



Shiksha Mandal's  
**GOVINDRAM SEKSARIA COLLEGE OF COMMERCE, WARDHA.**  
{NAAC (UGC) ACCREDITED INSTITUTION (3<sup>rd</sup> Cycle)}  
{PERMANENTLY AFFILIATED U/S 2 (F)}  
(A 'Hindi' Linguistic Minority College)



GSCC/WRD/2022-2023

Date : 03/04/2023

## NET/SET PREPARATION AND GUIDANCE CELL

To,  
Dr. Arundhati Ninawe,  
The Principal,  
G. S. College of Commerce , Wardha

**Subject:- Request to start a NET/SET preparation and guidance Cell and also a crash course of NET/ SET Examinations.**

Respected Madam,

Some of the candidates join postgraduate courses with an intention to start a career as a teacher. For recruitment as faculty in universities/colleges/institutions, the candidates are required to clear NET/SET. The CELL will help the candidates to qualify NET/SET Examinations. The Cell trains the young aspirants to enhance their teaching and research aptitude. It will also focus on the reasoning ability, comprehension, divergent thinking and general awareness of the candidates.

Details of this course and Cell are attached with this document.

Hoping for a positive reply.

Thank You.

Yours Obedient  
Mr. Vishal Kale  
Coordinator

*Kale*

*03/04/2023*

*Co-ordinator  
NET-SET Guidance Cell  
G. S. College of Commerce,  
WARDHA*

*To, Kale Sir*

*Kindly submit schedule*

*[Signature]  
03/04/2023*

Address: G. S. College of Commerce, Jamanalal Bajaj Marg, Civil Lines, Wardha - 442 001,

☐ (07152) 295795.

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## NET/SET PREPARATION AND GUIDANCE CELL

### STANDARD OPERATING PROCEDURES (SOPs)

#### 1. INTRODUCTION:

The purpose of this SOP is to establish guidelines for the operation of the UGC NET/SET Preparation and Guidance Cell to ensure smooth and effective preparation for aspiring candidates.

#### 2. ABOUT NET / SET COURSE:

Most of the candidates join postgraduate courses with an intention to start a career as a teacher. It has become an attractive option due to social respect the profession commands. For recruitment as faculty in universities/colleges/institutions, the candidates are required to clear NET (National Eligibility Test) /SET (State Eligibility Test). NET will be conducted by the UGC twice in a year i.e. in the month of June and December every year. The Cell trains the young aspirants to enhance their teaching and research aptitude.

#### 3. OBJECTIVES:

- To help the participants to qualify UGC NET / MH-SET Examinations
- To enhance the quantitative aptitude of the participants
- To enhance the teaching and research aptitude of the participants

#### 4. FUNCTIONS:

- Focusing on the latest syllabus and current academic trends of the subject.
- Facilitating a solid foundation for learning.
- Striving towards continuous streamlining of subject-related information.
- Assimilating the theoretical nuances of teaching.
- Accelerating the interest in doctoral studies and research.

## **5. ACTIVITIES:**

The Cell strives to provide orientation and training for UGC NET to the postgraduate students of the college.

- The Cell will provide orientation about the various training programmed conducted
- The Cell will provide training for UGC NET Paper I and Paper II
- The Cell will provide a crash course for participants for UGC NET / MH SET

## **6. RESPONSIBILITIES:**

- Coordinator responsible for overseeing the functioning of the cell.
- Monitor progress and adherence to SOPs.
- Provide regular updates to the management.
- Design and update the curriculum based on the latest UGC NET/SET syllabus.
- Conduct regular classes and workshops to cover the relevant subjects.
- Evaluate students' progress through periodic assessments.

## **7. COUNSELING AND GUIDANCE:**

- Offer individual and group counseling sessions to address academic and personal concerns.
- Provide guidance on exam strategies, time management, and stress management techniques.
- Monitoring and Evaluation
- Implement regular feedback mechanisms for students to evaluate the effectiveness of the program.
- Conduct periodic reviews to assess the overall performance of the cell.
- Reporting
- Generate monthly reports highlighting attendance, performance, and feedback from students.
- Provide reports to the management for review and decision-making.

## **8. PROCEDURES:**

### **1. Student Enrolment**

- Students interested in joining the program must complete an enrollment form providing
- Verify eligibility criteria as per UGC NET/SET guidelines.

### **2. Curriculum Design and Updates**

- Faculty members must review and update the curriculum as per the latest UGC NET/SET syllabus.
- Ensure that all relevant topics are covered.

### **3. Conducting Classes and Workshops**

- Faculty members will follow the established timetable for conducting classes and workshops.
- Maintain a conducive learning environment.

#### 4. Assessments and Evaluation

- Conduct periodic assessments to track student progress.
- Provide timely feedback to students on their performance.

#### 5. Mock Tests and Practice Sessions

- Schedule and conduct regular mock tests to evaluate exam preparedness.
- Analyze results and discuss strategies for improvement.

#### 6. Counselling and Guidance

- Offer counseling sessions for academic and personal support.
- Provide guidance on effective study techniques and exam strategies.

#### 7. Record Keeping

- Maintain accurate records of student attendance, performance, and feedback.
- Ensure confidentiality and security of student data.

#### 8. Reporting and Feedback

- Generate monthly reports for management review.
- Gather feedback from students and implement necessary improvements.

DATE: 05 APRIL 2023



Mr. Vishal Kale

Coordinator

Co-ordinator  
NET-SET Guidance Cell  
G.S. College of Commerce,  
WARDHA



Dr. Arundhati Ninawe

PRINCIPAL  
Principal  
G. S. College of Commerce  
WARDHA



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Date : 13/04/2023

## NET/SET Preparation and Guidance Cell

### Notice

All the students of M.com are hereby informed that the NET/SET Preparation and Guidance Cell is going to conduct a NET/SET CRASH COURSE regarding NET/SET examination. The Cell will conduct regular basis lectures for the crash course. There is no amount charged for the crash course. Interested students can register your name by filing the following google form details.

For more details regarding the NET/SET crash course can contact below mentioned co-ordinators and members.

Kale

13/04/2023

Asst. Prof. Vishal Kale  
(Co-Ordinator)

**Co-ordinator**  
**NET-SET Guidance Cell**  
**G.S. College of Commerce,**  
**WARDHA**

Kailesh  
13/4/23

Asst. Prof. Kailesh Jaitwar  
(Member)

Patil  
13/04/23

Asst. Prof. Amol Patil  
(Member)

Ninawe  
13/4/23

Dr. Arundhati Ninawe  
**PRINCIPAL**  
**G.S. College of Commerce**  
**WARDHA**

**SHIKSHA MANDAL'S**  
**G. S. COLLEGE OF COMMERCE, WARDHA**  
**NET/SET PREPARATION AND GUIDENCE CELL**  
**STUDENTS ENROLLEMENT SHEET**

Batch - (1) (from April) 2023

Timestamp	Students Name	Class	Contact Number	Email-id
4/13/2023 15:15:51	Neha yuvanate	MBA	8080258770	yuneha5@gmail.com
4/13/2023 15:16:34	Parmeshwari sharad jadhao	M. Com 1 year	9860959821	jadhaoparmeshwari2001@gmail.com
4/13/2023 15:17:08	Neha yuvanate	MBA 1st year	8080258778	yuneha5@gmail.com
4/13/2023 15:19:12	Priti asaram baghel	M.com 1st	9131714322	priti1710baghel@gmail.com
4/13/2023 15:25:38	Abhishek Chinche	M. Com final year	7972451684	abhishekchinche55@gmail.com
4/13/2023 15:37:53	Jayshree Ashokrao Bhagwat	Mcom 1st year	9096090841	Jayshreebhagwat111@gmail.com
4/13/2023 16:01:20	Ashwini Champat lichade	Mcom 2 yr	9579927108	lichadeashwini@gmail.com
4/13/2023 16:06:21	MAYURI PRAKASHSINGH CHAVHAN	M.COM 2nd	7038919462	mayurichauhan 571@gmail.com
4/13/2023 16:08:17	Sakshi wagh	M. Com 1st year	9657443442	sakshiwagh1324@gmail.com
4/13/2023 16:10:34	Nikita Mukundrao Wandile	M.com 1 year	9022742781	wandilenikita@gmail.com
4/13/2023 16:13:45	Priya HarishKumar Dixit	M.com 2nd year	9021624092	priyadixit547@gmail.com
4/13/2023 17:06:24	Suchita Ganesh Bhute	M. Com 1 Year	8554960917	suchitabhute2001@gmail.com
4/13/2023 17:55:06	Suhasini Devidas Dongre	M.com 2 year	7666290553	suhasinidongre9@gmail.com
4/13/2023 17:57:28	Ketaki vilas Bhaskarwar	M.com 1st year	9067030819	Ketkib12345@gmail.com
4/13/2023 18:23:31	Geeta Deotare	Mcom 2 nd year	8975404505	geetadeotare7@gmail.com
4/13/2023 19:00:58	Neha Ambilkar	M.com 1 st year	7709414079	nehaambilkar005@gmail.com
4/13/2023 19:39:30	Payal Arvind Nasare	Mcom 1st. Year	9067492118	payalnasare757@gmail.com
4/13/2023 20:07:11	Ku. Rupali Naresh Thakare	M. Com 2 nd year	9322207812	r8308489435@gmail.com
4/13/2023 20:12:31	TANVI PAWAR	M-com 2nd year	8999828412	tanvipa8@gmail.com
4/13/2023 20:16:43	Akanksha padgilwar	M. Com1 year	7820979487	Akankshapadgilwar@gmail.com
4/14/2023 12:27:14	Aachal Rameshrao Patil	M.com 1 st year	8767792667	aachalpatil2019@gmail.com
4/14/2023 12:44:18	Snehal Subhashrao Dhongade	M.com 1year	9307162305	snehaldhongade2001@gmail.com
4/19/2023 11:52:03	Sneha Vilas Nagmote	M.Com	7620455825	snagmote19@gmail.com
4/19/2023 11:53:32	Priyanka Vijay Nikude	M.com 1st year	8007613832	priyankanikude@gmail.com
4/19/2023 11:55:56	Aboli Ramesh Bharne	Mcom 1 year	7083506737	abolibharne62@gmail.com
4/19/2023 11:58:38	AKANKSHA KISHORSING CHANDEL	M.com 1year	7083290473	Chandelakanksha173@gmail.com

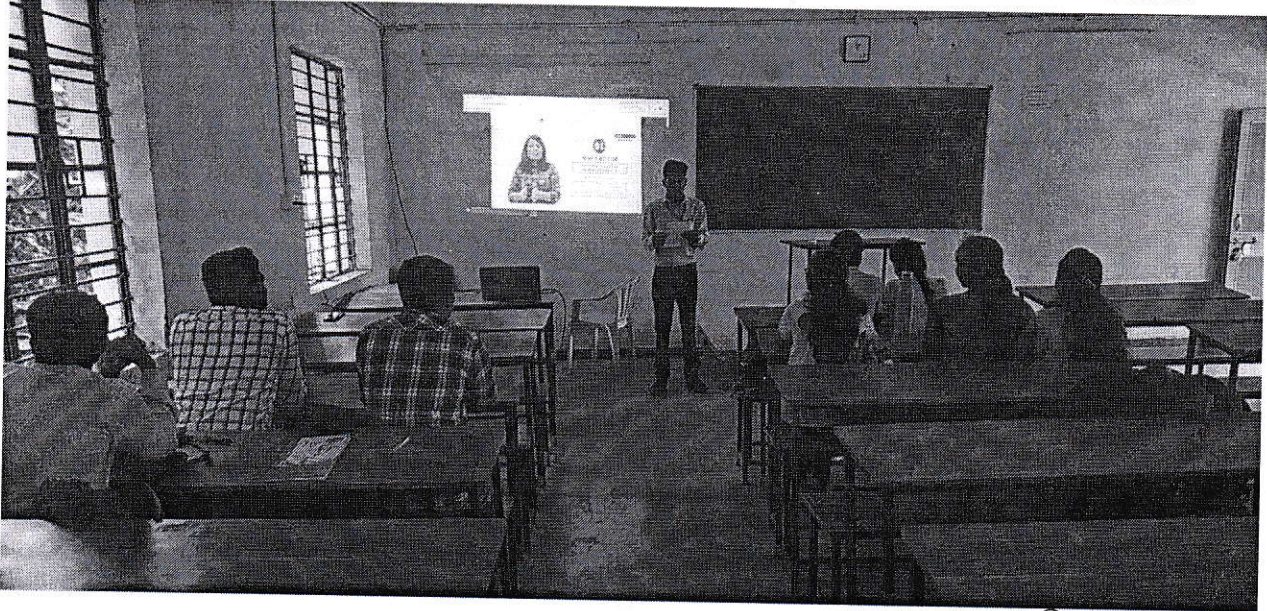


## NET/SET GUIDANCE CELL

### REPORT ON NET/SET AWARENESS PROGRAM

G.S. College of Commerce, Wardha recently held a special event named the NET/SET Awareness Program on 21<sup>st</sup> April 2023. It was set up by the coordinator under the NET/SET Guidance Cell to help M.Com students who want to be a teachers. M.Com students came to aware about the National Eligibility Test (NET) and the State Eligibility Test (SET). These tests are important for those wanting to teach in colleges and universities.

At the event, students got easy-to-understand details about these exams, including their topics, format and what you need to qualify for them. The program was designed to do more than just give out information. It aimed to boost students' confidence and inspire them to follow their teaching dreams. In the end, students left feeling more knowledgeable and ready to move forward with their plans to become educators.



*V. Kale*

**Mr. Vishal Kale**

**COORDINATOR**

**(NET/SET GUIDANCE CELL)**

*Co-ordinator*  
**NET-SET Guidance Cell**  
**G. S. College of Commerce,**  
**WARDHA**

*Dr. Arundhati Ninawe*

**Dr. Arundhati Ninawe**

**PRINCIPAL**

**(GSCC, WARDHA)**

**PRINCIPAL**  
**G. S. College of Commerce**  
**WARDHA**



GSCC/WRD/2022-23

Date- 21/04/2023

## NET/SET GUIDANCE CELL

### NET/SET AWARENESS PROGRAM ATTENDANCE SHEET

Sr. No.	Name of Students	Class	Signature
1	Suraj Rambhadracharya Dohre	M.com 2 sem	[Signature]
2	Aman Prasenmal Ghode	M.com 2 sem	[Signature]
3	Ayush Prabhakar Sarode	M.com 2 sem	[Signature]
4	Aniket Devdhar Sarode	M.com 2 sem	[Signature]
5	Ashish Pravin Vrate	M-com 1 sem	[Signature]
6	Aniket Godbole	M-com 1 sem	[Signature]
7	Parvati Dewhare	M-com 1 sem	[Signature]
8	Panaji Kopture	M.com - I sem	[Signature]
9	Vaishnavi Shrikhande	M-com 1 sem	[Signature]
10	Vid.vinod Bawane	M.com I year	V. Bawane
11	Jyashree Bhagwati	M.com II year	[Signature]
12	Suchita Bhute	M.com II yr	[Signature]

*V. Kale*

**Mr. Vishal Kale**

**COORDINATOR**

**(NET/SET GUIDANCE CELL)**

*Co-ordinator*  
**NET-SET Guidance Cell**  
**G. S. College of Commerce,**  
**WARDHA**

Address: G. S. College of Commerce, Jamanlal Bajaj Marg, Civil Lines, Wardha - 442 001

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