and discussed in the departmental meeting for further necessary action.

Teaching-learning and Evaluation

- College is rural oriented one and students come from the neighboring villages. We have more girl students than Boys.
- Students are provided with N-List membership, NPTEL online courses, e-resources, research journals and are encouraged to participate in Avishkar research competition, Remedial coaching offers special attention to slowlearners.
- Various student-centric learning methods and tools such as field projects, on-the-job training, survey method, role-playing various academic software, ICT enabled classrooms etc. for enhancing teaching learning processes.
- Well-functioning Parent Teacher Association (PTA) and counseling cell.
- Necessary facilities are available for differently abled students (Divyangjan).
- College sets the learning outcomes for all programmes and communicated to the teachers and students and uploaded on the college website. Learning outcomes are assessed periodically.
- Encouragement to the teachers to acquire higher qualifications. As an outcome of this the number ofteachers with Ph. D during the last five years has significantly increased.
- The college strictly adheres to the academic calendar for conducting the Continuous Internal Evaluation(CIE) by conducting regular class tests, seminars, home assignments etc.
- NET/SET/GATE examination and university merit ranking. The college has a transparent, time-bound and efficient mechanism to deal with examination related grievances.
- Learning outcomes are reflected in a high pass percentage of the students.
- IQAC reviews the academic performance of each department.

Research, Innovations and Extension

- 07 research projects funded by various funding agencies like UGC & ICSSR including self-funded minor research projects have been completed/ ongoing.
- 09 teachers are recognized as research guides by the RTM Nagpur University, Nagpur and 22 scholars have completed Ph.D. under their guidance. The faculty have published 71 research papers in UGC notified journals, 43 research papers in conferences/seminars/workshops proceedings and 20 books/chapters invarious reputed publications.
- The college has conducted 103 workshops/seminars on Intellectual Property Rights (IPR) and Industry-Academia Innovations.
- 13 faculty members have been awarded Ph. D. degree. The college has research centers for Ph. D. in the subject Commerce.
- The college has anti-plagiarism Committee and the code of ethics for research. College provides freeaccess to open-source anti-plagiarism software.
- Incentives like recognition, felicitation is given to the teacher who receives State, National and International recognition/ awards.
- The college has NSS and NCC units through which we undertake extension activities in the neighborhood community and help in the holistic development of students and the vicinity.
- The college has conducted extension and outreach programs in the collaboration with various stakeholders of the society. Participation in *Swachh Bharat Abhiyan*, AIDS Awareness, Blood Donation etc.
- The College is working in collaboration with other sister institutions headed by Shiksha Mandal. Wardha.

Infrastructure and Learning Resources

- The college has the substantial infrastructure required for sports activities like basketball, volleyball, badminton, yoga, table tennis, fencing,weightlifting, shooting etc.
- The college has excellent infrastructure and learning resources including ICT enabled classrooms,seminar halls, fully equipped computer laboratories, Smart Board and other support facilities.
- The Library is fully automated with Library Management System which houses a large number of books in Commerce, Management and Computer disciplines, the collection of rare books, e-journals etc.
- The learning resources like Language laboratory, N-List, e-journals, e-books,Shodhganga, Database, Special Books (Motivation based, autobiographies provided by Shiksha Mandal, Wardha etc. are available in the library.
- The Department of BCCA monitors the overall functioning of ICT resources.
- The Budget for infrastructure, library and other learning resources is earmarked annually based on the recommendations of respective committees constituted for upgrading, maintaining and utilizing physical, academic and support facilities.
- There are a sufficient number of UPS's for ensuring power backup.
- The college maintains an adequate student computer ratio (9:1) with 100 Mbps bandwidth internet connection and campus Wi-Fi facility.
- The college has established Annual Maintenance Contracts (AMC) with different vendors/ firms formaintaining physical, academic and support facilities.

Student Support and Progression

- The college is a nodal center for scholarship related issues as declared by Govt. of Maharashtra.
- More than 75% of the students have benefitted by the scholarships and Free ships provided by the Government and Non-Government agencies.
- The college is having the well-established student support system for financial/scholarship assistance,capability enhancement /development, student progression, and alumni engagement.
- The college has provided Rs. 32,10,611/- for the needy and economically weaker students under the Government Scholarship in year 2018-19.
- Functional Parent Teacher Association (PTA) and counseling cell to mentor the students regarding academic, career, financial and stress-related issues.
- The Placement Cell maintains a strong relationship with industry and supports students in placements.
- Placement cell and Career Counselling Cell strengthen student's capabilities and to encourage them to start their own ventures through national Start-up schemes.
- The students have received awards/medals in State/National/International level tournaments in various sports events.
- The students Council is constituted as per the rules and regulations laid down by RTM Nagpur University, Nagpur
- The college has a healthy system to provide support to students for skill development, career counseling, competitive examination guidance, placement, and entrepreneurship development.
- Reading room facility, N-LIST, SWAYAM Platform, e-journals, NET/SET guidance is available for the students whoshow interest in acquiring higher education and appearing for competitive examinations.
- Students having representation on various college committees like CDC, IQAC, Library Committee,Gymkhana Committee etc.
- The college has Alumni Association which has contributed for college development in terms of students awards.

Governance, Leadership and Management

- College publishes 'Arthsandesh', yearly publication having glimpses of college activities and achievements.'Arthsandesh got District Consolation Prize from RTM Nagpur University, Nagpur from last 03 consecutive years.
- IQAC undertakes quality sustenance and quality enhancement measures.
- The accounts are audited regularly and strictly.
- The college encourages the faculty to participate in Refresher, Orientation, and Faculty DevelopmentPrograms.
- Study leave and financial support are granted to the faculty for attending seminars, workshops, and conferences.
- The organizational structure of the institution is based on the doctrine and philosophy of Shiksha Mandal, Wardha.
- The college promotes a culture of decentralization and participative management through various academic and administrative committees.
- The Principal helps in governing and managing the college through LMC/CDC, IQAC, and other college committees.
- The College has introduced e-governance in administration, finance, accounts, student admissions and examinations.
- The college translates its vision and mission through programs and activities such as NCC, NSS,

SoftSkills Development Program, Welfare Schemes, Sports, Career Guidance, etc.

- The institution has effective welfare measures for teaching and non-teaching staff through Employee welfare society.
- The performance of the teaching and non-teaching staff is assessed through the Annual Performance Appraisal System.
- The vision and mission of the college correlate with the national policies of higher education and arebased on education as a means of development of the nation and social reformation.

Institutional Values and Best Practices

- The college has prepared a handbook of a code of conduct (Vichar Dhan)
- 100 % of the annual lighting power requirement is met through LED lamps.
- The college has taken initiative in Waste Management, Rain water harvesting, Compost Treatment Plant etc.
- The college campus comprises rainwater harvesting unit, Waste Management system, bore well recharge pits and vermi composting units.
- Every year the college organizes gender equality promotion programs, emphasizing women empowerment, self-protection, laws for women's, improvement of mental health, cyber law etc. For girls and boys, a separate common room facility is available on the campus. The girls commonrooms are provided with First Aid Box and Sanitary Napkin Vending Machine.
- The College observes No Vehicle Day.
- For differently abled students, the college has provided all basic amenities such as common room,restroom, ramps, wheelchair and special assistant at the time of university examination etc.
- The college has landscaped garden and pleasant atmosphere.
- The college maintains complete transparency in its financial, academic and auxiliary functions by a participative mechanism.
- The college conducts a green audit, energy audit and fire audit.
- The college strives hard towards implementing best practices such as Promotion of Research and Green Campus Initiatives.
- College makes available the physical infrastructure to carry out different social needs such ascommunity welfare programs, Examination Centers of different examinations like UPSC, MPSC, Election training Center in Panchayat, Loksabha and Vidhansabha elections for the benefit of social development.
- The college organized activities such as Swachh Bharat Abhiyan, International women's day, Blooddonation camps etc. for the promotion of universal values, human values, and national integration.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	GOVINDRAM SEKSARIA COLLEGE OF COMMERCE
Address	JAMNALAL BAJAJ MARG, CIVIL LINES, WARDHA
City	WARDHA
State	Maharashtra
Pin	442001
Website	www.gsw.shikshamandal.org

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	ABDUL BARI	07152-230511	9325327491	07152-230506	gscc_wardha@rediffmail.com
IQAC / CIQA coordinator	YOGESH PATINGE	-	9890605578	07152-230507	yogeshpatinge81@gmail.com

Status of the Institution	
Institution Status	Grant-in-aid and Self Financing

Type of Institution	
By Gender	Co-education
By Shift	Regular Day

Recognized Minority institution	
If it is a recognized minroity institution	Yes Minority Certificate GS College Wardha.pdf
If Yes, Specify minority status	
Religious	
Linguistic	Linguistic Minority Status granted by Government of Maharashtra
Any Other	

Establishment Details	
Date of establishment of the college	01-07-1940

University to which the college is affiliated/ or which governs the college (if it is a constituent college)		
State	**University name**	**Document**
Maharashtra	The Rashtrasant Tukadoji Maharaj Nagpur University	View Document

Details of UGC recognition		
Under Section	**Date**	**View Document**
2f of UGC	23-11-2012	View Document
12B of UGC	23-11-2012	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	**Recognition/Approval details Institution/Department programme**	**Day,Month and year(dd-mm-yyyy)**	**Validity in months**	**Remarks**
AICTE	View Document	25-04-2019	12	Extension of Approval for the current academic year

Details of autonomy	
Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	Yes
If yes, name of the agency	MHRD NIRF
Date of recognition	03-04-2017

Location and Area of Campus				
Campus Type	**Address**	**Location***	**Campus Area in Acres**	**Built up Area in sq.mts.**
Main campus area	JAMNALAL BAJAJ MARG, CIVIL LINES, WARDHA	Urban	7.034	7511.1

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BCom,Bcom Computer Application	36	HSSC	English	360	278
UG	BCom,Bcom	36	HSSC	English,Hindi,Marathi	1080	743
UG	BCom,Bcom	36	HSSC	English	300	272
PG	MBA,Post Graduate Department Mba	24	Graduation	English	120	106
PG	MCom,Post Graduate Department Mcom	24	Graduation	English	240	169
Doctoral (Ph.D)	PhD or DPhil,Place For Higher Learning And Research Phd	72	Post Graduation	English	80	7

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				1				5				13
Recruited	1	0	0	1	5	0	0	5	8	4	0	12
Yet to Recruit				0				0				1
Sanctioned by the Management/Society or Other Authorized Bodies				0				0				11
Recruited	0	0	0	0	0	0	0	0	5	6	0	11
Yet to Recruit				0				0				0

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				15
Recruited	9	4	0	13
Yet to Recruit				2
Sanctioned by the Management/Society or Other Authorized Bodies				4
Recruited	3	1	0	4
Yet to Recruit				0

Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	1	0	0	4	0	0	4	2	0	11
M.Phil.	0	0	0	0	0	0	0	1	0	1
PG	0	0	0	1	0	0	4	1	0	6

Temporary Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	1	1	0	2
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	4	5	0	9

Part Time Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	1	0	1
PG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	**Male**	**Female**	**Others**	**Total**
	10	12	0	22

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
Doctoral (Ph.D)	Male	3	0	0	0	3
	Female	4	0	0	0	4
	Others	0	0	0	0	0
UG	Male	439	0	0	0	439
	Female	852	2	0	0	854
	Others	0	0	0	0	0
PG	Male	68	1	0	0	69
	Female	206	0	0	0	206
	Others	0	0	0	0	0
Certificate / Awareness	Male	0	0	0	0	0
	Female	0	0	0	0	0
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	80	104	105	83
	Female	84	94	102	115
	Others	0	0	0	0
ST	Male	26	22	27	22
	Female	20	28	26	29
	Others	0	0	0	0
OBC	Male	237	280	348	304
	Female	260	316	337	404
	Others	0	0	0	0
General	Male	74	95	128	112
	Female	109	117	128	141
	Others	0	0	0	0
Others	Male	122	136	132	146
	Female	173	173	171	205
	Others	0	0	0	0
Total		1185	1365	1504	1561

3. Extended Profile

3.1 Program

Number of courses offered by the institution across all programs during the last five years

Response: 65

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of programs offered year-wise for last five years

2018-19	2017-18	2016-17	2015-16	2014-15
04	04	03	03	03

3.2 Students

Number of students year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1561	1504	1365	1185	1131

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
527	501	477	451	451

File Description	Document
Institutional data in prescribed format	View Document

Number of outgoing / final year students year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
502	424	413	364	338

File Description	Document
Institutional Data in Prescribed Format	View Document

3.3 Teachers

Number of full time teachers year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
24	27	24	24	22

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of sanctioned posts year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
31	31	31	31	31

File Description	Document
Institutional data in prescribed format	View Document

3.4 Institution

Total number of classrooms and seminar halls

Response: 30

Total Expenditure excluding salary year-wise during the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
14.96	13.51	12.03	11.22	13.22

Number of computers

Response: 207

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The institution ensures effective curriculum delivery through a well planned and documented process

Response:

GSCC, Wardha is engaged in imparting the **value-based** education and creating a **character enriched** future generation. To achieve this, it not only adopts the curriculum pedagogy with respect to the guidelines prescribed by the university's norms but also **specifically designed supportive activities** are practiced.

The propensity to receive the knowledge is created by continued motivation and setting amidst of the students. The curriculum aims to **empower** the students through **"Engage- Educate -Empower"** the students with highest level of **ethical** practices. This has helped to build constructive discipline among students. Ethics, values and patriotism are some of the identities, the college which has built over the years of its existence.

Library department ensures the maximum utilization of the books for academic, competitive and general purpose. Annually, specific **awards** by library department are given to the readers who have highest accessed number of books.

Faculties implement the **teaching plan** at the beginning of each session. The knowledge provided in the classrooms is analyzed and evaluated through a **structured way** of unit tests, terminal examinations, bridge/remedial classes, presentations, assignments, academic competitions like business model, company analysis and advertisement analysis etc.

Maintaining academic diaries, combined supervision of students' performance, internal exam valuation, progress mapping, maintaining question bank, online (hands-on) and offline assignments of the subjects, academic projects guidance and supervision and alike activities help the faculties to build an educational rhythm and **momentum of the curriculum**.

There is also a **unique and effectively vigilant practice** to authorize the **attendance** of every student for every subject by the respective faculties at the end of every term/semester. This has enormously helped to achieve the **regular and maximum quorum** in classrooms on daily basis. GSCC has successfully provided the greater platform to the students to showcase their academic performances with its various modes of study inside and outside the classrooms. To ensure maximum level of learning, the college adopts the combination of **Audio- Visual** Learning.

Systematic lecture plan prepared in advance helps to deliver the **curriculum in sync** with the objectives of the course. There are also occasional classroom **visits of the management** to motivate the students and help them understand the external environment in a better way.

GSCC has been always the stage for eminent personalities from varied fields which is a **crucial source of**

knowledge for the students. Their **Guest Lectures** bring lot of enthusiasm while sharing the real time experiences and current affairs of the related fields.

Annual Prize Distribution Ceremony is the **major event** of college which is held to **appreciate the performances** of the students throughout the academic year. A wide array of awards by college, parent organization i.e. Shiksha Mandal and faculties is presented to the students who have secured **ranks in university, college and various individual subjects**. This event counts the achievements of the student and keeps them motivated to bring their best in every upcoming challenge with Certificates of participation and achievement; Medals, Cash prizes and mementos are distributed to meritorious of students.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

1.1.2 Number of certificate/diploma program introduced during the last five years

Response: 15

1.1.2.1 **Number of certificate/diploma programs introduced year-wise during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
06	01	07	00	01

File Description	Document
Minutes of relevant Academic Council/BOS meetings	View Document
Details of the certificate/Diploma programs	View Document

1.1.3 Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years

Response: 4.13

1.1.3.1 Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	01	0	0

File Description	Document
Details of participation of teachers in various bodies	View Document
Any additional information	View Document

1.2 Academic Flexibility

1.2.1 Percentage of new Courses introduced out of the total number of courses across all Programs offered during last five years

Response: 16.67

1.2.1.1 How many new courses are introduced within the last five years

Response: 01

File Description	Document
Minutes of relevant Academic Council/BOS meetings.	View Document
Details of the new courses introduced	View Document

1.2.2 Percentage of programs in which Choice Based Credit System (CBCS)/Elective course system has been implemented

Response: 66.67

1.2.2.1 Number of programmes in which CBCS/ Elective course system implemented.

Response: 04

File Description	Document
Name of the programs in which CBCS is implemented	View Document
Minutes of relevant Academic Council/BOS meetings.	View Document

1.2.3 Average percentage of students enrolled in subject related Certificate/ Diploma programs/Add-on programs as against the total number of students during the last five years

Response: 37.97

1.2.3.1 Number of students enrolled in subject related Certificate or Diploma or Add-on programs year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
690	683	524	380	337

File Description	Document
Details of the students enrolled in Subjects related to certificate/Diploma/Add-on programs	[View Document](#)
Any additional information	[View Document](#)

1.3 Curriculum Enrichment

1.3.1 Institution integrates cross- cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum

Response:

Sensitive issues like **gender equality** are carefully attended. Poster making competitions, rangoli making competition like co-curricular activities reflect the messages and awareness of the students over the concerned issues. Academic Courses include topics or subjects like corporate social responsibilities, environment management, ethics, corporate governance help students understand the significance of **ethics, values, humanity and honesty.**

The parent organization Shiksha Mandal's legacy itself inherits the **strong foundation of values**, **ethics and integrity**. Students learn and follow the same set of values in their personal life. College has witnessed the occasions of **students practicing the honesty** on frequent occasions.

College is associated with the regional doctors **as Medical Counselor** who help students with diet planning, remedial exercises and personal counseling sessions. Dr. Meena Khatri's guest lectures on **Stress Management** enlightened the students about proper healthcare and positive attitude.

NSS students under the guidance of their supervisors conducted survey in nearby **Salod Village** to identify the problems faced by the farmers and villagers. This practice helps students **realize the ground realities** and their role in the society in the future.

College stands as a ragging free campus. The instructions and posters displayed in the premises of the college makes students **behave in a respectful manner** with each other. Anti ragging committee records no cases of ragging till date successfully. **Blood donation camps, cleanliness campaigns, tree plantation** are the regular practices followed by faculties and students together. Caring for the nature with utmost good faith can be seen from this practice.

"Ahimsa Rally" is another best practice adopted by the college. Whole GSCC, Wardha family including people from **management, teaching & non-teaching staff and students walk** for the humanity on 2nd October every year.

Ethics is one of the subjects for the students. **International Level Paper Presentation Competition** was organized on the topic **"Professionalism and Ethics" for UG & PG students from all streams.** Students from different states participated in this competition. Research papers from countries like Australia and Philippines were received. Students from Chhattisgarh, Madhya Pradesh, Maharashtra and Goa also presented their papers. This ensures to **imbibe the importance of ethics** in the future generation.

The college also has National Cadet Corps **NCC (since 1954)** and it is **affiliated to 21 Maharashtra Battalion Wardha**. **National Service Scheme NSS** in action has conducted survey to identify the problems of farmers and proposed the possible solutions for the betterment of their lives. These two collectively have sowed the seeds of **patriotism and social responsibility** among the students participating directly and indirectly.

Students get to observe, implement and practice every bit of the course curriculum in their real life through these exercises.

File Description	Document
Any Additional Information	[View Document](#)
Link for Additional Information	[View Document](#)

1.3.2 Number of value added courses imparting transferable and life skills offered during the last five years

Response: 3

1.3.2.1 Number of value-added courses imparting transferable and life skills offered during the last five years

Response: 03

File Description	Document
Details of the value-added courses imparting transferable and life skills	[View Document](#)
Brochure or any other document relating to value added courses.	[View Document](#)

1.3.3 Percentage of students undertaking field projects / internships

Response: 0

1.3.3.1 Number of students undertaking field projects or internships

File Description	Document
List of students enrolled	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document

1.4 Feedback System

1.4.1 Structured feedback received from 1) Students, 2)Teachers, 3)Employers, 4)Alumni and 5)Parents for design and review of syllabus-Semester wise/ year-wise
A.Any 4 of the above

B.Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: A.Any 4 of the above

File Description	Document
Any additional information	View Document
URL for stakeholder feedback report	View Document

1.4.2 Feedback processes of the institution may be classified as follows:
A. Feedback collected, analysed and action taken and feedback available on website

B. Feedback collected, analysed and action has been taken

C. Feedback collected and analysed

D. Feedback collected

Response: C. Feedback collected and analysed

File Description	Document
Any additional information	View Document
URL for feedback report	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average percentage of students from other States and Countries during the last five years

Response: 0.67

2.1.1.1 Number of students from other states and countries year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
8	7	9	10	10

File Description	Document
List of students (other states and countries)	[View Document](#)
Institutional data in prescribed format	[View Document](#)
Any additional information	[View Document](#)

2.1.2 Average Enrollment percentage (Average of last five years)

Response: 30.61

2.1.2.1 Number of students admitted year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
630	669	630	527	489

2.1.2.2 Number of sanctioned seats year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
2100	2000	1900	1800	1800

File Description	Document
Institutional data in prescribed format	[View Document](#)
Any additional information	[View Document](#)

2.1.3 Average percentage of seats filled against seats reserved for various categories as per applicable reservation policy during the last five years

Response: 95.19

2.1.3.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
502	482	458	432	418

File Description	Document
Institutional data in prescribed format	[View Document](#)
Any additional information	[View Document](#)

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners

Response:

To achieve excellence is the prime objective of any educational institute to identify respective learning level of students. Taking this into note, it becomes necessary to identify slow learners and advanced learners at the entry level. The college at the commencement of the academic year conducts induction / counselling sessions for newly admitted students. In these sessions, college principal, and the senior faculty members make students aware with their goals and objectives, classroom attendance, examination and evaluation system and amenities available in the college. Slow and advanced learners are identified through students marks and achievement in previous examination 50% weightage , 50% oral weightage

For Slow Learners:

1. Personal Counselling
2. Question paper solving
3. Home assignments
4. Extra lectures
5. Remedial coaching
6. Test / Tutorials

For Advanced Learners:

1. Quiz competitions

2. Business English Certificate Exam.
3. English Proficiency Certificate Exam.

To gain substantial experience, faculty encourages students to participate in various programmes such as Seminars, Workshops, Debates, and Quiz Competitions organized by the college or by other institutions. Advance learners are also encouraged to access additional study material from e-resource apart from the books available in the library. Students are inspired to organize and participate in curricular, co-curricular and extracurricular activities.

The students are also bestowed awards of excellence based on their performance in various academic activities which inspires and motivate the students.

The college has introduced prizes for meritorious students. As a part of this scheme, some of the alumni / community members / faculty members have denoted charity funds which are kept in the bank as a fixed deposit. The interests obtained from these funds are utilized for prizes to the meritorious students at the Annual Prize Distribution program for students future endeavours in academic growth.

Some of the Prizes instituted for advanced learners are as follows.

1. Best student award
2. Topper award in every subject
3. Best player of the year.

Students are monitored and mentored in the course of the continuous evaluation system through, tests, presentations, group discussion and assignments while mentoring. There is no discrimation in slow and advance learners. Ultimately students refer personal attention and guidance.

Slow Learners:

Students identified as slow learners after providing remedial coaching, special guidance, extra lectures etc and as a result of this,many students have successfully passed the university exam with good grades / marks.

Advanced Learners:

After organizing special programs for advanced learners, these students have shown better performance in university examination as well as in the following.

1. 16 students have topped in university ranking and merit list.
2. Students have succeeded in Avishkar.
3. Students have shown better performance in Indian Accounting Association's National Accounting Talent Search Examination.

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

2.2.2 Student - Full time teacher ratio

Response: 65.04

File Description	Document
Any additional information	[View Document](#)

2.2.3 Percentage of differently abled students (Divyangjan) on rolls

Response: 0.06

2.2.3.1 Number of differently abled students on rolls

Response: 01

File Description	Document
List of students(differently abled)	[View Document](#)
Institutional data in prescribed format	[View Document](#)
Any other document submitted by the Institution to a Government agency giving this information	[View Document](#)

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

G. S. College of commerce, Wardha, runs on student-centric academic plan. Due care is taken while implementing various methods of experiential participatory learning and problem solving to make students active / dynamic participants in the teaching – learning process. Students are encouraged to participate in the teaching – learning activities full heartedly enthusiastically.

1) Participative Learning:

1. BCCA Fiesta Week (BCCA) Department
   English Department   2)Marathi Department   3)Hindi Department

English Department Programmes

1. Spell B Competition
2. Word Power Competition
3. Know me
4. Induction Program for BEC
5. Open Book Test

Marathi Department Programmes

1. Marathi Rajbhasha Diwas
2. Slogan Competition
3. Essay Competition

Hindi Department Programmes

1. Hindi Rajbhasha Diwas
2. Slogan Competition
3. Essay Competition

Commerce Department: (UG & PG)

Students are encouraged to display their understanding of academic commerce through business projects.Students Seminars and various competitions

MBA Department

1. Guest lectures are organized by all departments in various subjects.
2. Seminars are conducted by all departments.

2) Experimental Learning:

1) Book Exhibition: are arranged to make students aware of various concepts and encourage participation in the learning process.

2) BCCA Fiesta Week (BCCA Department): includes ......

3) Artfest : Quiz, Poetry Recitation, Poster Competition, Essay Competition, Rangoli, Mehendi, Cookery Competition for students.

4) Littfest (Department of English): Essay, Spell B, Speak your mind.

5) Bank Training: The college has a linkage with SBI and PNB Banks for commerce students. Students are trained for a week where they are exposed to the working of the bank and get hand on exposure to all banking transactions.

1. Industrial / Institutional visits and study tours are organized as part of learning process.
2. Rallies are organized on the occasion of birth anniversaries of Mahatma Jyotiba Phule, Dr. Babasaheb Ambedkar,Mahatma Gandhi etc.to promote national integration.

6) Spandan (Marathi Department): includes celebration of Marathi Day for participative learning.

3) Problem Solving Methodologies:

The college has taken the initiative for the regular participation of the students in research project competition, poster competition etc.In this method, students are promoted for identification and selection of the problems (social and environmental) to plan hypotheses monitoring and approaching towards expected conclusion.

The students from Commerce and BCCA department carry out project works / industrial training. Problem solving sessions are regularly arranged, apart from the regular classes. Activities to develop ethics and leadership qualities among the students are also conducted.

NSS / NCC Camps

Skilled based courses / Value Added yoga course for physical and mental health.

Cultural Events

Personality and self skill development programme:

In order to develop holistic development, co-curricular and extra-curricular activities of students outside, some of the committees like Cultural Committee, Sports Committee, Alumni Committee, Library Committee, Placement Committee are having student's representation and participation.

File Description	Document
Link for Additional Information	[View Document](#)

2.3.2 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.

Response: 100

2.3.2.1 Number of teachers using ICT

Response: 24

File Description	Document
List of teachers (using ICT for teaching)	[View Document](#)
Any additional information	[View Document](#)
Provide link for webpage describing the " LMS/ Academic management system"	[View Document](#)

2.3.3 Ratio of students to mentor for academic and stress related issues

Response: 65.04

2.3.3.1 Number of mentors

Response: 24

File Description	Document
Any additional information	[View Document](#)

2.3.4 Innovation and creativity in teaching-learning

Response:

Use of innovative methods are the core components in college, in the teaching learning process. Use of ICT Devices, E-learning resources, online courses, online video lectures are promoted by the college in order to make teaching-learning process more effective and student centring. The various departments in the college have taken initiatives in making teaching – learning process live, active and student centring. The following innovative and creative practices are implemented in the effective teaching learning.

- The teachers use LCD projectors to elucidate the various concepts incorporated in the curricula.
- The college facilitates teaching, learning process by effective use of ppt's,E-books journals and modern instruments in the labs.
- The college provides computer, laptops, 100 mbps, internet connectivity, N-List, and other ICT facilities for effective teaching learning.
- Language lab is set up by the department of English to improve interpersonal communication of the students. It is useful to express them properly, develop pronunciation, improve independent learning skills, leadership skills and understand the particular topic intensively by developing practice skills.
- Project based learning is in practice in order to inculcate research attitude among the students.
- The ppt prepared by the teachers help to increase concentration of the students in understanding some complicated concepts and phenomena. In addition, teachers also use freely available ppt and video clips of renowned expertise in the respective subjects.
- The institution has rich central library in which open access is provided to all students. At the beginning of the academic year, librarian deliveres power-point presentation regarding use of e-resources to the students and faculty. Teachers have access to N-List.
- An innovative projects and models are demonstrated by the students in various research, competitions and exhibition.
- The college motivates teachers to attend training program, workshops, seminar on quality related themes.
- The college has developed smart classroom facilities for effective knowledge delivery to the students and faculties.
- The college encourages students to participate in Gandhi Research Centre Jalgaon, Vivekanand Centre, Kanyakumari, Commerce G.K., Shiksha Mandal's G.K., National Accounting Talent Search Examination,ICAI CommerceWizard,ICSI Examination etc.
- The value added courses are also conducted by various departments.

- The students are encouraged to participate in Cambridge Council, Business English Certificate Exam.
- The students are motivated to participate in various inter-collegiate competitions.
- The innovation and creativity in teaching learning has resulted in appreciable attendance and better involvement of the students in learning.

The experts in the various fields are invited for seminars, workshops and to deliver lectures where students and staff acquire recent knowledge.

File Description	Document
Any additional information	[View Document](#)

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 78.06

File Description	Document
Year wise full time teachers and sanctioned posts for 5 years	[View Document](#)
List of the faculty members authenticated by the Head of HEI	[View Document](#)
Any additional information	[View Document](#)

2.4.2 Average percentage of full time teachers with Ph.D. during the last five years

Response: 40.19

2.4.2.1 Number of full time teachers with Ph.D. year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
13	7	12	5	11

File Description	Document
List of number of full time teachers with PhD and number of full time teachers for 5 years	[View Document](#)
Any additional information	[View Document](#)

2.4.3 Teaching experience per full time teacher in number of years

Response: 11.27

2.4.3.1 Total experience of full-time teachers

Response: 270.50

File Description	Document
Any additional information	[View Document](#)

2.4.4 Percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years

Response: 4.13

2.4.4.1 Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1	0	0	0	0

File Description	Document
Institutional data in prescribed format	[View Document](#)
e-copies of award letters (scanned or soft copy)	[View Document](#)

2.4.5 Average percentage of full time teachers from other States against sanctioned posts during the last five years

Response: 6.45

2.4.5.1 Number of full time teachers from other states year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
02	02	02	02	02

File Description	Document
List of full time teachers from other state and state from which qualifying degree was obtained	View Document
Any additional information	View Document

2.5 Evaluation Process and Reforms

2.5.1 Reforms in Continuous Internal Evaluation(CIE) system at the institutional level

Response:

Evaluation Process and Reforms

The evaluation of the students is an integral part of the teaching – learning process. The faculty of the institution explains the continuous internal evaluation mechanism to the students at the commencement of the academic year. Every academic year, the chairman of the IQAC and co-ordinator of internal examination prepares schedule of the internal evaluation which is circulated among the members of the teaching faculty and is communicated to the students.

University Level:

At present, PG programmes have (2014-15 to 2018-19) the scope of internal assessment through assessment and evaluation of the students. RTM Nagpur University, Nagpur has laid down certain norms with which the teachers can evaluate the students internally 20% marks of each subjects are decided through internal assessment.

At UG level (2014-15 to 2015-16) annual pattern was followed as per guidelines of RTM Nagpur University, Nagpur in which only two subjects were allotted 20% of the marks through internal assessments, whereas from the session 2016-17 onwards semester pattern was introduced face by face by RTM Nagpur University, Nagpur at UG level as well. In semester pattern, each subject were allotted 20% of the marks through internal assessment.

College Level:

At college level for annual pattern, yearly two unit tests of 20% marks, each one term exam of 50 marks and annual term exam of 100 marks, was conducted for each subject and for all courses of the institution. With inception of the semester pattern for semester courses first term exam of 40 marks and final term exam of 80 marks is conducted for each semester for all courses of the college.

- The mechanism involves nature of question paper, various types of evaluation methods, marking scheme and practical exam patterns.
- The time table of the inter examination is prepared by the college examination committee.
- All the teachers of the concerned subjects set questions papers in tune with the guideline of the RTM Nagpur University.
- Subject paper setter and moderation committee makes the assessment of the paper set according to the paper pattern.

- At the commencement of academic year, students are made aware of continuous internal evaluation mechanism.
- In the previous system, UG and PG students were evaluated on the basis of marks obtained by them in the university examination. However, major reforms are introduced through inception of semester based credit system by affiliating university from 2016-17
- The continuous internal evaluation for 20% of the marks of UG and PG students is conducted by the institution, while remaining 80% are through the written examination by the affiliated university.
- The internal marks obtained by the students are forwarded to the affiliating university through university online portal and uploaded online by the concerned departments.
- In addition to the university policies, the institute has initiated its own reforms in the internal examination system which includes strict mandatory attendance, for the allotted time. In house printing of the question papers is there.
- The evaluated answer sheets are distributed to the students for their information and corrective actions.

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

2.5.2 Mechanism of internal assessment is transparent and robust in terms of frequency and variety

Response:

The Incharge of the college examination committee under the supervision of the Principal ensures smooth and transparent conduct of all the examinations.

- Examination committee prepares examination schedule and it is communicated to the students and staff by displaying it on the central notice board as per the academic calendar provided by the RTM Nagpur University, Nagpur. The benchmark of the evaluation includes attendance, practicals, home-assignment, seminar, unit test, term test.
- Teachers of the concerned subject submits a unique set of question papers which is translated into Hindi and Marathi for mediums.
- The question papers are moderated by the moderation committee to adhere to the paper pattern, marking schemes, and unitizations provided by RTM Nagpur University, Nagpur.
- Unit tests, term exams of the college are conducted on the common scheme and supervised by the college faculties.
- Centralized seating arrangements for college examinations, is in practice to maintain the discipline during the examination.
- The syllabus of the internal examination is communicated to the students in advance by the subject teachers.
- Question paper DTP work, photo copy work of the question papers are done in a college examination room in order to maintain confidentiality of the examination process.
- For evaluation a model answer sheet and scheme of marking is provided to the faculty for

numerical subject in order to maintain uniformity in evaluation work.

- Evaluated answer sheets are distributed to the students for their information which provides transparency and accountability in the evaluation process.
- Individual mark lists of the students are prepared for each subjects after the evaluation and documented for the further clarifications.
- Use of mobile phone is strictly prohibited in the examination process.
- The heads of the concerned department look after effective monitoring and timely implementation of the internal examinations and the procedure of evaluation.
- Prevention of malpractices in examination halls is also ensured by the vigilance of examination committee and surveillance of CCT V systems.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

2.5.3 Mechanism to deal with examination related grievances is transparent, time-bound and efficient

Response:

There is a mechanism for redressal of grievances concerning evaluation both at the college and university levels. The code of conduct of the examination system at college level is available in the prospectus and at university level on the website. The mechanism for the redressal of the grievances is as per the university rules / He / She can get it assessed by the other expert and approach the university authority or the college authority. This process is an innovative and healthy for revaluation practice of the college. Grievances associated with internal assessment marks, term test are handled by the examination section of the college, while grievances related to the any (written) examinations are forwarded to RTM Nagpur University, Nagpur.

1) College Level

Grievances regarding internal assessment are primarily redressed by respective head of the departments. In some unsatisfied cases, they are forwarded to examination committee and further to principal of the college.

Any grievances related / regarding practical work are immediately resolved by the respective teachers and the head of the department in consultation with the college principal. Grievances related to projects and practical marks are resolved at the concerned department level. Grievances related to college unit test, first term, final term examination committee with due consultation with the principal. Students are free to approach subject teachers to resolve their queries related to marks obtained in college internal examinations. If any queries are found subject teachers are free to make due corrections in the answer sheet, mark sheets and related documentary.

2) University Level

In case of any University related grievance, applications in prescribed forms and requisite documents are collected and forwarded to the RTM Nagpur University, Nagpur authorities.

- Grievances of the students related to university examinations such as Online examination form, incorrect entry of marks, absentees, queries related to subject codes, wrong entries in the name in hall tickets, statement of marks etc. are addressed at the college in a stipulated time bound period and forwarded to university for corrective actions.
- Students can apply for photocopy of the answer book after the declaration of the results, there is a provision for the revaluation of the answer sheets by depositing requisite fees.
- Once the student receives the photocopy of the answer sheet, student consult with the respective subject teacher and seeks opinion for the rechecking and revaluation of the answer sheet. Result of revaluation is declared by the university. Continuous follow up is taken with the university authorities till the grievance is settled.

The grievance redressal mechanism related to university examination is efficient as all the complaints are entertained without exception.

File Description	Document
Link for Additional Information	[View Document](#)

2.5.4 The institution adheres to the academic calendar for the conduct of CIE

Response:

G. S. College of Commerce is affiliated to RTM Nagpur University, Nagpur and has to adhere to the academic calendar published by the university.

- Before the commencement of every academic year, IQAC prepares the academic calendar in tune with that of affiliating university calendar which specifies the dates of significant activities to ensure proper teaching, learning process and the tentative schedule of the continuous college examinations.
- A meeting of college examination committee is conducted in the first week of / or in the month of July to prepare the schedule of first term and final term examination of the odd semesters, taking into consideration forthcoming university winter examination. In the month of March and April, prospectus committee prepares draft of the prospectus for the forthcoming year in which the copy of the academic calendar is circulated to each and every student of the college.
- In the beginning of the academic year, the Principal of the college addresses the newly admitted students to make them aware of the facilities and activities, rules and regulations and college examination related activities.
- Quarterly CDC is conducted as the direction of the Maharashtra University Act 2016 Act, where in the schedule of academic activities are discussed including the schedule of the college examinations.
- In the month of December, second meeting of the college examination committee is conducted to finalise the dates of first term and final term college examinations of the even semesters.
- The heads of the departments also prepare their own examination schedule in tune with the

academic calendar of the college in consultation with the college examination committee.

It is mandatory for the students and the faculty to adhere to the academic calendar for the successful completion of the academic activities of the year.

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

2.6 Student Performance and Learning Outcomes

2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students

Response:

The institution follows the curriculum designed by the RTM Nagpur University,Nagpur. This curriculum has well defined Programme Outcomes (POs), Program Specific Outcomes (PSOs) and Course Outcomes (COs).
The COs under the different programmes of Commerce & management faculty basically aims at developing multifaceted personality of the students through knowledge of commerce & Management, humane values and morals to fulfill the needs of society and to be a good citizen.
The COs of Commerce faculty are to make student competent in banking and finance sector and to develop entrepreneurial attitude to cope with the global challenges.
COs of Career Oriented Courses are aimed to develop entrepreneurial skills among the students. According to the expectations of the stakeholders, the teachers of the institute are actively involved in syllabus framing workshops, where they contribute in asserting POs, COs and PSOs in curriculum.
At the time of admission, teachers explain POs, COs and PSOs to the students.The POs and COs of respective courses is explained to the students by concern teacher at the commencement of theory as well as practical knowledge.
The POs and COs are also reviewed by the stakeholders and suggestions regarding modifications are discussed in IQAC meetings and the same are communicated to the concerned authorities.

File Description	Document
COs for all courses (exemplars from Glossary)	[View Document](#)
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

2.6.2 Attainment of program outcomes, program specific outcomes and course outcomes are evaluated by the institution

Response:

The institute evaluates the level of performance of students in accordance with its program outcomes, program specific outcomes and course outcomes through teaching-learning and evaluation methods. The POs, PSOs and COs are attained as below-
Attainment of Programme Outcomes is evaluated through follwing methodology:

1. Co- curricular activities
2. Extra- curricular activities
3. Extension activities
4. Various competitions
5. Exhibitions
6. Trade Fair
7. Overall quality of conduct
8. Awards and Prizes to students
9. Awards to institutional magazine 'Arthsandesh'

Attainment of Programme Specific Outcomes is evaluated through:

1. Teaching and completion of syllabus
2. Evaluation and assessment of papers
3. Internal examination (Class test and Tutorial)
4. External examinations held by university
5. Practicals
6. Assignments
7. Projects
8. Class activities
9. Seminars
10. Group discussions
11. Research competitions
12. Enriching academic performances reflected by the academic results.

University rankers representing best outputs. The institute has shown its academic success through rankers in different subjects.
Attainment of Course Outcomes is evaluated through:

1. Personal interaction with students.
2. Increasing strength of students opting for higher studies like post- graduation and research in recent years.
3. Women empowerment by cultivating skills such as gaining confidence, leadership, management and professional qualities required for employment in government, non-government or private organizations.
4. Developing different skills through short term courses like beauty parlour, fashion designing, soft toys etc. that are beneficial to generate self- employment opportunities.

File Description	Document
Any additional information	<u>View Document</u>
Link for Additional Information	<u>View Document</u>	

2.6.3 Average pass percentage of Students

Response: 84.79

2.6.3.1 Total number of final year students who passed the examination conducted by Institution.

Response: 418

2.6.3.2 Total number of final year students who appeared for the examination conducted by the institution

Response: 493

File Description	Document
Institutional data in prescribed format	<u>View Document</u>
Any additional information	<u>View Document</u>

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.53

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants for research projects sponsored by government/non government sources such as industry ,corporate houses, international bodies, endowment, chairs in the institution during the last five years (INR in Lakhs)

Response: 21.05

3.1.1.1 Total Grants for research projects sponsored by the non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year-wise during the last five years(INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
00	00	00	12	9.05

File Description	Document
List of project and grant details	[View Document]
e-copies of the grant award letters for research projects sponsored by non-government	[View Document]

3.1.2 Percentage of teachers recognised as research guides at present

Response: 37.5

3.1.2.1 Number of teachers recognised as research guides

Response: 09

File Description	Document
Any additional information	[View Document]

3.1.3 Number of research projects per teacher funded, by government and non-government agencies, during the last five year

Response: 0.37

3.1.3.1 Number of research projects funded by government and non-government agencies during the last five years

Response: 2

3.1.3.2 Number of full time teachers worked in the institution during the last 5 years

Response: 27

File Description	Document
Supporting document from Funding Agency	[View Document](#)
Any additional information	[View Document](#)
Funding agency website URL	[View Document](#)

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations including incubation centre and other initiatives for creation and transfer of knowledge

Response:

The institution of 6.6 Acres of Area contains well infrastructure of nearly 166 computers at different places under different utilities. Majority of the computer systems are for student usage oriented. The institution has different labs namely Commerce Lab, Computer Labs, English Lab, Research Cell, and Library which includes several computers at the use of the students. Here the students are given ample time to think, develop and create content in their subject domains. The students of B.Com. (Computer Application) are having both software and hardware orientation as per the curriculum. They perform practical in their subject domains as per the curriculum. The project works are also done in these cells as mentioned above. The library has several resources like 50000+ Books, Journals and Magazines, e- resources, OPAC, N-List, Shodhganga, Inflibnet etc. for the references of the Students, Research Scholars and Faculty members. College offers different courses like Degree, and Certificate courses. Serene atmosphere with pollution free ambience and facilities for boys and girls separately and for the faculty the college has separate toilet facility and refreshment rooms. The college has also a canteen which is common for all. The college has vast parking facility for the students and for the faculty. College conducts special classes to those students who are lagging behind academically as well as those who want to appear for competitive examinations. The college has Two Post Graduation Courses ie. M.B.A. and M.Com. The college offers Ph.D. Course through its Place for Higher Learning and Research recognized by RTMNU, Nagpur which offers Ph.D. under 04 Boards namely Accounting and Statistics, Commerce, Business Management and Business Administration and Business Economics.

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

3.2.2 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the last five years

Response: 56

3.2.2.1 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
14	8	10	6	18

File Description	Document
Report of the event	[View Document](#)
List of workshops/seminars during the last 5 years	[View Document](#)
Any additional information	[View Document](#)

3.3 Research Publications and Awards

3.3.1 The institution has a stated Code of Ethics to check malpractices and plagiarism in Research

Response: Yes

File Description	Document
Institutional data in prescribed format	[View Document](#)
Any additional information	[View Document](#)

3.3.2 The institution provides incentives to teachers who receive state, national and international recognition/awards

Response: No

File Description	Document
e- copies of the letters of awards	[View Document](#)
Any additional information	[View Document](#)

3.3.3 Number of Ph.D.s awarded per teacher during the last five years

Response: 2.33

3.3.3.1 How many Ph.Ds awarded within last five years

Response: 21

3.3.3.2 Number of teachers recognized as guides during the last five years

Response: 9

File Description	Document
URL to the research page on HEI web site	[View Document](#)
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	[View Document](#)

3.3.4 Number of research papers per teacher in the Journals notified on UGC website during the last five years

Response: 0.74

3.3.4.1 Number of research papers in the Journals notified on UGC website during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
00	04	02	02	10

File Description	Document
List of research papers by title, author, department, name and year of publication	[View Document](#)
Any additional information	[View Document](#)

3.3.5 Number of books and chapters in edited volumes/books published and papers in national/international conference proceedings per teacher during the last five years

Response: 0.83

3.3.5.1 Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
01	09	05	02	03

File Description	Document
List books and chapters in edited volumes / books published	[View Document](#)
Any additional information	[View Document](#)

3.4 Extension Activities

3.4.1 Extension activities in the neighbourhood community in terms of impact and sensitising students to social issues and holistic development during the last five years

Response:

S.No.	Year of Activity	Activities conducted	Nun
		National Cadet Corps (NCC)	
1	2014-15	Tree Plantation	
2		Blood Donation Camp	
3		Swachata Abhiyan	
4		Aids Awareness Rally	
5		Pulse Polio Abhiyan	
6		Save Water Awareness Drive	
7		Road Safety Awareness Drive	
8	2015-16	Aids Awareness Rally	
9		Tree Plantation	
10		Swachata Abhiyan	
11		Road Safety Awareness Drive	
12		Save Water Awareness Drive	
13	2016-17	Tree Plantation	
14		Aids Awareness Rally	
15		Swachata Abhiyan	
16		Road Safety Awareness Drive	
17		Save Water Awareness Drive	
18	2017-18	Tree Plantation	
19		Blood Donation Camp	
20		Swachata Abhiyan	
21		Aids Awareness Rally	
22		Pulse Polio Abhiyan	
23		Save Water Awareness Drive	
24		Road Safety Awareness Drive	
25	2018-19	Tree Plantation	
26		Swachata Abhiyan	
27		Aids Awareness Rally	
28		Pulse Polio Abhiyan	
29		Save Water Awareness Drive	
30		Road Safety Awareness Drive	
31		Voter Awareness Rally	

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

3.4.2 Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years

Response: 0

3.4.2.1 Total number of awards and recognition received for extension activities from Government /recognised bodies year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
00	00	00	00	00

File Description	Document
Number of awards for extension activities in last 5 years	[View Document](#)
e-copy of the award letters	[View Document](#)
Any additional information	[View Document](#)

3.4.3 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years

Response: 141

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
20	25	20	23	53

File Description	Document
Reports of the event organized	[View Document](#)
Number of extension and outreach programs conducted with industry,community etc for the last five years	[View Document](#)
Any additional information	[View Document](#)

3.4.4 Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years

Response: 2.22

3.4.4.1 Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	85	0	55

File Description	Document
Report of the event	View Document
Average percentage of students participating in extension activities with Govt or NGO etc	View Document
Any additional information	View Document

3.5 Collaboration

3.5.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc during the last five years

Response: 0

3.5.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
00	00	00	00	00

File Description	Document
Number of Collaborative activities for research, faculty etc	View Document
Copies of collaboration	View Document

3.5.2 Number of functional MoUs with institutions of National/ International importance, Other Institutions, Industries, Corporate houses etc., during the last five years (only functional MoUs with ongoing activities to be considered)

Response: 3

3.5.2.1 Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years (only functional MoUs with ongoing activities to be considered)

2018-19	2017-18	2016-17	2015-16	2014-15
02	00	00	01	00

File Description	Document
e-copies of the MoUs with institution/ industry/ corporate house	[View Document](#)
Details of functional MoUs with institutions of national, international importance,other universities etc during the last five years	[View Document](#)

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The institution has adequate facilities for teaching- learning. viz., classrooms, laboratories, computing equipment, etc.

Response:

- The College providing the education exclusively for Commerce and Management Stream. The college has green campus spread over an area of 26709 sq.mt + 1757 sq.mt (MBA Building). The total available build up space is 5,754.10 sq.mt.+ 1757 sq.mt (MBA Building) There are three buildings including Department of Advanced Management studies for regular academic and administrative activities with an adequate facilities for teaching - learning. viz., classrooms, laboratories, computing equipment.
- The college is well-equipped with the physical and technology-enabled infrastructure that supports the existing academic programs and administration.
- The College has 27 well furnished class rooms (11 in Main Building + 12 in New Building + 4 in MBA Dept.) out of which 11 ICT enabled.
- The English Language Resource Centre has been developed to enhance and improve the linguistic skills of students.
- Advanced Computer Lab, Network Resource Center and Browsing Center have been set up in the college to enhance the knowledge and skills of students.
- Commerce Lab with LAN and secured Wi-Fi facility is accessible to the commerce students to develop the Knowledge for Commerce Projects and Competitive Examination.
- Placement and Career guidance Centre is available for providing information, knowledge, guidance and training to the students in employment and higher education.
- In Gymkhana, there is a well equipped in-door hall for the development of students' sports skills with the help of which many students have recorded their participation in national and international competitions
- The College has a facility of Boys Hostel with the capacity of 50 students and for girls, the hostel facility is available at J. B Science college, (sister concern) with the capacity of 30 girls.
- Residential facility is also provided by the college for teaching staff- 02 blocks and non teaching staff - 03 blocks.
- The entire infrastructure is under CCTV surveillance.

Infrastructure	Availability	
Building	3	
Play Ground	4	
Gymnasium	1	
Boys Hostel	1	
Guest House	1	
Class Room	27	
ICT Enable Class Room	11	
Libraries	2	
e-Library	1	
Reading Room	2	
Number of Books/e-Book in Library (N-LIST)	74178 books (as per Accession Register) & 31,35,790 e-books	

Number of Journals/e-Journal Subscribe (N-LIST)	32 journals & 6237 e-journals	
Departmental Library	4	
Water Coolers	8	
Toilet Block for Girls And Boys	15	
Girls Common Rooms	4	
Computers Lab	3	
Commerce Lab	1	
Language lab	1	
Research Centre cum Research Cell	1	
Cafeteria	1	
Stationary and Student Utility shop	1	
Separate parking slots for boys, girls and Staff	1 for each category	
Seminar Hall	**Capacity**	
Seminar Hall-1	1000 Students	
Seminar Hall-2 (Room 11,12)	300 Students	
Seminar Hall -3 (MBA Building)	100 Students	
Audio Visual Theater	100 Students	
Conference Hall (Room No.-2)	50	

- Other ICT Facilities:

Sr.No.	Description	Total
1	Computers	207
2	Printers	24
3	Scanner	6
4	Xerox Machine	4
5	Laptops	5
6	Camera/Video Camera	5
7	UPS	67
8	Generator	2
9	LCD Projectors	15
10	Smart Board	1
11	Vigilance System: 3 DVR	37 Camera
14	TV	2
16	Printer with Scanner	1
17	Barcode Printer	1
18	Barcode Scanner	1

File Description	Document
Any additional information	[View Document]
Link for Additional Information	[View Document]

4.1.2 The institution has adequate facilities for sports, games (indoor, outdoor),gymnasium, yoga centre etc., and cultural activities

Response:

The Department of Physical Education and Sports was established in 1940 which provides excellent sports facilities and fully equipped Gymkhana, fitness zone for the all-round development of the students. Gymnasium houses modern equipments like Doubles, 16-Station Multi gym unit, and Weight Lifting Sets, Multipurpose Bench, Single Station Exercise Machine, Gym Mirrors and Weight Plates etc. in its Fitness Zone. Indoor sports facility hall. The Zone is open to both students and staff from 6.30 am to 7.30 pm. Students are given training in all sports games to take part in collegiate, inter-collegiate. Inter-zonal, Inter-university all India inter-University, State, National and International level competitions. The college physical directors regularly train the students in various games such as Badminton, Kho-Kho, Kabaddi, Volleyball, Table Tennis, Football, Korfball, Ball Badminton, Netball Fencing, etc. To motivate sports players, the college provides incentives like traveling allowance, dearness allowance, sports kits and tracksuits to the Place Holders and participants.

Table: 4,1.2. (a). Sports Outdoor and Indoor Games

Sr. No.	Outdoor Games	Indoor Games
1	Volleyball	Badminton
2	Football	Chess
3	Cricket	Table- Tennis
4	Kabaddi	Fencing
5	Kho-kho	Carom
6	Hockey	Squash
7	Handball	Boxing
8	Korfball	Karate
9	Softball	
10	Baseball	
11	Athletics	
I2	Ball Badminton	
13	Netball	

Table: 4.1.2. (b). New Sports Games Started During 2014-2019

Sr, No.	Name of Game	Academic Year
1	Chess	2014-2015
2	Squash	2014-2015
3	Baseball	2014-2015
4	Fencing	2015-2016
5	Table-Tennis	2015-2016
6	Softball	2015-2016
7	Sepak Tekaraw	2016-2017
8	Netball	2018-2019
9	Tug of War 20i	2018-2019

Sports Facility- Infrastructure:

Total Land :26709.25 Sq. Meter (6.6 Acre)

Land Used for Games & Sports : 20955.15 Sq. Meter

Indoor Games:

Sr. No.	Name of Game	Size	Area
1	(Multi Purpose Hall)	32.40X14.60 Mtr.	473.04 Sq. Mtr.
2.	Badminton	9.75X6.58 Mtr.	64.155 Sq. Mtr.
3.	Chess Fencing		
4.	Table- Tennis (Hall)	9.20X2.57 Mtr.	2 3.644 Sq. Mtr.
5.	Gymnasium	11.00X9.20 Mtr.	101.2 Sq. Mtr.

Outdoor Games:

Sr. No.	Name of Game	Size	Area
1	Football	100x70Mtr	7000 Sq.mtr.
2.	Hockey	91.44X55Mtr.	5029.2 Sq.mtr.
3.	Handball	40X20 Mtr.	800 Sq.mtr
4.	Volleybal1	18X9 Mtr.	162 Sq.mtr.
5.	Ball- Badminton	24Xl2Mtr	288 Sq.mtr.
6	Cricket	120X100 Mtr.	12000288 Sq.mtr
7.	Kho-Kho	29X20	580 Sq.mtr.
8.	Kabaddi	13X10	130 Sq.mtr.
9.	Korfball	40X20 Mtr.	800 Sq.mtr.
10.	Netball	20x18	360 Sq.mtr

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

4.1.3 Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc

Response: 40

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 12

File Description	Document
Number of classrooms and seminar halls with ICT enabled facilities	<u>View Document</u>
Link for additional information which is optional	<u>View Document</u>

4.1.4 Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.

Response: 14.43

4.1.4.1 Budget allocation for infrastructure augmentation, excluding salary year-wise during the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
0	0.09	1.47	2.77	4.57

File Description	Document
Details of budget allocation, excluding salary during the last five years	<u>View Document</u>
Audited utilization statements	<u>View Document</u>
Any additional information	<u>View Document</u>

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

Library is automated using Integrated Library Management system (ILMS)

Library plays an important role in an academic institution towards the teaching –Learning and research activities. The college library also facilitates foods to its members for their knowledge hunger. Our library is one of the famous and oldest libraries in Vidarbha famous for its collection on commerce, management and other related subjects. The library is serving in acquisition, organisation and dissemination of knowledge. The library works as a knowledge hub for its members. The library made available adequate infrastructure to meet its requirements. The library is computerised with the LIBMAN Library Management software from The Masters Software, a Nagpur based company. The ILMS consists of various modules such as Acquisition, cataloguing, Circulation, OPAC, MIS Reports and other utilities.

Students can search and reserve the books using OPAC. The Barcode facility is available in the software. The Books and Borrower tickets are bar-coded for the fastening issuance of Books. The data backup facility is provided to ensure the security of data. The status of the book can be seen using the OPAC. Books are classified according to Dewey Decimal Classification Scheme and catalogued according to AACR II. The library has separate website on Google site developed in-house by the librarian and powered by Google.

Sr. No.	Physical description	Remark
1	Name of the ILM Software	**LIBMAN**
2	Nature of automation	Partially automated
3	Version	1.0
4	Year of Automation	2010-2011
5	AMC for Software	Rs. 12,980 from

There are 23 Computers in Library, all the computer system has an Internet Connectivity. The Power Back up facility is available in Library.

Sr. No.	Particulars of work	Number of PC Computers
1	Library Administrative Work	**3**
2	Library Server	**1**
3	Library Circulation Counter	**1**
4	Library OPAC	**2**
5	Internet & Accessing E-Resources	**16**
	Total PC's	**23**

The library has subscribed the e-resources from Information and Library Network Centre (INFLIBNET) Gandhinagar through N-List Programme. The members are provided free access to the e-resources more than 6234 electronic journals and 51,000 e-3021509 books and databases. The library provides the computerised services such as circulation, Member registration, OPAC, Internet and E-resource Browsing etc. Book on Deposit and on Credit and Extra BT Facility is available to the students.

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

4.2.2 Collection of rare books, manuscripts, special reports or any other knowledge resources for library enrichment

Response:

The library caters the need of its academia and serves them in an effective and fruitful way in order to achieve the desired goal of the institution. Our college library is no exception to this. The college was established in the year 1940, the library of the college came into existence in the same year. Initially it was housed in Gandhi Gyan Mandir nearby the college. It is the famous and oldest library in Vidarbha famous for its collection on commerce, management and other related subjects. The Libraries are enriched with 74178 Books (57196 GSCC+16982MBA), 32 Journals, 54 Periodicals, 13 Newspapers, 123 CD/DVDs. The Library has a special collection of Encyclopedias, Dictionaries and Government Reports such as Encyclopedia Britannica, International Encyclopedia

of Economics, Encyclopedia of Business Management, Business executive encyclopedia, Encyclopedia of Human Resource Management, Encyclopedia of Social Sciences, Encyclopedia of Social Service, Encyclopedia of Indian events and dates, *Hindi Vishwa Kosha, Bharatiya Sanskriti Kosha, Bharatiya Vyavhaar Kosha, Marathi Vishwakosha*, Indian National Bibliography, Bibliography of Doctoral Dissertations, The World of Business Classics, Reports on National Commission on Agriculture, Report on Currency & Finance, World Encyclopedia etc.

The library maintains special collection of books on *Mahatma Gandhi, Acharya Vinoba Bhave* and *Jamnalalji Bajaj.* The Library also maintains a Special Collection Of rare books from 1940. The library also has a special collection of books on various competitive and entrance examinations such as UPSC, MPSC, NET/SET. MBA-CET, CA-CPT, CAT, MAT, Banking recruitment, Insurance, Railway and Recruitment exams for Civil and Administrative etc. The collection of G S College library is always available for the students to fulfill their knowledge hunger and thirst of study, while for the staff it also helps in the teaching and research process. The library comprises books and journals and periodicals in commerce, management and other related disciplines. Every Year new knowledge resources are added to library. The library collection is developed through regular and grants received from various schemes of UGC. The Library also maintains Projects, Dissertation of Postgraduate, M.Phil Projects etc.

We Have no. of rare Books, Reports, cartographs and other material which are not available anywhere generally

 The Following are also the link for free rare books.

https://www.rarebooksocietyofindia.org/

https://factmuseum.com/free-rare-books/

https://archive.org

http://www.rarebookroom.org/

https://libwww.freelibrary.org/

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

4.2.3 Does the institution have the following:

1. e-journals
2. e-ShodhSindhu
3. Shodhganga Membership
4. e-books
5. Databases

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: B. Any 3 of the above

File Description	Document
Details of subscriptions like e-journals,e-ShodhSindhu,Shodhganga Membership etc	[View Document](#)
Any additional information	[View Document](#)

4.2.4 Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)

Response: 3.53

4.2.4.1 Annual expenditure for purchase of books and journals year-wise during the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
4.77851	5.54172	2.53737	2.54548	2.25

File Description	Document
Details of annual expenditure for purchase of books and journals during the last five years	[View Document](#)
Audited statements of accounts	[View Document](#)
Any additional information	[View Document](#)

4.2.5 Availability of remote access to e-resources of the library

Response: Yes

File Description	Document
Any additional information	[View Document](#)

4.2.6 Percentage per day usage of library by teachers and students

Response: 9.15

4.2.6.1 Average number of teachers and students using library per day over last one year

Response: 145

File Description	Document
Any additional information	[View Document](#)

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

The college has upgraded its IT facilities including Wi-Fi frequently as per the needs and requirements in the last five years. The college has internet connection bandwidth facility to make available to the staff and students in the campus only: library, office, and laboratories, all the departments are provided with this facility. The college has recently upgraded the internet connection bandwidth from 16 Mbps to Two Connections of 100 Mbps (BSNL Fiber Optic) for College, 50 Mbps(BSNL Fiber Optic) for Boys Hostel and 140 Mbps(Railwire- Railtel Corporation of India Ltd) with a campus Wi-Fi facility. The college has updated its IT facilities with increasing the number of computers, printers, scanners, smart boards, interactive LCD projectors, Xerox machines, dynamic website, and various software's. The teaching and learning process is enhanced through incorporating ICT tools and e-resources.

The campus is networked through LAN/WiFi. The college has procured necessary licensed Software's, especially for Computer Laboratory, Library and Language Laboratory. The computer centre is equipped with different computing software like Windows, and almost all software tools like MS Visual Studio, MS-

Office, Windows, Tally, Libman (Library), Orell(English Lab).

Sr.No.	Description	Present Status	During The Second Accreditation
1	Computers	207	90
2	Laptop	05	05
3	Printer	24	15
4	Scanner	06	03
5	Scanner with printer	01	Nil
6	UPS	67	53
7	LAN / WIFI Facility	Extended	Limited
8	Projectors	15	04
9	Computer Lab	03	03
10	Xerox	04	04
11	Television	02	02
12	Electricity Backup/ Generator	2 Jumbo Generator	5 invertors in Different Block
13	Video Camera	04	01
14	ICT Enable Class room	12	4
15	Smart Board	01	01

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

4.3.2 Student - Computer ratio

Response: 9.4

File Description	Document
Any additional information	View Document

4.3.3 Available bandwidth of internet connection in the Institution (Lease line)
>=50 MBPS

35-50 MBPS

20-35 MBPS

5-20 MBPS

Response: >=50 MBPS

File Description	Document
Any additional information	[View Document](#)

4.3.4 Facilities for e-content development such as Media Centre, Recording facility, Lecture Capturing System (LCS)

Response: Yes

File Description	Document
Facilities for e-content development such as Media Centre, Recording facility,LCS	[View Document](#)
Link to photographs	[View Document](#)

4.4 Maintenance of Campus Infrastructure

4.4.1 Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years

Response: 37.2

4.4.1.1 Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year-wise during the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
4.39	0.84	3.06	2.79	13.24

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic facilities	[View Document](#)
Audited statements of accounts.	[View Document](#)
Any additional information	[View Document](#)

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

The details of system and procedures for maintaining and utilizing physical, academic and support system facilities are follows:

The College has an effective mechanism for the maintenance and up keeping of the facilities. All academic and support facilities are maintained through various college committees such as College Development Committee (CDC), Purchase, and Financial Norms Committee, Library Committee, Master Plan Committee, Building Committee, Campus Development, etc.

Local Management Committee/ College Development Committee: LMC/ CDC monitors overall functioning of facilities and services. The reports and reviews received from the various committees are considered during these meetings. The absolute and essential requirements of minor expenses of maintenance or replacements or construction are immediately sanctioned in the meetings. The requirements of large expenses are sent to the parent institute for approval and funding.

It is the policy of the parent institute to recruit the support staff having mechanical and technical skills of certain kinds.

The maintenance work related to facilities like toilet blocks, computer labs, equipment, furniture, replacement of fire extinguishers, electric work, plumbing, RO-water-facilities, water tank, etc. is maintained on daily basis through contract services.

One technician is appointed by the parent society for maintenance of IT infrastructure of the campus. Upgradation of software and hardware and maintenance of ICT facilities is done by the Department of B.Com. Computer Application through this technician. Each departmental computer lab is having lab attendants for the proper maintenance of the laboratories.

Library Committee is functional which takes care of the library matters and functions.

The other infrastructure and learning resources are maintained and taken care of by a professional housekeeping agent workers like technicians, electricians, plumbers, carpenters and painters.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

Response: 77.42

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1273	1115	980	938	910

File Description	Document
Upload self attested letter with the list of students sanctioned scholarships	[View Document](#)
Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years	[View Document](#)

5.1.2 Average percentage of students benefited by scholarships, freeships, etc. provided by the institution besides government schemes during the last five years

Response: 82.39

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution besides government schemes year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1353	1196	1052	1013	941

File Description	Document
Any additional information	[View Document](#)

5.1.3 Number of capability enhancement and development schemes –

  1. For competitive examinations
  2. Career counselling

3. **Soft skill development**
4. **Remedial coaching**
5. **Language lab**
6. **Bridge courses**
7. **Yoga and meditation**
8. **Personal Counselling**

A. 7 or more of the above

B. Any 6 of the above

C. Any 5 of the above

D. Any 4 of the above

Response: B. Any 6 of the above

File Description	Document
Details of capability enhancement and development schemes	[View Document](#)
Any additional information	[View Document](#)
Link to Institutional website	[View Document](#)

5.1.4 Average percentage of student benefited by guidance for competitive examinations and career counselling offered by the institution during the last five years

Response: 33.73

5.1.4.1 Number of students benefited by guidance for competitive examinations and career counselling offered by the institution year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
650	763	245	353	323

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	[View Document](#)
Any additional information	[View Document](#)

5.1.5 Average percentage of students benefited by Vocational Education and Training (VET) during the last five years

Response: 1.14

5.1.5.1 Number of students attending VET year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
20	12	15	16	13

File Description	Document
Details of the students benifitted by VET	View Document
Any additional information	View Document

5.1.6 The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

Response: Yes

File Description	Document
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View Document
Details of student grievances including sexual harassment and ragging cases	View Document
Any additional information	View Document

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 6.24

5.2.1.1 Number of outgoing students placed year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
45	40	27	12	10

File Description	Document
Self attested list of students placed	View Document
Details of student placement during the last five years	View Document
Any additional information	View Document

5.2.2 Percentage of student progression to higher education (previous graduating batch)

Response: 15.54

5.2.2.1 Number of outgoing students progressing to higher education

Response: 78

File Description	Document
Upload supporting data for student/alumni	View Document
Details of student progression to higher education	View Document

5.2.3 Average percentage of students qualifying in State/ National/ International level examinations during the last five years (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)

Response: 11.56

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil services/ State government examinations) year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
3	01	00	04	00

5.2.3.2 Number of students who have appeared for the exams year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
15	07	12	17	09

File Description	Document
Upload supporting data for the same	View Document
Number of students qualifying in state/ national/ international level examinations during the last five years	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national / international level (award for a team event should be counted as one) during the last five years.

Response: 9

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
2	1	3	2	1

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at national/international level during the last five years	View Document
e-copies of award letters and certificates	View Document
Any additional information	View Document

5.3.2 Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution

Response:

G. S. College of Commerce, Wardha a student's council is a group of elected and volunteer Students working together with an adult advisor within the framework of a constitution to provide a means for student's expression and assistance in the college affairs and activities. The student council plays very important role in every college. It helps to share student's ideas, interests and concerns with the Teachers and Principal.

Focus on leadership qualities as student's council

- **Confidence**
- Humanity
- Time Management
- Arrogance
- Communication Skill

Students Council Develops

To give opportunities for the students experience in leadership and encourage student develops are as below.

- Communication Skill
- Negotiation Skill
- Problem solving Skill
- Motivational Skill
- Team Building Skill
- Organisational Skill

Vision

To increase level of cultural and cognitive awareness among the students of the college, encourage the idea of students, Cultivate and strengthen the trust and respect among the members of the Council as well as all the academic and staff of the college.

Mission Statement

- To coordinate and encourage all student activities within the scope.
- To work with the administration in all matters affecting the welfare of the student body.
- To establish reasonable standards for recognition of all organizations on campus.
- To stimulate and develop good citizenship and democracy among students.
- To encourage social development through participation in campus life.
- To encourage leadership through service.

Objectives

1. To initiate, implement, and complete projects and activities which will be of help to the College, the students, the faculty, the administration, the Board of Trustees and the community.
2. To develop and provide opportunities for leadership and service in the college.
3. To encourage personal growth and participation.
4. To provide a living workshop of democratic processes, through such activities as elections, participation in a constitutional representative assembly, etc.
5. To contribute to the educational experiences of students by providing them with a positive involvement in the College.
6. To promote an awareness of human relations, of power structures and how one effectively operates within them. These objectives are realistically approached through increasing avenues of cooperation among the administration, faculty and students.
7. To improve understanding between and within groups through interaction and communications.
8. To develop student potential and encourage to make a well-informed, honest, interested and active

citizenship.

9. To develop not only leadership abilities within the youth of today
10. To develop an awareness of good leadership qualities, hopefully, for a more informed concerned and active citizenry of tomorrow.
11. To provide a means for student expression and assistance in College affairs and activities
12. To give opportunities for students express experience in leadership and encourage students.

Activities of Student Council

- Formation of student's council. (Click Here)
- Cultural Activities :
    - Internal
    - External
- G. S. Stars (Annual Function and Prize Distribution) Activity.

- Brain Storming
- Sports Activity
- Cultural Activity
- Prize Distribution
    - Academic Scholars
    - Co-curriculum and Extra Curriculum

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

5.3.3 Average number of sports and cultural activities/ competitions organised at the institution level per year

Response: 29.8

5.3.3.1 Number of sports and cultural activities / competitions organised at the institution level year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
23	23	25	40	38

File Description	Document
Report of the event	[View Document](#)
Number of sports and cultural activities / competitions organised per year	[View Document](#)
Any additional information	[View Document](#)

5.4 Alumni Engagement

5.4.1 The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and non financial means during the last five years

Response:

The alumni association of G. S. College of Commerce, Wardha was established in the year 2004-05. It has been functional in shaping the policies for the all over development of the college. The aim of this very vibrant and jubilant association is to support and promote the interest of Alumni and college community. The alumni meet is organized to provide a platform for ultimately sharing the experience and knowledge for the holistic development of the students.

5.4.1 : Composition of Alumni Network Committee :

Sr.No.	Name	Designation	
1.	Dr. Abdul Bari	President	
2.	Shri Dwarkadasji Darak	Vice-President	
3.	Dr. A. K. Mansuri	Secretary	
4.	Shri. Chandresh Mandviya	Joint-Secretary	
5.	Shri Uttam Kruplani	Member	
6.	Shri Prakash Agarawal	Member	
7.	Shri Shriniwas Mohata	Member	
8.	Shri. Anis Ghanchi	Member	
9.	Shri Umesh Tawari	Member Special Invitees	
10.	Shri Sagar Sukheja	Member Special Invitees	

Some of the activities and contribution of the Alumni are as follows.

- The members of Alumni Association do have regular interaction with the Principal and Management, Staff members and students.
- Alumni are invited to deliver academic lectures in the campus.
- Mr. Madan Dubey conducted Art of Living Session on "How to Live Healthy Life".
- Mr. Jayant Ghodkhande was resource person in National Conference on Recent trends in Banking System
- Prominent Alumnus Mr. Dhiran Ketan allowed students to pay visit to their industrial unit Balaji Salasar, Adillabad, Telangana State.
- Rotary club of Wardha is good contribution of our Alumni. The college has organized program like – Blood Donation, Rubila Vaccination for girls, HIV Awareness Rally, Health Check-Up.
- The Alumni are invited in NSS camp to motivate the volunteers towards effective social service.

- Mr. Vijay Jaiswal participated in organising Cattle check-up and Health check-up programmes in the NSS Camp.
- The Police Department Road Safety Awareness programme has been initiated by Alumni.
- Mr. Pratik Patil has shared his views in One day GST Workshop for B.Com and M.Com. students.
- Dr. Mahendra Singh Gaikwad expressed his views on Faculty Development Programme.
- Alumni Association has organized Mega Meet were from 1975 to 2018 Alumni participated.
- An Industrial Tour to Parleji was arranged by Mr. Girish Kubale associated with Parle Private Ltd. Nagpur.
- On the occasion of Major Dhyanchand Jayanti of Prominent Alumni Mr. Prakash Agrawal and Ranjeet Yadav interacted with students on sports : Past, Present and Future.
- Mr. Kamal Kruplani, Mr. Sagar Sukheja and Laxman Jajodiya expressed their views on Income Tax, VAT and Tax Management.
- Mr. Dhanraj Khumbhare, Ex-MLA, Hinghanghat delivered lecture on Life and Positivity on occasion of Dr. Panjabrao Deshmukh Birth Aniversary.
- Dr. Pramod Yeole, Pro-Vice-Chancellor and Dr. Shakil Satar was Guest of Honour for organising seminar.
- Mr. Rajendra Bhutada (CA) conducted a Workshop on Auditing.
- Mr. Uttam Kruplani, Mr. Dwarkadas Darak, Sanjay Goenka initiated Plastic Disposal Awareness Drive.
- Mr. Sajay Sukhalkar (Volley Ball), Ranjeet Yadav (Foot Ball), Kiran Nakhate (Kabbadi), Prakash Agrawal (Hockey), Shailendra Gupta (Cricket) etc.
- Mr. Rajendra Bhutada (CA), Komal Kruplani (Tax Consultant) have allowed our students to work with their companies, firms and consultancies.

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

5.4.2 Alumni contribution during the last five years(INR in Lakhs)
? 5 Lakhs

4 Lakhs - 5 Lakhs

3 Lakhs - 4 Lakhs

1 Lakh - 3 Lakhs

Response: <1 Lakh

File Description	Document
Alumni association audited statements	[View Document](#)

5.4.3 Number of Alumni Association / Chapters meetings held during the last five years

Response: 8

5.4.3.1 Number of Alumni Association /Chapters meetings held year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
2	2	2	1	1

File Description	Document
Number of Alumni Association / Chapters meetings conducted during the last five years	[View Document](#)
Any additional information	[View Document](#)
Report of the event	[View Document](#)

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution

Response:

Govindram Seksaria College of Commerce, Wardha, run by Shiksha Mandal, Wardha, is the first institute in the country to use the national language Hindi as the medium of instruction in the faculty of Commerce. It was established in 1940, with the vision statement of "Udyogiham Purushsinham Urpeti Laxmi". (Industrious and lion-hearted men generate wealth). It is the first commerce college affiliated to Nagpur University (now, Rashtrasant Tukdoji Maharaj Nagpur University) and the erstwhile Berar Province which has now been trifurcated into Maharashtra, M.P. and Chhatisgarh.

Shiksha Mandal was established in 1914 and its existence is underlined by the Gandhian philosophy. We strive to focus on the 3 H's (Head, Heart and Hand) along with the noble principles of truth, non-violence and service to humanity through our educational institutions scattered at Nagpur, Wardha, and Jabalpur with the prime objective of providing quality education to all at minimal cost. Shiksha Mandal has been rendering services to students and society like a missionary. It has established a culture of service to humanity as is reflected in its motto "Aadanahin Visargaya"(Whatever is gained must be distributed).

The College Vision:

Self-reliant, self-sufficing and self-respecting education for the society facing reformation. Education for the youth advancing towards the world leader nation-India. Education for all to eradicate social ills.

The College Mission

1. To improve the quality of academic inputs constantly.

2. To promote knowledge and value based education.

3. To train the students for self employment.

4. To provide quality education to masses with updated infrastructural facilities and services at relatively reasonable cost.

5. To develop the spirit of patriotism, discipline and a sense of social responsibility by following the principles and ideologies of Mahatma Gandhi and Acharya Vinoba Bhave.

The management and the college have on their statutory bodies the members from corporate houses and industries like Bajaj Auto Ltd., Bajaj Electricals, Bajaj Finance, Bajaj Finserve etc. We therefore have inherent institutional linkages with industry leading to more campus recruitment opportunities for our students. The college has made continuous efforts to introduce innovations in

teaching-learning methodology. In fact, it has shifted the focus from teacher-centric pedagogy to learner-centric approach by introducing case studies, project-work, industrial training, field visits, internship etc. The perspective plan begins from the academic year 2014-15 to the academic year 2023-24 taking into consideration the key indicators of the seven criteria determined by NAAC.

Vision and mission of the institute are well in tune with the objectives of higher education. It reflects through the following programmes and activities:

Unity and discipline are inculcated through NCC, NSS and sports activities. Special winter camp, blood donation camp, tree plantation, AIDS awareness rally etc. are organized. Lectures and various welfare activities are organized for girl students under Women Cell. Career development of student is done through competitive examination guidance center, distance education courses, virtual learning center, and soft-skills development programme.

1. **Perspective Plans**
2. **Academic Excellence**
3. **Student Centric Approach**
4. **Scholarships**
5. **Increase Research output**
6. **Establish and Promote a Vibrant Campus Atmosphere**
7. **Facilities and Infrastructure**

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

6.1.2 The institution practices decentralization and participative management

Response:

G.S.College of Commerce, Wardha encourages and motivates a culture of decentralization and participative management by involving staff members in a number of administrative roles. The apex decision making body at the college level is the College Development Committee (CDC). The CDC has representatives from the parent institute Shiksha Mandal, Wardha, alumni, teaching staff, administrative staff and the students.

Before the commencement of each academic year, various college committees are formed by IQAC under the guidance of the Principal. IQAC does the planning and evaluation for quality assurance in the college and organizes meetings periodically throughout the year. The college committees are responsible for admission, time table, examination, purchases, welfare of students, organization of extension activities and prepares the working strategy for the effective functioning of the college.

The committee meetings are held as and when required for the implementation and organization of certain activities. A report of activities is prepared by each committee at the end of every

academic year. A separate NAAC Steering Committee was formed by the Principal with the suggestions of IQAC and CDC for preparation of AQAR and 3rd Cycle Self Study Report (SSR) to NAAC, Bangalore. This committee was given the following responsibilities:

AQAR and SSR Preparation and Submission

The following are the members of the committee –

Dr.Abdul bari-Principal & Chairman

Prof.Parishkrit Agrawal- Chairman Criterion-I

Dr.Mangala Tomar- Chairman Criterion-II

Dr.K.V.Somanadh- Chairman Criterion-III

Mr.Nagsen Bansod- Chairman Criterion-IV

Dr.Sahebrao Chavan- Chairman Criterion-V

Dr.Yogesh Patinge- Chairman Criterion-VI and IQAC Coordinator

Prof.Atul Firke- Chairman Criterion-VII

This committee unanimously defines the quality benchmark parameters for enhancing the overall academic ambiance of the college and takes initiatives in planning, implementing and reforming the various quality improvement strategies of the college. This exercise is the best example of the culture of decentralization and participative management adopted by the college for sustainable quality development. Many of the processes in Academics and administration that were centralized earlier are being selectively decentralised. The management has empowered the IQAC to take decisions related to curricular, cocurricular and extra-curricular activities. This has resulted in the CDC, IQAC, Principal, Heads of Departments and Faculty taking autonomous decisions at their level for accomplishing the set goals. This decentralisation has resulted in increasing the overall quality and effectiveness of the system and at the same time empowering and strengthening the capacities of the various branches of administration. The following is an exemplification of the same:

Decentralization of governance:

At the beginning of the year, an appeal was made to the academic departments and functional committees to plan different activities and submit it for approval. Apex committee decided the program of activities and instructed the subcommittees to implement the program throughout the year.

Participative management:

It was a necessity to involve all the stakeholders which include students, staff, alumni, retired faculties, neighbourhood community, parent institutes office bearer and well-wishers of the institute.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

6.2 Strategy Development and Deployment

6.2.1 Perspective/Strategic plan and Deployment documents are available in the institution

Response:

The successful execution of activities based on the perspective plan is the prime concern of the institute. College executed the plan of digitization of administration at many levels which include Admission, Maintenance of Fee records and Accounts, examination, Library, Learning Management System (LMS) and Biometric Attendance.

Digitization of Administration

Admission: This enables to organize student data systematically. The Database is further used in issuing Identity Cards, Library Cards, Application for Scholarships and Eligibility.

Fee Records: The student database is useful in maintaining the fee records and disbursement of scholarships from various agencies.Tally ERP9 is being used.

Maintenance of Accounts: The college uses Tally ERP9 and Fees Management software for maintenance of books of Accounts.

Examination: The filling up of examination is online and college provides necessary facility for the same. The database is used for generation of Hall Tickets in the college. University Question papers are received online. The college uses university portal for generation of admit cards, marks entry and generation of Mark Sheets and Result Analysis.

Library: The Integrated Library Management System (ILMS) is an automated package of library services that has several functions. It offers OPAC services like cataloguing, Searching, Member / Patron Management, Acquisitions and Circulation (issues, returns, and reserves) with a full screen Graphical User Interface (GUI).

Biometric Attendance: Working hours of teaching and non-teaching staff is monitored through biometric attendance system.

Diaries: Teachers maintain their daily teaching plan using the diary.

Wi-Fi: The college campus has secure Wi-Fi enabled with speed of 100 mbps. Students and staff are given an option of getting a secure Wi-Fi connection on their laptops, tablets or smart phones. Inter and Intra-Departmental communications is extensively made through E-mails and Whatsapp Groups.

Website: The College has a dynamic website. The updates and announcements are made on regular basis.

The extensive goals of Perspective Plan 2015–2024 to provie quality higher education and research, skill-oriented human resources and the plan is accordingly focused on these core themes. The perspective plan envisions the augmentation of infrastructure corresponding with the anticipated increases in student intake and courses. Improving the academic and support facilities for the students is one of the measures recognized by the Perspective Plan.

Specific objectives and goals of Perspective Plan 2014-15 to 2023-24:

1. To introduce a new undergraduate and postgraduate degree programs and research programs.
2. To increase student intake capacity for existing courses and improve student enrolment
3. To introduce COCs, Short Term, Value Added, and Skill-Based Courses.
4. Improvement of infrastructure facilities like construction of more classrooms, construction of indoor sports facility.
5. To strengthen research facilities and motivate faculty to involve in research, by undertaking Major and Minor research projects, publishing research papers in reputed and high impact factor journals.
6. To apply for CPE scheme and Autonomy
7. To establish functional MoUs, Collaborations, Linkages with different industries, institutes for student training on-the-job training, field trips, placements etc.
8. To conduct extension activities with the help of a local community and other stakeholders through NSS and NCC.
9. To augment students support facilities.

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)
Strategic Plan and deployment documents on the website	[View Document](#)

6.2.2 Organizational structure of the institution including governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism

Response:

1. **Parent institute:**

Shiksha Mandal, Wardha is the apex governing body. The General Body approves and monitors the policies and plans.

2. **College Development Committee**: It is constituted according to the Maharashtra University Act, 2016. It prepares the budget and financial statements, recommends to the Management to fulfill in the teaching and other posts, discusses the academic progress of the college.

3. **Principal and College Administrative Committees**: Principal looks after smooth functioning of academic and administrative activities. Heads of department assist him in this matter.

4. **Service Rules, Procedures, and Recruitment**

The parent institute follows the procedures mentioned in Maharashtra Public University Act 2016, the rules and regulations of the UGC, and statutes of RTM Nagpur University for service rules, for the recruitments and grievance redressal.

5. **The promotion policy of the college** and parent institute is impartial and transparent. They follow the PBAS of the UGC for the promotion of the teachers. At the college level, the API committee helps the teachers for obtaining the promotion under Career Advancement Scheme.

6. **Grievance Redressal Mechanism:**

The college has formed a Grievance Redressal Cell for faculty, Staff and students to address their grievances and complaints and to resolve them. The cell is headed by the Principal. There is separate Anti Sexual Harassment committee which is formed to prevent cases of harassment and to look into grievances from girl students. Anti-Ragging committee is also formed to resolve the cases of ragging if any.

Mechanisms for grievance redressal:

a) Student's Direct access to Authorities – Students can directly approach the Principal, and Head of the Departments to put up their grievances.

b) Student's Suggestion Box – The student can put their complaints in written form in the suggestion boxes kept at different locations on the campus.

c) Student Council - The grievances of students are received through the members of the student council, and the appropriate measures are taken care of.

7. Placement Cell:

Placement Cell helps and guides the students to seek job opportunities through placement drives conducted on and off the campus.

8. The Alumni Association:

The college has Alumni Association which actively contributes to better functioning of the college with all its expertise and representation from different fields.

The institute's overall functioning has two aspects: Academic and Administration. These are handled at different levels as follows:

 The administrative functioning is handled efficiently by the CDC with active participation of Principal and Head of Departments. All major academic and administrative decisions are implemented through IQAC. IQAC constitutes a number of committees to carry out day to day functioning of the college. These committees include academic committees like Examination, Library, Research and Development, Purchase

and faculty associations. The committees like NSS, NCC, Students' Welfare, Cultural committee and Staff Academy work in coordination with IQAC to organize extra-curricular and extension activities. Anti-Ragging Cell, Grievance Redressal Cell, Internal Complaint Committee, Counseling Cell, Placement Cell and Minority Cell address the issues of students as per requirement.

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

6.2.3 Implementation of e-governance in areas of operation

   1. Planning and Development
   2. Administration
   3. Finance and Accounts
   4. Student Admission and Support
   5. Examination

A. All 5 of the above

B. Any 4 of the above

C. Any 3 of the above

D. Any 2 of the above

Response: A. All 5 of the above

File Description	Document
Screen shots of user interfaces	[View Document](#)
ERP Document	[View Document](#)
Details of implementation of e-governance in areas of operation Planning and Development,Administration etc	[View Document](#)
Any additional information	[View Document](#)

6.2.4 Effectiveness of various bodies/cells/committees is evident through minutes of meetings and implementation of their resolutions

Response:

The college has various academic and administrative committees with essential members and chairperson. Meeting of committees are periodically conducted and recorded in the proceedings. The compliance reports are generated and maintained. The governing body (CDC/IQAC) formulates the policy decisions and strategic plan with the suggestions received from the following committee meetings and responds in a timely manner.

- Local Management Committee (LMC)/College Development Committee (CDC)
- Internal Quality Assurance Cell (IQAC)
- Research Committee
- Examination Committee
- Purchase and Financial Norms Committee
- Building Committee
- Library Committee
- General Staff Meetings
- Alumni Association

Some of the major decisions taken by Shiksha Mandal, CDC, and IQAC:

- Stakeholder feedback and computerized admission system.
- Introduction of new four certificate programs.
- Wi-Fi campus with 100 Mbps leased line
- Installation of Power Generator
- Installation of waste management and rainwater harvesting system
- Augmentation of ICT facilities
- Subscription of N-List
- SWAYAM online NPTEL courses
- Organized National and State Level Seminars, Conferences and Workshops
- Upgradation of Computer Laboratories
- The college has signed MoUs and Linkages for student on-the-job training, placement, research, resource exchanges etc.
- Seed money for Research Projects

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

The welfare schemes implemented for teaching and non-teaching staff of the college are as under:

1. A facility of staff quarters is provided to the teaching and non-teaching staff on affordable rent. Institution encourages by felicitating the teaching and non-teaching staff members for their outstanding achievements and at the time of retirement. Institution promotes faculty members to upgrade the knowledge by providing various facilities like study leave and participation in seminar/workshop/conferences, orientation programme, refresher course, short term course, summer school etc.

2. Research Centre is open for faculty even after office hours, so that they can carry out their research work. Staff members are provided with the facilities of plagiarism and access to e-resources.

3. Long term loan up to Rs. 5,00,000/-, short term emergency loan of against RD and fixed deposit facility is made available to the teaching and non-teaching staff through G.S.College Employees Cooperative Credit Society. Authentication facility of loan applications and loan repayment guarantee for staff is made available. Facility of advance payment against salary to the staff is in place. Group insurance facility is made available to the staff.

4. College conducts fund raising drive for the employee affected by any misfortune. Various motivational lectures on health and hygiene, current issues, agriculture, superstition, peace of mind, economics, women empowerment and advance technology are conducted. Wards of teaching and non-teaching staff who secure good marks in S.S.C. and H.S.C. examinations are given motivational prizes through G.S. College Employees Cooperative Credit Society.

5. Various workshops, events and sessions on peace of mind, diet consciousness, time and stress management etc. are organized for the staff. Wards of teaching and non-teaching staff are given concession while taking admission for higher education in sister institutes of the college.

6. The institution grants leave to the faculty and staff members like Casual leave, Medical leave, and Maternity leave etc. by considering the norms.

7. Free internet facility is provided to the staff through Wi-Fi and LAN.

8. On campus free facility of safe, hygienic RO processed drinking water is made available. Free parking facility for teaching and non-teaching staff is provided in the college premises. Loan facility is available from G.S. College Employees Cooperative Credit Society for teaching and non-teaching staff.

9. Fee concession is given to the wards of teaching and non-teaching staff studying in the campus.

10. Fee concession to non-teaching staff members willing to get higher education and their promotion after completion of degree.

11. Provision of advanced payment of salary to the unaided faculty on the occasion of Diwali and Eid.

12. Incentives to staff members to appreciate the hard work and excellent academic achievements.

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 0

6.3.2.1 Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
00	00	00	00	00

File Description	Document
Details of teachers provided with financial support to attend conferences,workshops etc during the last five years	[View Document](#)

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 1.8

6.3.3.1 Total number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
2	1	2	2	2

File Description	Document
Details of professional development / administrative training programs organized by the Institution for teaching and non teaching staff	[View Document](#)
Any additional information	[View Document](#)

6.3.4 Average percentage of teachers attending professional development programs viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Program during the last five years

Response: 66.89

6.3.4.1 Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
17	5	20	17	20

File Description	Document
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers).	View Document
IQAC report summary	View Document
Details of teachers attending professional development programs during the last five years	View Document
Any additional information	View Document

6.3.5 Institution has Performance Appraisal System for teaching and non-teaching staff

Response:

Performance Appraisal System for teaching-staff:

The college has a Performance Based Appraisal System (PBAS) for the teaching staff following UGC regulations, 2010 and four amendments thereafter. Currently, the college follows the guidelines of UGC regulation, 2018. These Regulations may be called the University Grants Commission (Minimum Qualifications for Appointment of Teachers and other Academic Staff in Universities and Colleges and other Measures for the Maintenance of Standards in Higher Education) Regulations, 2018. Every academic year IQAC collects the API-PBAS forms from all the faculty members. The faculty performance is assessed by the HoDs, IQAC Co-ordinator, and the Principal on the basis of API and PBAS forms and necessary action is taken for the improvement.

The teacher's performance appraisal forms consist of:

Category I: Teaching, Learning, and Evaluation Related Activities Category: II: Professional Development, Co-curricular and Extension activities Category: III: Research and Academic Contributions.

Evaluation by students - The College collects structural feedback from students on teacher's performance at the end of every academic year for further improvement and implementation.

Performance Appraisal System for non-teaching staff- Performance appraisal system for non-teaching staff is also in place to monitor their progress.Following is the procedure adopted for Performance Appraisal System for non-teaching staff

Confidential reports – The overall performance of the non-teaching staff within the campus is evaluated by the Office Superintendent, Heads of the concerned departments, and the confidential report is submitted to the Principal for the final evaluation.

Other informal means - Students Suggestion Box is another mechanism that is instrumental in collecting information about the level of satisfaction they get from the services provided by the staff. Their suggestions are also considered to decide the promotional issues and the aspect of transfer of the nonteaching staff from one department to another.

File Description	Document
Any additional information	[View Document](#)

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

Internal Audit:

The management of the college has appointed an internal auditor to detect errors at the earliest and devise effective control system to prevent their occurrence. Suggestions of the internal auditor to improve the accounting financial system are incorporated. Internal audit is done on periodical basis. Observations made by the auditor are brought to the notice of accountant and Principal of the college.

External Audit:

The management has appointed **M/S.Bhutada** and Associates as an external auditor. The financial statement of the college including books of accounts, vouchers, statement etc are audited by the external auditor. The last audit was done for the financial year **2018-19.** It was completed in May 2019 and the report submitted to the management. No major objections were raised during the last audit. Further all necessary audits as per the requirements of the University (RTMNU); UGC and Government of Maharashtra are carried out by the college periodically. The University and UGC authorities carry out an audit of all the funds forwarded to the college by them under the National Service Scheme, Adult and Continuing Education Scheme, under any development or five year plan grant, as well as the audit of examination funds. In case of any discrepancy the external auditors disallow the expenditure and the same has to be borne by the college. The auditors from the department of Higher Education carry out an external audit of the teaching and non-teaching salary forwarded by the govt. Internal and external financial audits have been carried out during last five years with the mechanism for settling audit objections.

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

6.4.2 Funds / Grants received from non-government bodies, individuals, Philanthropists during the

last five years (not covered in Criterion III) (INR in Lakhs)

Response: 0

6.4.2.1 Total Grants received from non-government bodies, individuals, philanthropists year-wise during the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Details of Funds / Grants received from non-government bodies during the last five years	[View Document](#)
Any additional information	[View Document](#)
Annual statements of accounts	[View Document](#)

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

Resource Generation Strategy:

Fees: College follows the regulations of University with respect to the tuition fees. The major resources of funds are generated through admission fees collected during admissions from funded as well as self-financed courses.

Funding Agencies: College applies for schemes of various agencies like UGC, RTM Nagpur University, ICSSR and RUSA. Committees such as NSS, NCC, Adult and Continuing Education and Board of Students' Development applies for funds through various schemes of University. The Research Committee also guide and encourage staff members to apply for funds under Major and Minor Research Project Schemes of various funding Agencies.

Maintenance of Accounts: Accounts Department maintain the statement of accounts of examination fee collected and expenditures. Separate accounts for funded course, self-financed courses, and developmental grants are maintained by the college.

Utilization Strategies:

All departmental budgets for each academic year are placed for approval in the last CDC meeting of the Academic Year for sanction of expenditure to be incurred in the next Academic Year.

Salary: The salary of staff appointed for self-financed courses is disbursed through the funds generated from such courses.

Augmentation of Infrastructure: Adequate provisions for development of infrastructure are in place.

Centralized Purchase: Purchase Committee shall ask for requirements from all the departments and negotiate the rates with vendors and suppliers. This centralized purchase procedure will ensure transparency, quality and cost effectiveness.

Repairs and Maintenance: The College follows the existing policy to carry out day to day repair and maintenance.

Library Expenditures: The library is upgraded on the need basis. Addition of text and reference books takes place as per the change in curriculum and requirements of the students.

Utilization of Planning and Development Funds: The development committee of college follows set procedures and makes purchases as per the requirements of various departments. The audited statement of accounts is submitted for final settlement to the funding agencies.

The institution has a well-defined strategy for mobilization of funds and optimal utilization of resources. The college works as per the rules and regulations laid by the Government, RTM Nagpur University, concerned funding agencies and Shiksha Mandal, Wardha. Financial discipline, fulfillment of the rules of the granting bodies, judicious use of available resources, integrity and accountability are followed meticulously.

The college is permanently affiliated and grant-in-aid institution. However, BCCA and B.Com(NG) at undergraduate level and MBA at postgraduate level are self-financed. The funds are generated through developmental grants and grants received for NSS, student welfare activities, seminars, conferences, workshops and research activities. Funds are also generated through revenues collected from tuition fees, developmental fees, hostel fees. Various UGC grants and RUSA grants are the other sources.

All the key financial transactions are scrutinized and verified by the governing body under the following heads

- Salary to visiting staff
- Internet charges
- General repairs and maintenance
- Electricity maintenance charges
- Computer consumables
- Postage and courier
- Stationary and expenses
- Student placement/Academic and sports prizes
- Newspapers and periodicals
- Library books
- Computer equipments
- Staff welfare and administration
- Capital and non-recurring expenses
- Other expenses

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

To inculcate research culture among the students

Students are not much aware of the fact, that the research could be one of the fields of career. It was hard-pressed need of the time to make students aware and inculcate research skills among them. Thus, IQAC suggested that there is a need to enhance research aptitude among the students and utilize the research resources available in the institution.

The suggestions were implemented by organizing various activities:

Students are encouraged to participate and present papers in the seminars, workshops and conferences organized by the college as well as by other institutes. Students are motivated and promoted to participate in exhibitions and research competitions like 'AVISHKAR'. The college has research center. The experienced research guides as well as faculty facilitate and guide the students to undertake various research projects, research publications, research reviews, mini projects and presentations. Majority of students in the college are having a rural background. Thus, college plays an important role to open various research avenues for these students.

Structured feedback for Design and Review of syllabus

IQAC in its meeting suggested identifying the curriculum gap by collecting the feedback from our stakeholders in structured feedback form. The report of analysis of feedback was received from different stakeholders (students, teachers, alumni, parents and employers) and report of analysis was prepared. As per the feedback/suggestions collected from different stakeholders curriculum gap was identified and to fulfill the curriculum gap. To update the student with the latest technology faculty use videos, animations, Journals, Periodicals, etc. Different technical and cultural activities are conducted. Industrial visits and Industrial Tour are arranged every year.

Computer literacy

In today's era of technology, the computer literacy has become ever more essential as the lives have been increasingly dependent on the use of computer. It helps to carryout different tasks in various fields. In academics, the computer learning provides an opportunity to the students to enlarge their horizons to learn skills which they would not have got the opportunity to obtain the same through traditional education. Thus, to equip the students with computer competency IQAC has suggested the implementation of computer literacy drive for the students of first year degree course. A separate Commerce Lab has been

established. This drive mainly aims to give basic and advanced knowledge about Computerized Accounting Office work related software and introduction to internet.

Besides this IQAC has taken following initiatives for the institutionalization of the quality culture in the college;

1. Preparation of Perspective plan
2. Preparation of Academic Calendar and formation of college committees.
3. The college has introduced 01 new programme in the last five years.
4. IQAC conducts periodically meetings.
5. Timely submission of AQAR to NAAC.
6. IQAC conducts Academic and Administrative Audit
7. Collection and analysis of feedback from all the stakeholders.
8. CAS Placements of Faculty
9. Participation in various ranking frameworks like NIRF,India Today,Atal Ranking etc.

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms

Response:

The IQAC plays the proactive role in the institute by establishing review processes and methodologies.

1. **Academic review through periodical meetings**

The IQAC has established a reveiew system in the college like Periodical meetings with the departments, Internal Examination Committee, and forum for ICT and Council of the Heads, the principal, LMC / CDC throughout the academic year in the presence of the IQAC coordinator. IQAC also visits the departments and participate in the departmental meetings. The students are also interviewed regarding the changes in the curriculum, new teaching methods, and ICT use. This setup has evolved into successful review methodology for improvement in teaching and learning process. Through this system of review, the IQAC observed that for continuous development of teaching-learning, there is the necessity of enrichment of ICT infrastructure. Therefore it emphasized by increasing the base of ICT infrastructure.

2. **Enrichment of ICT infrastructure**

Use of ICT tools are the integral part of teaching and learning process. The IQAC has always encouraged teachers to use these tools in academic, and library. The IQAC has advised the administration to enrich ICT infrastructure by purchasing advanced ICT tools, broadband internet Wi-Fi facility, Periodically IQAC has trained teachers to use ICT. The educational use of social media has also been deployed to establish

communication with the students and peers. In teaching and learning the feedback system is to promote reliability in delivery of curriculum.

3.TEACHING LEARNING PROCESS

1. Transparency in marking of internal assessment ensured.
2. Teachers were asked to ensure participation of students in classroom teaching.
3. Books have been added in central and PG departmental libraries.
4. Teachers are motivated for syllabus completion and are regularly monitored by heads of the department
5. Ensuring ICT infrastructure facility in the campus.
6. Purchase of audio-visual techniques.
7. Extra classes taken by staff for syllabus completion
8. Meritorious students are felicitated during annual function, categories of awards has been enhanced.
9. Teachers are motivated for orientation, refresher and short term courses.
10. Two BT are issued to students
11. Extra classes taken by some of the department towards for computer literacy in few departments.
12. Library automation is almost completed
13. Availability of e-learning software in some departments.

File Description	Document
Any additional information	[View Document]
Link for Additional Information	[View Document]

6.5.3 Average number of quality initiatives by IQAC for promoting quality culture per year

Response: 5

6.5.3.1 Number of quality initiatives by IQAC for promoting quality year-wise for the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
05	05	05	06	04

File Description	Document
Number of quality initiatives by IQAC per year for promoting quality culture	[View Document]
Any additional information	[View Document]
IQAC link	[View Document]

6.5.4 Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements**
2. **Academic Administrative Audit (AAA) and initiation of follow up action**
3. **Participation in NIRF**
4. **ISO Certification**
5. **NBA or any other quality audit**

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: C. Any 2 of the above

File Description	Document
e-copies of the accreditations and certifications	View Document
Details of Quality assurance initiatives of the institution	View Document
Any additional information	View Document
Annual reports of institution	View Document

6.5.5 Incremental improvements made during the preceding five years *(in case of first cycle)* **Post accreditation quality initiatives** *(second and subsequent cycles)*

Response:

The college has undergone two cycles of accreditation in 2004 and 2014 respectively. The IQAC was established after the first accreditation cycle. It has implemented many quality enhancement measures in addition to those pointed out and recommended by the peer team report in the academic and administrative domains during the last five years. The following is the list of the post-accreditation quality initiatives:

Academic domain

1. Introduction of different value based / COC courses

2. Introduction of new UG program

3.Curriculum designing of various courses by faculties considering global needs

4.Enrichment of ICT infrastructure

5. Increase in use of ICT in teaching-learning process

6.Reforms in internal evaluation process

7.Increase in research publications

8.Increase in number of Major and Minor research projects

9.Increase in number of organization of seminars, workshops, and conferences

10.Set up of common facility center for research

11.Introduction of incubation center

12.Up-gradation of laboratory infrastructure

13.Purchase of sophisticated instruments

14.Students' participation in social, cultural, and sports activities

15.Enhancement of student support

16.Increased computerization in the academic and administrative functioning

17.Library is fully computerized and enriched with textbooks, reference books, and periodicals

18.The initiative is taken by the institute to provide seed money to teachers and students to encourage research activities.

Administrative domain

1.Regular organization of departmental and working committee meetings to take review

2.Finalization of important initiative in IQAC and LMC/CDC

3.Implementation of e-governance

4.Initiation of decentralization practices

5.Increase in digital transactions

SWOC analysis is conducted periodically. Our Institution makes sure that the programmes offered in the curriculum and outside the curriculum include contribution to national development, fostering global competencies among students, inculcating a value system among students, promoting the use of

technologyand quest for excellence. G.S.College of Commerce efforts to ensure that the curriculum bears a thrust on these core values include the initiative for contribution to national development. The institution uses education as the tool for empowering women and through the transaction of the curriculum it has adopted. It seeks to address the all round development of the students enrolled in the various academic programs it offers.

The major improvements took place in the following aspects:

1. The institute has arranged certificate course in English for both faculty members and students to enhance their communication skills. The English Language Laboratory is well developed, making the students ready for placements.
2. E-Classroom facilities are provided to every department for a conductive learning/interaction between faculty and students.
3. Industrial visits are arranged periodically by the departments to give the students a practical knowledge and exposure to industrial practices.
4. Mock placement interviews are conducted by the HR professionals of the industries.
5. The institute has a comprehensive Placement training department which is executed through qualified staff and experts from outside.

File Description	Document
Any additional information	View Document

10-12-2019 02:02:42

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Number of gender equity promotion programs organized by the institution during the last five years

Response: 20

7.1.1.1 Number of gender equity promotion programs organized by the institution year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
06	02	08	04	0

File Description	Document
List of gender equity promotion programs organized by the institution	[View Document](#)
Any additional information	[View Document](#)

7.1.2

1. Institution shows gender sensitivity in providing facilities such as:
   1. Safety and Security
   2. Counselling
   3. Common Room

Response:

1. Safety and Security
2. Counseling
3. Common Room

The college/institution is located in semi urban / rural area, the management is always keen on the desires, aspirations, to include gender sensitively among the students, by taking various initiatives without any discrimination about their gender. The result of this is reflected in the substantial increasing number of girls students as compared to the boys.

1. Safety and Security

A) Security:- a security personal is appointed for the college premises for 24 hrs. For monitoring and patrolling the premises.

B) CCTV Surveillance: - CCTV cameras are installed at the college premise which provides 24 hrs

surveillance in order to observe the ongoing activities. The footage is monitored. The CCTV footage backup of **15** days.

C) Complaint / Suggestion box:- The campus is set up with two complain box in separate building , one is positioned near the principal's chamber and another is positioned at women cell to lodge any complaints from girls students, female staff concerning abuse or harassments.

D) Grievance Redressal Committee:- College has committees to monitor and address safety security and social issue like Anti-ragging committee, Sexual harassment committee, Internal Complain Committee (ICC) and Grievance Redressal Committee.

E) Health Aid Faculties:- The college has appointed a lady doctor , **"Dr. Vandana Dabhade"** for dealing with health issues of girls students. Rubella Vaccination, Hemoglobin check-up, Teeth check up camps are arranged every year in college premises.

F) Fire Safety Equipment:- Fire extinguishers are installed / fixed at various locations in the college premises to protect from fire.

G) Wall Compound:- The whole campus premises is guarded with stone masonry wall is available for campus security.

H) Self Defense Training Programme:- are conducted for the girls students to empower them and boost their self confidence.

2. Counseling:-

The college provides counseling and guidance to girls students through women cell established for the aforesaid purpose. Students can approach the women cell coordinator or members for solving their problems related to health, mental, social and general issues.

Every year the college organizes various counseling programmes such as workshop, guest lectures, seminars, and sessions to sensitize the students about gender equity.

Special lecture on law for students about "Cyber crimes by "**Shri Nilesh M. Brahmne, Police Inspector, Incharge Cyber Crime Branch, Wardha and Shri Kuldeep Tanksale, Cyber Crime Branch, Wardha**" is arranged Well known social workers "**Advocate Archana Wankhede, District Court, Wardha and Mrs. Prabha Yekurke, Assistant Police Inspector, Wardha** " guides the students on "Sexual harassment.

A renowned orator "**Dr. Madhuri Zade**" delivered a lecture on "Women Empowerment". IPS Officer / Police personnel were invited to make girls students aware about legal protection, rights and responsibilities call centers in case of emergency available by the girl students. Expert medical practioner's lectures are organized on health care, safety and sanitization for girls students.

3. Common room to safe guarded the privacy of the studnts the college provides separate common rooms and washrooms for girls and boys separately taking into consideration gradual increase in the number of girls students during the last five years at M. M. Shah Bhavan two additional girls common room attached with washroom with separate sanitary blocks are built by the institution.

Girls common rooms are equipped with sanitary napkins winding machines in order to maintain the cleanliness and hygiene of the girls common room a separate contractual outsourcing agency is appointed.

To boost and utilize the zeal and energy of youths the institute has separate provision of open space canteen for the boys and girls where students can freely share their views and ideas and intermingle together.

The recreation hall, multipurpose hall and library reading room are the places where students can intermingle.

File Description	Document
Any additional information	[View Document](#)

7.1.3 Alternate Energy initiatives such as:

1.Percentage of annual power requirement of the Institution met by the renewable energy sources

Response: 0

7.1.3.1 Annual power requirement met by the renewable energy sources (in KWH)

Response: 00

7.1.3.2 Total annual power requirement (in KWH)

Response: 00

File Description	Document
Details of power requirement of the Institution met by renewable energy sources	[View Document](#)

7.1.4 Percentage of annual lighting power requirements met through LED bulbs

Response: 100

7.1.4.1 Annual lighting power requirement met through LED bulbs (in KWH)

Response: 6.35

7.1.4.2 Annual lighting power requirement (in KWH)

Response: 6.35

File Description	Document
Details of lighting power requirements met through LED bulbs	View Document
Any additional information	View Document

7.1.5 Waste Management steps including:
- **Solid waste management**
- **Liquid waste management**
- **E-waste management**

Response:

Waste Management steps including:

- Solid waste management
- Liquid waste management
- E-waste management

Response:-

1) Solid Waste Management:

For segregation of waste bins are kept every where sanibins are kept in ladies washrooms. Campus has a vermin-composting pit. Plants litter is separately composted and dumped in vermin-composting pit for preparation of organic compost. The manure produced is used for plants in the campus. Raw paper is sent to Dattapur for proper recycling and reuse by way of office files.

2) Liquid Management:

The college has installed proper sanitary liquid waste system in the campus. Routine checking and repairing of tanks, drainage and water pipelines are done.

3) E-Waste Management:

A computer department lab maintains and repairs computers and allied gadgets. Efforts are made to reduce the quantity of E-Waste by making optimum use of electronic components collected E-waste at the computer lab and office administrative building is sold to the proper agency as scrap E-waste electronic components are sent to polytechnic college of the parental institution for their practical demonstration and also used by in-house.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

7.1.6 Rain water harvesting structures and utilization in the campus

Response:

Roof Top Water Harvesting:

A special arrangement of roof water from the existing and new building block through proper pipe is adjoined to the garden carries to make greenery of the garden and to increase the ground water level / recharge.

Rain water harvesting is a technique of collection and storage of rainwater into natural reservoirs or tanks, or the infiltration of surface water into subsurface aquifers (before it is lost as surface runoff). One method of rainwater harvesting is rooftop harvesting. With rooftop harvesting, most any surface — tiles, metal sheets, plastics, but not grass or palm leaf — can be used to intercept the flow of rainwater and provide a household with high-quality drinking water and year-round storage. Other uses include water for gardens, livestock, and irrigation, etc.

The reasons for using rainwater harvesting systems answer three questions:

What: Rainwater harvesting will improve water supply, food production, and ultimately food security.

Who: Water insecure households or individuals in rural areas will benefit the most from rainwater harvesting systems.

How: Since rainwater harvesting leads to water supply which leads to food security, this will greatly contribute to income generation.

COMPONENTS OF A RAINWATER HARVESTING SYSTEM

A rainwater harvesting system comprises components of various stages - transporting rainwater through pipes or drains, filtration, and storage in tanks for reuse or recharge. The common components of a rainwater harvesting system involved in these stages are illustrated here.

1. Catchments: The catchment of a water harvesting system is the surface which directly receives the rainfall and provides water to the system. It can be a paved area like a terrace or courtyard of a building, or an unpaved area like a lawn or open ground. A roof made of reinforced cement concrete (RCC), galvanised iron or corrugated sheets can also be used for water harvesting.

2. Coarse mesh at the roof to prevent the passage of debris

3. Gutters:

Channels all around the edge of a sloping roof to collect and transport rainwater to the storage tank. Gutters can be semi-circular or rectangular and could be made using:

- Locally available material such as plain galvanised iron sheet (20 to 22 gauge), folded to required shapes.
- Semi-circular gutters of PVC material can be readily prepared by cutting those pipes into two equal semi-circular channels.
- Bamboo or betel trunks cut vertically in half.

The size of the gutter should be according to the flow during the highest intensity rain. It is advisable to make them 10 to 15 per cent oversize.

College did the proper arrangements for Rain Water Harvesting specially of rooftop water.

File Description	Document
Link for Additional Information	[View Document](#)

7.1.7 Green Practices
- **Students, staff using**
- a) **Bicycles**
- b) **Public Transport**
- c) **Pedestrian friendly roads**
- **Plastic-free campus**
- **Paperless office**
- **Green landscaping with trees and plants**

Response:

Green Practices

- Students, staff using

a) Bicycles
b) Public Transport
c) Pedestrian friendly roads

- Plastic-free campus
- Paperless office
- Green landscaping with trees and plants

1) Green Practices:

Students and staff are using bicycles. The road is located in rural and semi urban located area most of the students cannot afford private auto vehicles or bikes due to their weak financial conditions. Thus majority of the students prefer bicycles to reach the college has set up shaded bicycles stands secured by security force to maintain discipline and security at parking area.

2) Public Transport:

The College is well connected to the neighboring villages by public transport. Sewagram railway station is adjoining to the college playground. Wardha railway station is hardly 2 Km. away from college premises. The maximum students are admitted from the rural area, hence they use public transportation such as ST buses, trains Bonafide certificates are issued to students, railway concession passes provided by railway authorities are issued to the college students to avail the benefits of concession in the transportation cost.

3) Pedestrian Friendly Road:

70% of our students belong to rural area to reach Wardha and to reach the college they use public transport as they cannot afford to the fare of auto-rikshaw. They prefer to walk up to college premises through pedestrian friendly roads. Thus the through issue of vehicle pollution is minimized vehicle parking is made available at the main entrance of the college campus. The main campus is vehicle free.

4) Plastic free campus:

Use of plastic in campus is minimized by creating awareness programme among the staff and students workshop on preparation of newspaper bags is initiated in the college as well paper products is prepared in order to prevent the use of plastic bags and plastic flowers for decorative process. Paper bags prepared in the workshop and distributed to the pharmaceutical shops to create awareness about plastic free city.

5) Paperless Office:

College authorities have taken initiatives to make official work paperless. Certain communications between office and the staff about circulars are carried out through electronic media (e-mails). Maximum official documents and regular printings works are made on one-sided used paper stationary. Electronic gadgets are preferred to transfer and store the official data and information. College administrative department uses bulk message system for students, staff to circulate messages. Department wise what's up group of the students are created for disseminating information notices and circulars. The CMS, tally accounting software are installed in the administrative building library department which minimizes the uses of paper.

6) Green landscaping with trees and plants:

Green initiative programmes are conducted every year in college. Flora of the campus is enriched with trees, shrubs, with herbs and climbers. Due care is taken to develop and maintain greeneries in the premises. An adequate finance support is provided for care and maintenance of the college garden. College faculty members and Numbers of students are the member of green army scheme which is initiative by Forest Department Govt. of Maharashtra.

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

7.1.8 Average percentage expenditure on green initiatives and waste management excluding salary component during the last five years

Response: 3.87

7.1.8.1 Total expenditure on green initiatives and waste management excluding salary component year-wise during the last five years(INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
0.65	0.11	0.04	1.03	0.62

File Description	Document
Green audit report	[View Document](#)
Details of expenditure on green initiatives and waste management during the last five years	[View Document](#)
Any additional information	[View Document](#)

7.1.9 Differently abled (Divyangjan) Friendliness Resources available in the institution:

1. Physical facilities
2. Provision for lift
3. Ramp / Rails
4. Braille Software/facilities
5. Rest Rooms
6. Scribes for examination
7. Special skill development for differently abled students
8. Any other similar facility (Specify)

A. 7 and more of the above

B. At least 6 of the above

C. At least 4 of the above

D. At least 2 of the above

Response: D. At least 2 of the above

File Description	Document
Resources available in the institution for Divyangjan	
Any additional information	
link to photos and videos of facilities for Divyangjan	

7.1.10 Number of Specific initiatives to address locational advantages and disadvantages during the last five years

Response: 31

7.1.10.1 Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
04	01	03	12	11

File Description	Document
Number of Specific initiatives to address locational advantages and disadvantages	
Any additional information	

7.1.11 Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)

Response: 19

7.1.11.1 Number of initiatives taken to engage with and contribute to local community year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
05	02	06	03	03

File Description	Document
Report of the event	View Document
Any additional information	View Document

7.1.12
Code of conduct handbook exists for students, teachers, governing body, administration including Vice Chancellor / Director / Principal /Officials and support staff

Response: Yes

File Description	Document
Any additional information	View Document
URL to Handbook on code of conduct for students and teachers , manuals and brochures on human values and professional ethics	View Document

7.1.13 Display of core values in the institution and on its website

Response: Yes

File Description	Document
Any additional information	View Document
Provide URL of website that displays core values	View Document

7.1.14 The institution plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations

Response: Yes

File Description	Document
Details of activities organized to increase consciousness about national identities and symbols	View Document
Any additional information	View Document

7.1.15 The institution offers a course on Human Values and professional ethics

Response: Yes

File Description	Document
Any additional information	[View Document]
Provide link to Courses on Human Values and professional ethics on Institutional website	[View Document]

7.1.16 The institution functioning is as per professional code of prescribed / suggested by statutory bodies / regulatory authorities for different professions

Response: Yes

File Description	Document
Any additional information	[View Document]
Provide URL of supporting documents to prove institution functions as per professional code	[View Document]

7.1.17 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years

Response: 27

7.1.17.1 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
10	8	0	0	9

File Description	Document
List of activities conducted for promotion of universal values	[View Document]
Any additional information	[View Document]

7.1.18 Institution organizes national festivals and birth / death anniversaries of the great Indian personalities

Response:

The college organizes and celebrates various National and Local festivals for inculcating cultural integrity amongst the students. The college also celebrates birth and death anniversaries of revered Indian personalities for making the students aware of the Indian historical past and their contribution in the national development. Rallies are organized around various themes like 'Anti-drugs', 'Liquor Ban' ,'Organ Donation' ,'HIV & AIDS Awareness' and 'Education for All'. There is commemoration of the work done by great social and religious reformers like Mahatma Jyotiba Phule, Dr. Babasaheb Ambedkar, Mahatma Gandhi, Dr. A.P.J. Abdul Kalam etc. The College also observes birth/death anniversaries of great Indian personalities like,

- Mahatma Gandhi
- Pandit Jawaharlal Nehru
- Dr. Subhash Chandra Bose
- Lal Bahadur Shastri
- Indira Gandhi
- A.P. J. Abdul Kalam
- Savitribai Phule
- Anna Bhau Sathe
- Din Dayal Updhyay
- Swami Vivekananda
- Lok Manya Tilak
- Maulana Azad
- Dr. Sarvapalli Radhakrishnan
- Sardar Vallabhbhai Patel
- Dr. Babasaheb Ambedkar
- Dr. Ranganathan
- Major Dnyanchand

Celebration of important days like Constitution Day, Human Rights Day creates awareness among students about issues of human rights, importance of the Indian Constitution, fundamental rights and duties of Indian citizens. The college celebrates Independence Day and Republic Day with great enthusiasm. The effort is a step towards indoctrinating patriotism and nationalism in the young students. This holistic approach will go a long way in creating responsible citizens.

File Description	Document
Any additional information	[View Document](#)

7.1.19 The institution maintains complete transparency in its financial, academic, administrative and auxiliary functions

Response:

Finance: The College plans its activities with the budget for the year and places it before the College CDC for recommendation. Once it is recommended by the CDC, it is considered to be sanctioned by the

Executive body of the management unless explicitly stated to the contrary. The college and every Head of Department can proceed with its annual activities without any further requirement of financial sanction. But in order to maintain crystal clear transparency, all sort of fees payments are accepted through the swipe machines by debit or credit cards only

The policy manual of the college defines the limits of expenditure for routine activities as well as the limit of expenditure for self-development programs for staff. All staff members can execute these activities to the budgetary provision specified in the policy manual. All purchase expenditure is sanctioned through a purchase committee, which follows the set purchase procedure.

Academic Transparency: The teaching workload is allocated to the staff members of the respective departments' at the begining of academic year. The Subjects are assigned as per the specialization and expertise of the teacher in consultation of the Head of the Department. Once the workload and timetable is finalized, the class wise time table is displayed on the notice boards and teacher-wise individual timetable is submitted to the HOD and is displayed in the Staff Room.

Administration: The college administration is divided into various departments like admission and eligibility, accounts, examination, scholarship, University work, salary disbursement and work of Directorate of Higher education. Each department is responsible for execution of the work allotted to it and is also responsible for any lacunae. The administration of the college is centered with the College Office Superintendent who is also a member of IQAC. Decisions that affect various departments are only taken after a joint meeting of all concerned staff and departments.

Auxiliary Functions: The management provides for campus security, cleanliness, maintenance and repairs at a central level. The services are prompt and efficient.

IQAC: The IQAC is the pivotal unit in the college. The IQAC is chaired by the Principal and work is executed by the coordinator and core committee. All Curricular, Co-curricular and extra-curricular activities are routed through the IQAC. This ensures transparency at all levels and goes a long way in the smooth functioning of the college.

File Description	Document
Any additional information	[View Document](#)

7.2 Best Practices

7.2.1 Describe at least two institutional best practices (as per NAAC Format)

Response:

Best Practice :- 01

Title of the Practice: Certificate Programme in Banking, Finance & Insurance (CPBFI)

Objective of Practice

Bridging the stark chasm that exists today between the skill-sets demanded by the industry and the potential present in college graduates, Bajaj Finserv Ltd. joined hand with a leading management school in India to build Certificate Programme in Banking, Finance and Insurance (CPBFI).

G.S. College of Commerce, Wardha & Bajaj Finserv Ltd., Pune signed MoU to conduct this programme for its final year students. A 40-day comprehensive, practical and affordable certification programme, CPBFI is a customized course for graduates aspiring to pursue a career in BFSI. The curriculum has a good mix of domain knowledge and soft skills ranging from subjects like banking operations, insurance management, advanced business communications and computer proficiency. A win-win for entry-level job seekers and companies, the programme equips to-be professionals in being industry-ready and feeling more confident when appearing for job interviews; whereas, corporate can tap into a ready pool of young finance professionals.

The Context

BFSI sector in India is growing at a very rapid speed from last one decade. Emergence of NBFCs & Private Insurance companies is big positive for job opportunities in these sectors. The basic skills required for grabbing jobs in these areas are knowledge of Banking Operations, Financial Services, Life & Non Life Insurance industry coupled with advanced communication skills & computer proficiency. By analyzing these things and to open up new doors of employment for our students we started CPBFI programme at our college from the year 2016.

The Practice

- CPBFI is a 120 hours interactive classroom teaching programme which is conducted by the in house as well as expert guest faculties from the Banking & Financial Services domain.
- The CPBFI Programme Subjects & Hours Allotted to Each Subject are as per following table:-

Sr. No.	Name of Subject	Training Hours	
1.	Banking Operations	30 Hrs	
1.	Insurance Practices	30 Hrs	
1.	Communication Skills	45 Hrs	
1.	Computer Skills	15 Hrs	
• **Total Teaching Hours**		**120 Hours**	

The Expert Corporate Faculties for CPBFI are As Follows:-

Sr.No.	Subject	Expert Faculties	
1	Banking Operations	Mr.Lankesh Borikar – Branch Manager, HDFC E	
2	Insurance Practices	Mr. Anil Mukhare – Branch Manager, HDFC L	

The Expert In House Faculties for CPBFI are As Follows:-

Sr. No.	Subject	Expert Faculties	
1	Banking Operations	Dr. Shrikant Bawsay, Prof. Laxman Jajodia	
2	Insurance Practices	Prof. Kiran Nagare, Dr. Shrikant Bawsay	
3	Communication Skills	Dr. Gurushree Ramesh, Dr. Shabbir Zakerya, Dr. Mangala Tomar, Dr. Raj Makanwar	
4	Computer Skills	Prof. Ninad Khuley	

- The course curriculum is designed jointly by Symbiosis Institute of Banking & Finance, G.S. College of Commerce in Consultation with Bajaj Finserv Ltd. And as per the requirements of industry.

- College & Bajaj Finserv Ltd. provides complete study material required in the form of student manuals to each and every student enrolled for the CPBFI.

- At the end of programme HR – Workshop is organized by Bajaj Finserv Ltd., Pune where real recruiters and HRs from companies like Bajaj Finance Ltd., Bajaj Finserv Ltd., Bajaj Allianz Life Insurance, Bajaj Allianz General Insurance etc. take one to one mock interviews of students and give them their feedback.

- Successful students are awarded with the certificate of completion from Bajaj Finserv Ltd. & G.S. College of Commerce, Wardha

- CPBFI also started organizing CPBFI Job Fair from this year 2019 exclusively for G.S. College of Commerce, Wardha & G.S. College of Commerce & Economics, Nagpur.

Evidence of Success

In last three years we have successfully completed four batches of CPBFI programme. In last three batches more than forty students got placed in reputed companies like Tata Consultancy Services, Bajaj Finance, HDB Financial Services, Bajaj Allianz Life Insurance, Muthoot Finance, Bajaj Allianz General Insurance, Swatantra Micro Finance etc.

Problems Encountered & Resources Required

The only problem encountered during this course is limited availability of external faculties from corporate. With respect to resources required, the college & Bajaj Finserv Ltd. make available all the necessary resources as and when required and as per the requirement of course curriculum.

Best Practice :- 02

Title of the Practice: Business English Certificate Course

2) Objective of Practice:

1. To enhance four communication skills (LSRW).
2. To make student job oriented.
3. To improve listening skills for meetings and teleconferences.
4. To achieve clarity in writing English.
5. To develop effective written communication technique.
6. To enhance business communication quality in students.
7. To help to communicate more efficiently in an International work environment.
8. To develop awareness about importance of English in daily life.

3) The Context:

In today's global business world, it is important for employers to communicate English effectively in everyday business situations. So, G. S. College of Commerce, Wardha in collaboration with Cambridge Council brings up Business English Certificate Course since 2014 for student who is interested to enhance their communication skills. The college conducts classes and mock exams for two level of Cambridge English Qualification Business exam.

1. Business Preliminary
2. Business Vantage
3. Business Higher

Business English Certificate is recognized by many employers, large industrial corporations, Govt. Ministry and agencies and also by Universities and college ground the world.

4) The Practice:

G. S. College of Commerce has started BEC course since 2014. BEC is a 180 Hrs. Interactive classroom teaching program which is conducted by the in house. The BEC certificate program subject includes four skills that is Listening, Reading, Writing, and Speaking the time allotted to each skills are as follows.

BEC Preliminary (1st Level)

Sr. No.	Name of Skill	Teaching Hrs.	Faculty	Days	Time
1	Reading	40	Prof. Sahare	Mon, Tue	8.00 to 8.45
2	Writing	40	Prof. Sahare	Wed	8.00 to 8.45
3	Listening	40	Dr. Tomar	Thu,	8.00 to 8.45
4	Speaking	60	Prof. Milind Shende	Fri, Sat	8.00 to 8.45
	Total Teaching Hours	180 Hrs.			

BEC Vantage

Sr. No.	Name of Skill	Teaching Hrs.	Faculty	Days	Time
1	Reading	40	Dr. Tomar	Mon, Tue	1.00 to 2.00
2	Writing	40	Dr. Tomar	Wed	1.00 to 2.00
3	Listening	40	Prof. Milind Shende	Thu	1.00 to 2.00
4	Speaking	60	Prof. Milind Shende	Fri, Sat	1.00 to 2.00
	Total Teaching Hours	180 Hrs.			

Yearly Students

Year	2014-15	2015-16	2016-17	2017-18	2018-19
No of Student	8	11	31	33	31

The institution has academic English Co-ordinator for promoting needs of English culture in the staff and students in the campus.

- Students and faculty members are motivated to give BEC examination. Induction programme for BEC examination is conducted to make the students know about this examination.
- First the students are made to appear for the in house English Proficiency Course. After this the desiring and interested students are enrolled for the BEC Course.
- In case, a good students cannot pay his fees for BEC exam the institution waives his fees.
- Listening skill classes are conducted in morning hours before commencement of regular academic periods and after the regular periods.
- Students are motivated through Best BEC students awards for their outstanding performance.
- Before the final examinations college conducts mock test also for students.
- At the end examination is conducted by Cambridge Council. Successful are awarded a certificate by University of Cambridge. The certificate is valid for life time.

5) Evidence of Success:

After the implementation of the BEC course as the best practice, the college has observed successful outcomes in placements. The achievement in the BEC examination is the main indicator of excellence in placements at the college in various organizations.

- The students have participated in Avishkar competition.
- The students have participated in inter collegiate essays, poster, debate, elocution, ppt competition.
- The students have been placed up in various companies such as Tata Consultancy Services, Bajaj Finserv, Bajaj Allianz General Insurance, Wipro etc.
- Students have bagged prizes in different competitions organized at intercollegiate level.

6) Problems Encountered and Resources Required

1. The continued motivation of the students is always a challenge.
2. High fees structure is a big issue.

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

7.3 Institutional Distinctiveness

7.3.1 Describe/Explain the performance of the institution in one area distinctive to its vision, priority and thrust

Response:

G.S.College of Commerce, Wardha being run by the Parental Institution Shiksha Mandal, Wardha which is well known in the country since the time of Pre- Independence Struggle lead by Mahatma Gandhi, Acharya Vinoba Bhave and others. This institution truly follows of the ideologies of those Ideological Leaders of the country who have visited these premises earlier. This institution is one of those premier institutions which participated in the Independence Struggle of the country. The G.S.College of Commerce, Wardha is really distinctive by nature of its existence, administration and management. In order to specify its distinctiveness it is required to project this institution from three Dimensions viz. Curricular, Co-curricular and Extra-curricular angles.

1. **Curricular Aspects/ Dimensions :**

   1. It is among the very first Commerce Colleges of the country which has started the Hindi Medium and the early bird to do so in the State of Maharashtra. The Hindi Medium of M.Com. has been inaugurated through the floral hands of Mahatma Gandhi.
   2. G.S.College of Commerce, Wardha by its geographical vicinity is in the area of Vidarbha Region of Maharashtra State which to a major extent is occupied by very huge rural arena that too yet to develop. In this context the very necessity of the college is to run in a manner in which caters to the needs of people of the region in general and in particular to serve the needs of the students in the area. This is envisaged through the activities and actions which are conducted by the college to make an inclination in the standard of living in the region through quality education with lesser cost and some time no cost.
   3. This college runs several certificate and diploma courses besides the regular U.G. and P.G. courses B.Com. B.Com. Computer Application, M.Com. and M.B.A.
   4. This college is also offering Ph.D. Course in the faculty of Commerce and Management under the affiliation to RTM Nagpur University, Nagpur.
   5. This college has been participating in the National Ranking avenues like NIRF, India Today, and AISHE etc. since 2017 onwards. The ranking of the college as per the NIRF in 2017 is included among top 200 colleges from India. In the India Today ranking the college stood at **85th** rank in 2018 and **132nd** rank in 2019 among the **Best 200 Commerce Colleges** in the country.
   6. The teaching and learning system adopted by the college is ICT oriented besides the traditional approaches. Continuous efforts are being taken to streamline and upgrade the teaching and learning system and for quality enhancement. The teaching and learning includes not only the lecture methods but also Class room Seminars, Group Discussions, Case Studies, Assignments, and Mini-Projects.
   7. The college runs the ICAI and ICSI Foundation Course to enable the students to enter the professional courses in the Stream of Commerce.

Co-curricular Aspects/ Dimensions:

1. The college runs different courses like Certificate in Professional Banking Finance and Insurance (CPBFI), Business English Certificate (BEC) to the students as well as to the Staff and Faculty of the College.

2. The college every year conducts Two General Knowledge Tests. One such examination is conducted as inter-collegiate and the other is conducted by the Shiksha Mandal, Wardha among its run colleges.
3. The students are given an opportunity to participate the ASPIRE Course run by Shiksha Mandal, Wardha through which students are groomed to acquire the Leadership and Managerial Skills which may further make the students achieve better positions in the Corporate World.
4. Many students of our college are felicitated by Shiksha Mandal, Wardha who have attained meritorious performance in different courses and activities every year.
5. Guest lectures by Prominent Personalities organized by Shiksha Mandal, Wardha in this college campus on the eve of Independence Day, Republic Day and Gandhi Jayanti, the Birth Anniversary of Mahatma Gandhi on October 2nd every year.

Extra-curricular Aspects / Dimensions:

1. His Excellency, The President of India, Shri Pranab Mukherji addressed the Students and Staff of the colleges run by Shiksha Mandal, Wardha on 26th December,2014 on the eve of the Centenary Celebrations of Shiksha Mandal, Wardha.
2. Hanuman Jayanti is celebrated by the college every year through the Physical Education Department of the college.
3. Different activities are conducted by the National Cadet Corp, National Service Scheme and Scout wings of the college. All these wings are continuously participating in activities like Ganesh Puja, Dusehra, Diwali occasions besides the regular activities to be conducted annually by them.
4. The college participates regularly in the Sports Meet conducted by Shiksha Mandal, Wardha every year in which the students and staff of all the colleges run by Shiksha Mandal, Wardha take active part.
5. Another National event organized by Shiksha Mandal, Wardha is Kamal Nayan Bajaj Memorial Inter- University Elocution Competition which is organized in the premises of the college. Entire staff and students of the college participate in the conduct of the National Event every year.
6. The college has an active participation with the Jamnalal Bajaj Foundation in the conduct of several events organized by that foundation in particular to the initiatives adopted towards Rural Development and Support.

In a Nutshell it could be inferred through the above description of activities that the G. S. College of Commerce, Wardha has been completely Distinctive and Unique by its approach besides and apart from the Vision and Mission which has been laid down as its focal point of growth and development since its inception in 1940 A. D.

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

5. CONCLUSION

Additional Information :

Achievements of our students in sports, games, cultural activities, NCC and NSS activities have been promising. We believe we have taken enough efforts to provide every stakeholder of the institution with opportunities to grow in a balanced form. Numbers of students have received the prizes in the university competition, inter-collegiate competitions, Annual college competition, etc. Our students have shown the highest performance at national and international levels.

1) Our parent institute Shiksha Mandal, Wardha is declared as First Ideal Institute by RTM Nagpur University, Nagpur

2) College is ranked among different prestigious rankings:

1. India Today All India Rank 132 (Best Commerce colleges in India)2018-19
2. India Today All India Rank 85 (Best Commerce Colleges in India) 2017-18
3. NIRF 2016-17 Inclusion in the list of Best 200 Colleges of India2016-17

3) Miss Sakshi Borkar represented college at Republic Day Parade, Rashtrapati Bhavan, New Delhi 2018-19

4) 'Arthsandesh' College annual publication has bagged District Level Consolation Prize from last three consecutive years from RTM Nagpur, University, Nagpur.

Concluding Remarks :

The college follows the path of human values shown by Mahatma Gandhi and Jamanalal Bajaj. The college comprises of well-furnished buildings, having academic, administrative infrastructure manned by an efficient staff. The premises eloquently support the quality of its undergraduate and post graduate programmes in the stream of Commerce & Management. This college takes pride in being a place where students and faculty can pursue knowledge without boundaries. After second cycle of NAAC in 2014, the college analyzed all the recommendations given.

We prepared perspective plan for next ten years. In the light of the plan, the college has made sincere efforts in quality measures in all aspects of its functioning. There is increase in number of Ph.D. holders and research publications. Achievements in NSS, NCC and Sports, improvement in e-governance, collaborations, linkages and MoUs, conduct of Green Audit and AAA, use of ICT in teaching and learning, enhancement of IT facilities, activities of Alumni Association. Our college is one of the leading colleges in rural Maharashtra providing higher education to irrespective of caste, creed, religion and gender. It is committed for the overall development of students. It has proved excellence in academic, research, extracurricular and extension activities consistently. Following the motto of the mother institution, it is marching on the righteous path. It strives for quality education and excellence. It adopts the changes in higher education for the betterment of the society and the Nation at large. It has emerged as a symbol of merit in the society.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification
1.1.3	Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years 1.1.3.1. Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year-wise during the last five years Answer before DVV Verification: 	2018-19	2017-18	2016-17	2015-16	2014-15
---	---	---	---	---
19	18	13	12	11 | Answer After DVV Verification : | 2018-19	2017-18	2016-17	2015-16	2014-15
---	---	---	---	---
0	0	01	0	0	 Remark : Nomination Letter of Dr. S.N. Butle , Dr. S.R. Chavan for 2014-15, Dr. S.N. Butle for 2015-16, Dr S.R. Junghare for 2017-18, Dr.S. Dubey , Dr. M. Tomar , Dr S.R. Junghare for 2018-19 not provided by HEI. DVV has not consider provided those teachers who are participating in meeting of the finance committee , BOE , relieving certificate , certificate for external examiner , local inquiry committee , attendance certificate , appointment letter , participation letter , task committee meeting notice , duty certificate , building committee. Provided some documents has not clear. Provided some documents are in regional language.
1.3.2	Number of value added courses imparting transferable and life skills offered during the last five years 1.3.2.1. Number of value-added courses imparting transferable and life skills offered during the last five years Answer before DVV Verification : 08 Answer after DVV Verification: 03 Remark : DVV has not considered those courses which we considered in 1.1 as curriculum course and 1.1.2 as certificate course.
1.3.3	Percentage of students undertaking field projects / internships 1.3.3.1. Number of students undertaking field projects or internships Answer before DVV Verification : 178 Answer after DVV Verification: 0 Remark : DVV has not consider provided internship certificate without company letter head and signature.
1.4.2	Feedback processes of the institution may be classified as follows:

	Answer before DVV Verification : A. Feedback collected, analysed and action taken and feedback available on website
	Answer After DVV Verification: C. Feedback collected and analysed
	Remark : Only feedback report has provided by HEI.
2.1.2	Average Enrollment percentage (Average of last five years) 2.1.2.1. Number of students admitted year-wise during the last five years Answer before DVV Verification: 	2018-19	2017-18	2016-17	2015-16	2014-15
---	---	---	---	---
1561	1504	1365	1185	1131 | Answer After DVV Verification : | 2018-19	2017-18	2016-17	2015-16	2014-15
---	---	---	---	---
630	669	630	527	489 | 2.1.2.2. Number of sanctioned seats year-wise during the last five years Answer before DVV Verification: | 2018-19	2017-18	2016-17	2015-16	2014-15
---	---	---	---	---	
2.1.3	Average percentage of seats filled against seats reserved for various categories as per applicable reservation policy during the last five years 2.1.3.1. Number of actual students admitted from the reserved categories year-wise during the last five years Answer before DVV Verification: 	2018-19	2017-18	2016-17	2015-16	2014-15
---	---	---	---	---
957	945	844	707	641 | Answer After DVV Verification : | 2018-19	2017-18	2016-17	2015-16	2014-15
---	---	---	---	---
502	482	458	432	418	
2.2.3	Percentage of differently abled students (Divyangjan) on rolls 2.2.3.1. Number of differently abled students on rolls Answer before DVV Verification : 3 Answer after DVV Verification: 01
2.4.2	Average percentage of full time teachers with Ph.D. during the last five years

2.4.2.1. Number of full time teachers with Ph.D. year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
13	13	12	11	11

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
13	7	12	5	11

Remark : DVV has made the changes as per pro-rata basis of provided Ph.D certificate for 2015-16 and 2017-18 by HEI. Ph.D certificate of Dr. S. R. Chavan for 2015-16 and Dr. Anupama Labhe for 2017-18 not provide by HEI.

2.4.4	Percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years

2.4.4.1. Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
4	0	0	0	3

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
1	0	0	0	0

3.1.1	Grants for research projects sponsored by government/non government sources such as industry ,corporate houses, international bodies, endowment, chairs in the institution during the last five years (INR in Lakhs)

3.1.1.1. Total Grants for research projects sponsored by the non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year-wise during the last five years(INR in Lakhs)

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
00	00	00	4.8	9.05

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
00	00	00	12	9.05

3.1.3	Number of research projects per teacher funded, by government and non-government agencies, during the last five year
	
	    3.1.3.1. Number of research projects funded by government and non-government agencies during the last five years
	        Answer before DVV Verification : 7
	        Answer after DVV Verification: 2
	    3.1.3.2. Number of full time teachers worked in the institution during the last 5 years
	        Answer before DVV Verification : 27

3.2.2	Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the last five years
	
	    3.2.2.1. Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices year-wise during the last five years
	        Answer before DVV Verification:
	
		2018-19	2017-18	2016-17	2015-16	2014-15

---	---	---	---	---
27	22	18	17	19 | Answer After DVV Verification : | 2018-19	2017-18	2016-17	2015-16	2014-15
---	---	---	---	---
14	8	10	6	18	 Remark : DVV has made the changes as per pro-rata bases of provided report by HEI. DVV has not consider Formation of NGO's", Improvisation of Reading Habits among the Library Users , Awareness on OPAC for students , Entrepreneurship Opportunities in Bio-Processing", Awareness on Shodhganga , Innovative Business Idea Generation & Starting New Venture.

3.3.2	The institution provides incentives to teachers who receive state, national and international recognition/awards
	
	        Answer before DVV Verification : Yes
	        Answer After DVV Verification: No
	    Remark : DVV has not consider provided certificate of appreciation.

3.3.3	Number of Ph.D.s awarded per teacher during the last five years
	
	    3.3.3.1. How many Ph.Ds awarded within last five years
	        Answer before DVV Verification : 22
	        Answer after DVV Verification: 21
	    3.3.3.2. Number of teachers recognized as guides during the last five years
	        Answer before DVV Verification : 9
	        Answer after DVV Verification: 9
	
	    Remark : DVV has not consider provided list of Ph.Ds awarded by HEI.

3.3.4	Number of research papers per teacher in the Journals notified on UGC website during the last five years

3.3.4.1. Number of research papers in the Journals notified on UGC website during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
50	04	04	03	10

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
00	04	02	02	10

Remark : DVV has made the changes as per pro-rata bases of provided e-copy of research papers. Provided some documents are in regional language. Provided some documents has not clear. E-Copy of research papers. for 2018-19 not provided by HEI.

3.4.2	Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years

3.4.2.1. Total number of awards and recognition received for extension activities from Government /recognised bodies year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
18	04	02	06	00

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
00	00	00	00	00

Remark : DVV has not consider provided certificates and report for extension activities.

3.4.3	Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years

3.4.3.1. Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
37	45	35	36	64

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
20	25	20	23	53

| 3.4.4 | Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years

3.4.4.1. Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
47	45	35	34	61

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	85	0	55

Remark : DVV made the changes as per report of total number of students participating in extension Exhibition - cum - Sale, Tree Plantation for 2014-15 and Guest lecture on Impportance of Balance Diet- Dr. Aruna B Jain for 2016-17 provided by HEI. Provide report of Exhibition - cum - Sale students participating in has not reflect. VV has not consider those activities which are taken in 7.1.1 |

| 3.5.1 | Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc during the last five years

3.5.1.1. Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
11	39	00	00	00

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
00	00	00	00	00

Remark : DVV has not consider provided copy of MoUs by HEI. |

3.5.2	Number of functional MoUs with institutions of National/ International importance, Other Institutions, Industries, Corporate houses etc., during the last five years (only functional MoUs with ongoing activities to be considered)

3.5.2.1. Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years (only functional MoUs with ongoing activities to be considered)

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
09	00	02	00	00

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
02	00	00	01	00

4.1.4	Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.

4.1.4.1. Budget allocation for infrastructure augmentation, excluding salary year-wise during the last five years (INR in Lakhs)

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
14.65	12.58	19.19	13.66	29.13

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0	0.09	1.47	2.77	4.57

Remark : DVV has made the changes as per addition of Computer and Accessories and Equipment in Balance Sheet duly signed by CA. Audited statement for the year 2018-19 has not reflect the Budget allocation expense.

4.2.4	Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)

4.2.4.1. Annual expenditure for purchase of books and journals year-wise during the last five years (INR in Lakhs)

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
4.77851	5.54172	2.53737	2.54548	2.25719

	Answer After DVV Verification :				
	2018-19	2017-18	2016-17	2015-16	2014-15
	4.77851	5.54172	2.53737	2.54548	2.25

4.2.6	Percentage per day usage of library by teachers and students
	4.2.6.1. Average number of teachers and students using library per day over last one year
	Answer before DVV Verification : 128
	Answer after DVV Verification: 145
	Remark : DVV has made the changes as per average of teacher and students using library per day on 10/07/2018, 09/08/2018, 25/09/2018, 04/10/2018 and 19/11/2018.

4.4.1	Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years

4.4.1.1. Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year-wise during the last five years (INR in Lakhs)

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
48.68	63.97	42.11	46.58	92.65

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
4.39	0.84	3.06	2.79	13.24

Remark : DVV has made the changes as per provided expense on repair and building , Furniture and equipment in Audited statement duly signed by CA.

5.1.1	Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

5.1.1.1. Number of students benefited by scholarships and freeships provided by the Government year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
1274	1115	980	938	910

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
1273	1115	980	938	910

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	Remark : HEI clarify that provided document in regional language is true and certified. There is no other translated document for this metric for the year 2014-15, 2015-16 , 2016-17, 2017-18 and 2018-19.
5.1.2	Average percentage of students benefited by scholarships, freeships, etc. provided by the institution besides government schemes during the last five years 5.1.2.1. Total number of students benefited by scholarships, freeships, etc provided by the institution besides government schemes year-wise during the last five years Answer before DVV Verification: Answer After DVV Verification : Remark : HEI clarify that provided document in regional language is true and certified. There is no other translated document for this metric for the year 2014-15, 2015-16 , 2016-17, 2017-18 and 2018-19.
5.1.3	Number of capability enhancement and development schemes – 1. For competitive examinations 2. Career counselling 3. Soft skill development 4. Remedial coaching 5. Language lab 6. Bridge courses 7. Yoga and meditation 8. Personal Counselling Answer before DVV Verification : A. 7 or more of the above Answer After DVV Verification: B. Any 6 of the above Remark : DVV has made the changes as per provided report of competitive examinations, Career counselling, Personal Counselling, Bridge courses, Remedial coaching and Yoga and meditation by

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
1354	1196	1052	1013	941

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
1353	1196	1052	1013	941

	HEI.
5.1.4	Average percentage of student benefited by guidance for competitive examinations and career counselling offered by the institution during the last five years

5.1.4.1. Number of students benefited by guidance for competitive examinations and career counselling offered by the institution year-wise during the last five years
Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
984	763	647	489	323

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
650	763	245	353	323

Remark : Report for How to Prepare for Competitive Examination for 2015-16 , Guidance for Banking Exams and Insurance and Finance Sector for 2016-17 , Guidance for Banking Exams for 2018-19 not provided by HEI. |
| 5.1.5 | Average percentage of students benefited by Vocational Education and Training (VET) during the last five years

5.1.5.1. Number of students attending VET year-wise during the last five years
Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
21	12	15	16	13

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
20	12	15	16	13
5.2.1	Average percentage of placement of outgoing students during the last five years

5.2.1.1. Number of outgoing students placed year-wise during the last five years
Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
112	42	27	12	10

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15

| 45 | 40 | 27 | 12 | 10 |

Remark : DVV has made the changes as per pro-rata bases of appointment letters provided by HEI.

| 5.2.2 | Percentage of student progression to higher education (previous graduating batch) |

5.2.2.1. Number of outgoing students progressing to higher education
Answer before DVV Verification : 104
Answer after DVV Verification: 78

Remark : DVV has made the changes as per pro-rata bases of provided ids.

| 5.2.3 | Average percentage of students qualifying in State/ National/ International level examinations during the last five years (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations) |

5.2.3.1. Number of students qualifying in state/ national/ international level examinations (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil services/ State government examinations) year-wise during the last five years
Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
06	01	05	09	03

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
3	01	00	04	00

5.2.3.2. Number of students who have appeared for the exams year-wise during the last five years
Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
15	07	12	17	09

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
15	07	12	17	09

Remark : Provided documents are in regional language.

| 5.3.1 | Number of awards/medals for outstanding performance in sports/cultural activities at national / international level (award for a team event should be counted as one) during the last five years. |

5.3.1.1. Number of awards/medals for outstanding performance in sports/cultural activities at

national/international level (award for a team event should be counted as one) year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
34	29	36	15	16

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
2	1	3	2	1

5.3.3	Average number of sports and cultural activities/ competitions organised at the institution level per year

5.3.3.1. Number of sports and cultural activities / competitions organised at the institution level year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
23	24	26	41	38

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
23	23	25	40	38

6.3.3	Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

6.3.3.1. Total number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
2	2	2	2	2

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
2	1	2	2	2

6.3.4	Average percentage of teachers attending professional development programs viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Program during the last five years

6.3.4.1. Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
17	20	20	17	20

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
17	5	20	17	20

Remark : DVV has not considered those teachers who participated in martial art training program for the year 2017-18.

6.4.2	Funds / Grants received from non-government bodies, individuals, Philanthropists during the last five years (not covered in Criterion III) (INR in Lakhs)

6.4.2.1. Total Grants received from non-government bodies, individuals, philanthropists year-wise during the last five years (INR in Lakhs)

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
0.265	0.205	0.10	0.105	0.105

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

Remark : DVV has not consider provided audited statement without signed by CA.

6.5.3	Average number of quality initiatives by IQAC for promoting quality culture per year

6.5.3.1. Number of quality initiatives by IQAC for promoting quality year-wise for the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
06	05	05	06	04

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
05	05	05	06	04

6.5.4	Quality assurance initiatives of the institution include:

1. Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements

2. Academic Administrative Audit (AAA) and initiation of follow up action

3. Participation in NIRF

4. ISO Certification

5. NBA or any other quality audit

    Answer before DVV Verification : A. Any 4 of the above
    Answer After DVV Verification: C. Any 2 of the above
    Remark : DVV has made the changes as per provided certificate of accreditation of NIRF and AQAR report by HEI.

7.1.1	Number of gender equity promotion programs organized by the institution during the last five years

   7.1.1.1. Number of gender equity promotion programs organized by the institution year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
07	05	13	06	05

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
06	02	08	04	0

    Remark : DVV has not consider provided report of Lecture on Gender Equality of Women Empowerment for 2019-20.

7.1.8	Average percentage expenditure on green initiatives and waste management excluding salary component during the last five years

   7.1.8.1. Total expenditure on green initiatives and waste management excluding salary component year-wise during the last five years(INR in Lakhs)

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15

| 3.15 | 0.32 | 0.46 | 1.10 | 1.25 |

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0.65	0.11	0.04	1.03	0.62

Remark : DVV has made the changes as per expense of college garden Expense and Sanitary Napkin in audited statement signed by CA.

7.1.9	Differently abled (Divyangjan) Friendliness Resources available in the institution:

1. Physical facilities
2. Provision for lift
3. Ramp / Rails
4. Braille Software/facilities
5. Rest Rooms
6. Scribes for examination
7. Special skill development for differently abled students
8. Any other similar facility (Specify)

Answer before DVV Verification : C. At least 4 of the above
Answer After DVV Verification: D. At least 2 of the above
Remark : DVV has made the changes as per provided link for Ramp / Rails by HEI.

7.1.10	Number of Specific initiatives to address locational advantages and disadvantages during the last five years 7.1.10.1. Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
05	01	03	12	11

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
04	01	03	12	11

7.1.11	Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)

7.1.11.1. Number of initiatives taken to engage with and contribute to local community year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
06	05	07	05	03

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
05	02	06	03	03

Remark : DVV has not consider provided report of initiatives taken to engage with and contribute to local community organised by NSS.

7.1.17	Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years

7.1.17.1. Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
31	24	22	14	18

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
10	8	0	0	9

Remark : DVV has made the changes as per pro-rata bases on provided report by HEI. DVV has not consider news paper cutts. Provided some documents are in regional language.

2.Extended Profile Deviations

ID	Extended Questions
1.1	Number of courses offered by the institution across all programs during the last five years Answer before DVV Verification : 06 Answer after DVV Verification : 65
1.2	Number of programs offered year-wise for last five years Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
06	06	06	05	05

Answer After DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
04	04	03	03	03

| 2.2 | Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the last five years |

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
957	945	844	707	641

Answer After DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
527	501	477	451	451

| 3.2 | Total Expenditure excluding salary year-wise during the last five years (INR in Lakhs) |

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
48.6846	63.9795	42.1101	46.5885	92.6564

Answer After DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
14.96	13.51	12.03	11.22	13.22

| 3.3 | Number of computers
Answer before DVV Verification : 166
Answer after DVV Verification : 207 |