



Shiksha Mandal's
GOVINDRAM SEKSARIA COLLEGE OF COMMERCE, WARDHA.
{NAAC (UGC) ACCREDITED INSTITUTION B GRADE(CGPA 2.83)}
{PERMANENTLY AFFILIATED U/S 2 (F)}
(A 'Hindi' Linguistic Minority College)
Department of B. Com. Computer Application



Date: 03/08/2022

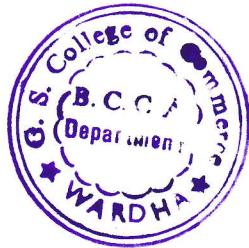
NOTICE

All the students of B.Com Part-I (Sem-I) Marathi and Hindi medium are hereby informed that BCCA Dept. is going to organise a certificate course in "Computer Literacy". Interested students are requested to register their name at the earliest. Last date of registration is **15/08/2022**.

For more details, please contact with **Dr. Revati Bangre and Mr.Amol Raut.**


Dr. Revati Bangre
Coordinator,
BCCA Dept.

Co-ordinator,
Department of B. Com. Computer Application
G. S. College of C WARDHA




Offg. PRINCIPAL
G. Dr. Anil Ramteke
Principal (Offg.)
G. S. College of Commerce,
Wardha



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Department of B. Com. Computer Application




Date: 18/08/2022

NOTICE


All the students of B.Com Part-I (Sem-I) Marathi and Hindi medium are hereby informed that those are registered for “**Certificate Course in Computer Literacy**” their classes for the said course will begin from 19/08/2022 at 1.30 PM to 2.15 PM. in BCCA Computer Lab-II(First Floor).

- Note:** 1) Only 40 seats are available.
2) Fees Rs. 50/-(Only Online Payment)


Dr. Revati Bangre
Coordinator
BCCA Dept.

Co-ordinator,
Department of B. Com. Computer Application
G. S. College of Commerce, Wardha




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WARDHA

Address: G. S. College of Commerce, Jamanalal Bajaj Marg, Civil Lines, Wardha - 442 001


☎ (07152) 230511. Fax No.:- (07152) 230506/507


E-mail : gscw_wardha@rediffmail.com Website : www. shikshamandal.org

Shiksha Mandal's
G.S.College of Commerce, Wardha
Department of B.Com Computer Application
Session 2022-23
Certificate Course in Computer Literacy

Registration List

| Sr.No. | STUDENT_NAME | COURSE_NAME | SESSION | RECEIPT_NUMBER | RECEIPT_DATE | CCC LITERACY |
|--------|------------------------------|----------------------|-----------|--------------------------|--------------|--------------|
| 1 | ALTAMASH SHABBIR SHEIKH | B.COM(MARATHI) SEM 1 | 2022-2023 | B25/SM/BO/2022-2023/2465 | 03/09/2022 | 50 |
| 2 | AMAN RAMESH NAGRALE | B.COM(MARATHI) SEM 1 | 2022-2023 | B25/SM/BO/2022-2023/2603 | 08/09/2022 | 50 |
| 3 | ANUJ DHANRAJ BHURBHURE | B.COM(MARATHI) SEM 1 | 2022-2023 | B25/SM/BO/2022-2023/2607 | 08/09/2022 | 50 |
| 4 | AYUSHMAN GANESH AIDBAN | B.COM(HINDI) SEM 1 | 2022-2023 | B25/SM/BO/2022-2023/2605 | 08/09/2022 | 50 |
| 5 | JASPRITKAUR KAMALJIT SINGH | B.COM(HINDI) SEM 1 | 2022-2023 | B25/SM/BO/2022-2023/3148 | 18/10/2022 | 50 |
| 6 | KASHYAP DURGESH AGUTLEWAR | B.COM(HINDI) SEM 1 | 2022-2023 | B25/SM/BO/2022-2023/3022 | 24/09/2022 | 50 |
| 7 | KIRAN GAJANAN LAHARE | B.COM(MARATHI) SEM 1 | 2022-2023 | B25/SM/BO/2022-2023/2761 | 10/09/2022 | 50 |
| 8 | KRISHNA PRABHAKAR DHOTRE | B.COM(HINDI) SEM 1 | 2022-2023 | B25/SM/BO/2022-2023/3108 | 11/10/2022 | 50 |
| 9 | MADHAVI GOWARDHAN KOSARE | B.COM(HINDI) SEM 1 | 2022-2023 | B25/SM/BO/2022-2023/2905 | 14/09/2022 | 50 |
| 10 | MANISHA RUDAL PANDIT | B.COM(HINDI) SEM 1 | 2022-2023 | B25/SM/BO/2022-2023/3087 | 06/10/2022 | 50 |
| 11 | NAGMA ABDUL SALAM KHAN | B.COM(HINDI) SEM 1 | 2022-2023 | B25/SM/BO/2022-2023/2922 | 15/09/2022 | 50 |
| 12 | NIKITA NARESH RAUT | B.COM(MARATHI) SEM 1 | 2022-2023 | B25/SM/BO/2022-2023/2940 | 17/09/2022 | 50 |
| 13 | POONAM RATIRAM WARADE | B.COM(HINDI) SEM 1 | 2022-2023 | B25/SM/BO/2022-2023/3103 | 09/10/2022 | 50 |
| 14 | PRANAY SUNIL CHARDE | B.COM(MARATHI) SEM 1 | 2022-2023 | B25/SM/BO/2022-2023/3031 | 27/09/2022 | 50 |
| 15 | PRITAM SANJAY CHOUDHARI | B.COM(MARATHI) SEM 1 | 2022-2023 | B25/SM/BO/2022-2023/2757 | 10/09/2022 | 50 |
| 16 | RUBINA IBRAHIM SHAIKH SHAIKH | B.COM(HINDI) SEM 1 | 2022-2023 | B25/SM/BO/2022-2023/2562 | 07/09/2022 | 50 |
| 17 | RUSHIKESH ANILRAO MALODE | B.COM(MARATHI) SEM 1 | 2022-2023 | B25/SM/BO/2022-2023/3035 | 27/09/2022 | 50 |
| 18 | SANIYA DAUD ALI | B.COM(HINDI) SEM 1 | 2022-2023 | B25/SM/BO/2022-2023/2921 | 15/09/2022 | 50 |
| 19 | SHAHEBAZ SULEMAN GHACHI | B.COM(ENGLISH) SEM 1 | 2022-2023 | B25/SM/BO/2022-2023/2529 | 07/09/2022 | 50 |
| 20 | SUJAL PRAMOD KATARIYA | B.COM(HINDI) SEM 1 | 2022-2023 | B25/SM/BO/2022-2023/2471 | 03/09/2022 | 50 |
| 21 | VAIBHAV PUNDLIKRAO GEDAM | B.COM(MARATHI) SEM 1 | 2022-2023 | B25/SM/BO/2022-2023/2941 | 17/09/2022 | 50 |
| 22 | VANITA SHIVDAS UIKEY | B.COM(HINDI) SEM 1 | 2022-2023 | B25/SM/BO/2022-2023/3186 | 03/11/2022 | 50 |
| 23 | VISHAKHA VIKAS PURKE | B.COM(HINDI) SEM 1 | 2022-2023 | B25/SM/BO/2022-2023/3146 | 17/10/2022 | 50 |


Mr. Amol Raut
Course Incharge


Dr. Revati Bangre
Co-ordinator BCCA
Co-ordinator,
Department of B. Com. Computer Application
G. S. College of Commerce, WARDHA


Dr. Anil Ramteke
Off. Principal
Offg. PRINCIPAL
G. S. College of Commerce
WARDHA

G.S.College of Commerce, Wardha

Department of B.Com(Computer Application)

Certificate Course in Computer Literacy

Course Completed Students List

Session 2022-23

| Sr.No. | Name of Student | Class | Section |
|--------|-------------------------|---------|---------|
| 1 | Rushikesh A.Malode | B.Com-I | A |
| 2 | Manisha R. Pandit | B.Com-I | B |
| 3 | Altamash S. Sheikh | B.Com-I | A |
| 4 | Anuj D. Bhurbhure | B.Com-I | A |
| 5 | Pranay S. Charade | B.Com-I | A |
| 6 | Saniya Daud Ali | B.Com-I | A |
| 7 | Madhvi G.Kosre | B.Com-I | B |
| 8 | Jaspreet K.Singh | B.Com-I | B |
| 9 | Vishakha V.Purke | B.Com-I | B |
| 10 | Rubina P.Shaikh Ibrahim | B.Com-I | B |
| 11 | Nagma A.Salen Khan | B.Com-I | B |
| 12 | Vaibhav P.Gedam | B.Com-I | A |
| 13 | Poonam R.Warade | B.Com-I | B |
| 14 | Pritam S.Choudhari | B.Com-I | A |
| 15 | Vanita S. Uikey | B.Com-I | B |



Mr.Amol Raut

Course Incharge

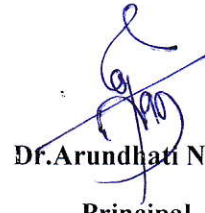


Dr.Revati Bangre

Coordinator BCCA

Co-ordinator,

Department of B. Com. Computer Application
G. S. College of Commerce, WARDHA



Dr.Arundhati Ninawe

Principal

PRINCIPAL

G. S. College of Commerce
WARDHA



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Certificate

This is to certify that

Mr./Ms. **Vanita S. Uikey**

of **B.Com-I** has successfully completed "**Certificate Course in Computer Literacy**"
organized by BCCA Department in academic session 2022-23.

We heartily congratulate her / him and wish her / him a bright and successful future.

Mr. Amol Raut
Course Incharge

Dr. Revati Bangre
Coordinator BCCA

Dr. Arundhati Ninawe
Principal



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Certificate

This is to certify that

Mr./Ms. **Poonam R. Warade**

of **B.Com-I** has successfully completed "**Certificate Course in Computer Literacy**"
organized by BCCA Department in academic session 2022-23.

We heartily congratulate her / him and wish her / him a bright and successful future.

Mr. Amol Raut
Course Incharge

Dr. Revati Bangre
Coordinator BCCA

Dr. Arundhati Ninawe
Principal



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Certificate

This is to certify that

Mr./Ms. **Pritam S.Choudhari**

of **B.Com-I** has successfully completed "**Certificate Course in Computer Literacy**"
organized by BCCA Department in academic session 2022-23.

We heartily congratulate her / him and wish her / him a bright and successful future.

Mr. Amol Raut
Course Incharge

Dr. Revati Bangre
Coordinator BCCA

Dr. Arundhati Ninawe
Principal



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Certificate

This is to certify that

Mr./Ms. **Nagma A.Salen Khan**

of **B.Com-I** has successfully completed "**Certificate Course in Computer Literacy**"
organized by BCCA Department in academic session 2022-23.

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Certificate

This is to certify that

Mr./Ms. **Vaibhav P.Gedam**

of **B.Com-I** has successfully completed "**Certificate Course in Computer Literacy**"
organized by BCCA Department in academic session 2022-23.

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Certificate

This is to certify that

Mr./Ms. **Rubina P. Shaikh Ibrahim**

of **B.Com-I** has successfully completed "**Certificate Course in Computer Literacy**"
organized by BCCA Department in academic session 2022-23.

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Certificate

This is to certify that

Mr./Ms. **Jaspreet K.Singh**

of **B.Com-I** has successfully completed "**Certificate Course in Computer Literacy**" organized by BCCA Department in academic session 2022-23.

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Certificate

This is to certify that

Mr./Ms. **Vishakha V.Purke**

of **B.Com-I** has successfully completed "**Certificate Course in Computer Literacy**"
organized by BCCA Department in academic session 2022-23.

We heartily congratulate her / him and wish her / him a bright and successful future.

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Dr. Revati Bangre
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Dr. Arundhati Ninawe
Principal



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Certificate

This is to certify that

Mr./Ms. **Madhvi G.Kosre**

of **B.Com-I** has successfully completed "**Certificate Course in Computer Literacy**"
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Certificate

This is to certify that

Mr./Ms. **Saniya Daud Ali**

of **B.Com-I** has successfully completed "**Certificate Course in Computer Literacy**" organized by BCCA Department in academic session 2022-23.

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Dr. Revati Bangre
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Principal



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Certificate

This is to certify that

Mr./Ms. **Altamash S. Sheikh**

of **B.Com-I** has successfully completed "**Certificate Course in Computer Literacy**"
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Mr. Amol Raut
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Certificate

This is to certify that

Mr./Ms. Anuj D. Bhurbhure

of **B.Com-I** has successfully completed "**Certificate Course in Computer Literacy**"
organized by BCCA Department in academic session 2022-23.

We heartily congratulate her / him and wish her / him a bright and successful future.


Mr. Amol Raut
Course Incharge


Dr. Revati Bangre
Coordinator BCCA


Dr. Arundhati Ninawe
Principal



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Certificate

This is to certify that

Mr./Ms. **Pranay S. Charade**

of **B.Com-I** has successfully completed "**Certificate Course in Computer Literacy**"
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Certificate

This is to certify that

Mr./Ms. **Manisha R. Pandit**

of **B.Com-I** has successfully completed "**Certificate Course in Computer Literacy**"
organized by BCCA Department in academic session 2022-23.

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Mr. Amol Raut
Course Incharge


Dr. Revati Bangre
Coordinator BCCA


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Principal



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Certificate

This is to certify that

Mr./Ms. **Rushikesh A. Malode**

of **B.Com-I** has successfully completed "**Certificate Course in Computer Literacy**"
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Mr. Amol Raut
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Certificate Course in Computer Literacy

Syllabus

Unit- I

- Introduction to Computer, Block Diagram of Computer
- Features and Characteristics of Computers, Types/classification of Computers
- Working with window O/S

Unit- II

- Input Devices: Introduction, keyboard Pointing devices, scanning devices
- Output Devices: Introduction ,Display monitors, Printers, Impact Printers, non-impact printers
- Computer Software: Introduction, Types of computer software.
- Storage Media -RAM,ROM
- Secondary Memory-Floppy Disk,Hard Disk,CD,SSD.

Unit - III

- Microsoft Software : Introduction, MS-Dos
- MS Word Processor
- MS Excel
- MS PowerPoint

Unit - IV

- Use of Internet, E-mail
- Filling application form for PAN Card, Aadhar Card
- Online payment of Electrical Bill
- Online mobile and DTH recharge
- Online shopping
- Web-Browsing ,Application Forms

Mr. Amol Raut
Course Incharge

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BCCA Dept
Co-ordinator,

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