



SHIKSHA MANDAL'S
G. S. COLLEGE OF COMMERCE, WARDHA
JAMNALAL BAJAJ MARG, CIVIL LINES, WARDHA-442001
(A HINDI LINGUISTIC MINORITY COLLEGE)

APPLICATION FORM
for Junior College Full Time
Shikshan Sewak Grant-in-Aid

(To be filled in by the candidate in his/her own handwriting)

To,
The Principal,
G. S. College of Commerce,
Wardha

Affix Your
Passport Size
Photo

SUBJECT: Application for the Post of _____

Respected Sir,

With reference to your advertisement in _____ dated _____, I wish to offer my services for the Post of _____ I hereby submit my relevant details under –

| | | | |
|---|---|---|---------------|
| 1 | Name in Full | : | |
| 2 | Date of Birth | : | |
| 3 | Marital Status | : | |
| 4 | Mother Tongue | : | |
| 5 | Caste/Category | : | |
| 6 | Domicile & Nationality | : | |
| 7 | Aadhar No. | : | |
| 8 | Languages through which you can teach (English and Hindi or Marathi) | : | |
| 9 | Permanent Address with Contact Nos. with STD Code | : | |
| | | | Mob. _____ |
| | | | Email : _____ |

10 Educational Qualifications:

| Sr. No. | Examination Passed | Board / University | Year of Passing | % of Marks | Division |
|---------|--------------------|--------------------|-----------------|------------|----------|
| 1 | S.S.C. | | | | |
| 2 | H.S.S.C. | | | | |
| 3 | U.G | | | | |
| 4 | P.G | | | | |
| 5 | B.Ed. | | | | |
| 6 | NET/ SET | | | | |

| | | | | | |
|---|-------|--|--|--|--|
| 7 | Ph.D. | | | | |
| 8 | MSCIT | | | | |
| 9 | Other | | | | |
| | | | | | |

12. Work Experience, if any (start from the present employer, additional sheets may be attached)

| Sr.No | Name of Institution | Designation | Duration (From - To) | Pay Scale | Reason for leaving the services |
|-------|---------------------|-------------|----------------------|-----------|---------------------------------|
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |

13. Any Other Achievements (Additional sheets may be attached)

| Sr.No | Research Publications (National/International) | Books Published | Participations in Seminars/Conferences | Participated as Resource Person/Trainer / Consultant etc., if any. Give details |
|-------|---|-----------------|---|---|
| | | | | |
| | | | | |
| | | | | |

14. Name & address of at least 3 Referees with contact nos. (Referees should not be relatives; one referee should preferably be present employer) - (Attach separate sheet)

15. Explain in brief why you want to join this institution? - (Attach separate sheet)

Declaration

I hereby declare that the aforesaid information submitted by me is true to the best of my knowledge and belief and if found false I shall be rendered disqualified and I shall have no claim for the above said post.

Place:

Dated:

Signature of the Applicant

Name: _____

List of Enclosures: (if not enclosed, the application will be treated as incomplete)

1. Attested Copies of the Statement of Marks, Certificates/ Degrees of all Exams
2. Experience Certificates, Testimonials

ENDORSEMENT BY THE EMPLOYER

(For in-service candidates only)

To be signed and forwarded by the present employer

The Principal
G. S. College of Commerce, Wardha
Jamanalal Bajaj Marg,
Civil Line, Wardha – 442001 (M.S.)

The applicant Dr. / Shri / Mrs / Ms _____
who is submitting this application for the post _____
at G. S. College of Commerce, Wardha is working in _____
_____ (College) on the post of _____
in temporary / permanent capacity w.e.f. _____ in the pay band of _____
_____ with grade pay of _____ His/her next increment is due on
_____. Further, it is certified that no disciplinary / vigilance case has ever been held or
contemplated or is pending against the said applicant.

There is no objection for his / her application being considered by your organization.

Signature of the forwarding authority / Employer

Name : _____

Designation : _____

OFFICE SEAL

List of Enclosures : (if not enclosed, the application will be treated as incomplete)

1. Attested copies of the statement of Marks, Certificates/ Degrees of all examination.
2. Experience Certificates, Testimonials
3. Forwarding letter / N.O.C. from the present employer (if in service)
4. Attested copy of the Certificate to confirm date of birth.
5. Postal Order of Rs. ...in favour of Principal, G. S. College of Commerce, Wardha
6. _____
7. _____
8. _____
9. _____
10. _____