



Shiksha Mandal's
G. S. COLLEGE OF COMMERCE, WARDHA.
{PERMANENTLY AFFILIATED U/S 2 (F)}
(Recognized by Govt. of Maharashtra, Approved by AICTE, New Delhi & DTE and
Affiliated to RTM Nagpur University, Nagpur.)
(A 'Hindi' Linguistic Minority College)
Internal Quality Assurance Cell (IQAC)



USCC/WRD/70/2016

Date: 21/06/2016

To
The Director,
NAAC
PO Box No. 1075,
Opposite NLSIU, Nagarbhavi,
Bangalore-560072

Subject:- Submission of AQAR 2014-15

Ref:- NAAC Track ID: MHCOGN10526

Sir/Madam,

We are sending herewith the copy of AQAR 2014-15 of our college by e-mail for your kind perusal. The AQAR 2014-15 is also uploaded on the college website.

Please acknowledge the same and oblige.

Thanking you

Yours faithfully,

Dr. Abdul Bari
Principal

PRINCIPAL
G. S. College of Commerce,
WARDHA



Address: G. S. College of Commerce, Jamanalal Bajaj Marg, Civil Lines, Wardha - 442 001,
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G.S.COLLEGE OF COMMERCE, WARDHA
The Annual Quality Assurance Report (AQAR) of the IQAC
(2014-15)

Part – A

1. Details of the Institution

1.1 Name of the Institution	G. S. COLLEGE OF COMMERCE. WARDHA
1.2 Address Line 1	JAMANALAL BAJAJ MARG
Address Line 2	Civil Lines,
City/Town	WARDHA
State	MAHARASHTRA
Pin Code	442001
Institution e-mail address	gsccl_wardha@rediffmail.com
Contact Nos.	07152-230511
Name of the Head of the Institution:	Dr. ABDUL BARI
Tel. No. with STD Code:	07152-230511
Mobile:	093253327491
Name of the IQAC Co-ordinator:	DR.A.K.MANSURI
Mobile:	09371593495
IQAC e-mail address:	gsccl_wardha@rediffmail.com

1.3 NAAC Track ID: **MHCOGN10526**

1.4 Website address: <http://gsw.shikshamandal.org>

Web-link of the AQAR: <http://www.gsw.shikshamandal.org/IQAC/AQAR /aqar2014-15.pdf>

1.5 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B++	82.50	2004	2009
2	2 nd Cycle	B	2.83	2014	2019
3	3 rd Cycle				
4	4 th Cycle				

1.6 Date of Establishment of IQAC: DD/MM/YYYY

13/07/2004

1.7 AQAR for the year (for example 2010-11)

2014-15

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011))

i. AQAR2013-14_____ (14/03/2015)

1.9 Institutional Status

University State ☒ Central ☐ Deemed ☐ Private ☐

Affiliated College Yes ☒ No ☐

Constituent College Yes ☐ No ☐

Autonomous college of UGC Yes ☐ No ☐

Regulatory Agency approved Institution Yes ☒ No ☐

(e.g. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education ☒ Men ☐ Women ☐

Urban ☒ Rural ☐ Tribal ☐

Financial Status Grant-in-aid ☒ UGC 2(f) ☒ UGC 12B ☒

Grant-in-aid + Self Financing ☒ Totally Self-financing ☐

1.10 Type of Faculty/Programme

Arts ☐ Science ☐ Commerce ☒ Law ☐ PEI (Phys Edu) ☐

TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☒

Others (Specify)

1.11 Name of the Affiliating University (for the Colleges)

R.T.M.Nagpur University,Nagpur

1.12 Special status conferred by Central/ State Government-- **UGC/CSIR/DST/DBT/ICMR** etc

Autonomy by State/Central Govt. / University ☐

University with Potential for Excellence UGC-CPE

DST Star Scheme UGC-CE

UGC-Special Assistance Programme DST-FIST

UGC-Innovative PG programmes Any other (Specify)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="09"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="02"/>
2.3 No. of students	<input type="text" value="01"/>
2.4 No. of Management representatives	<input type="text" value="02"/>
2.5 No. of Alumni	<input type="text" value="02"/>
2. 6 No. of any other stakeholder and Community representatives	<input type="text" value="01"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="01"/>
2.8 No. of other External Experts	<input type="text" value="01"/>
2.9 Total No. of members	<input type="text" value="19"/>
2.10 No. of IQAC meetings held	<input type="text" value="2"/>
2.11 No. of meetings with various stakeholders:	No. <input type="text"/> Faculty <input type="text" value="1"/>
	Non-Teaching Staff <input type="text" value="1"/> Students <input type="text"/> Alumni <input type="text" value="1"/> Others <input type="text"/>
2.12 Has IQAC received any funding from UGC during the year?	Yes <input checked="" type="checkbox"/> No <input type="text"/>
If yes, mention the amount	<input type="text" value="Rs. 300000"/>
2.13 Seminars and Conferences (only quality related)	

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC:

Total Nos.	<input type="text" value="2"/>	International	<input type="text"/>	National	<input type="text"/>	State	<input checked="" type="checkbox"/>	Institution Level	<input checked="" type="checkbox"/>
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(ii) Themes

- MCED Maharashtra Sponsored theory and practical training on entrepreneurship and skill development programme in computer accounting with tally. (23rd Feb. 2015 to 31st March, 2015)
- One day workshop conducted on Research Methodology for the benefit of Post graduate students of the college by Dr.Ashish Linge Training and Placement Officer CP and Berar College, Nagpur on 6th January, 2015

2.14 Significant Activities and contributions made by IQAC:

- Remedial coaching classes have been conducted for the academically weaker students specially who had fail in earlier examination.
- A guest lecture organised for the students on Industrial development process of Mr.Tarun Das, Ex-Executive Director of Indian Industrial Organisation.
- A guest lecture of Mr.Yeshwant Suman of Pune University has been organised for the students.
- A guest lecture of Sonal Tiwari, ACS and Compliance Officer, Bajaj Finance Ltd.,Pune has been organised for the benefit of students.
- A guest lecture of Mr.V.Rajagopalan, Chairperson Bajaj Finserve,Pune has been organised for the students
- A guest lecture of Dr.M.A.Gaikwad, Principal B.D. Engineering College, Sewagram has been organised on Faculty Development.
- A guest lecture of Mr.J.Sridhar CS and Complaiance officer,Bajaj Auto Ltd.,Pune has been organised for the students
- A guest lecture of Mr.Subhash Khati on Basics of Capital Markets has been organised for the students
- An arrangement has been made for the students and the faculty members of the college to watch the live annual union budget 2015 and thereafter Group Discussion was taken between faculty members before the students.
- IQAC has been formulated research guidelines through conducting special research methodology classes for M.Com Final Year students and faculty.
- Evaluate PBAS of the faculty and suggestion given for improvement. The teachers were recommended for attend the orientation and refresher courses for CAS. Recommended 04 faculty members for attending the refresher course for their career development.
- Performance of teachers has been observed and mutually discussed in academic staff club.
- Effort has been made for establishment of centre for Higher Learning to promote research activity (Ph.D Centre) as well as initiative has been taken for establishment of language lab in the college.
- IQAC suggested the M.B.A. Department to organize an academic festival which can give the budding managers a platform to exhibit their managerial skills and innovative ideas.
- Besides the above, the other regular activities were conducted as per the academic calendar.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
1. New add-on courses sponsored by UGC will start from the next session, hence application will be sent to UGC.	1. Application has been sent to UGC for add-on course for (a) Fundamental and practical approaches of Taxation (b) New Trends in Advance Accounting System (c) New Trends in Insurance Business (d) Modern Banking Business (e) Financial Management
2. From the next session coaching centre for NET / SET & Competitive Exam will start.	2. Application has been sent to UGC for NET/SET Coaching classes
3. Separate IQAC infrastructure facility will be provided to give more autonomy to IQAC.	3. Separate infrastructure facility has been setup
4. For result improvement teaching learning method will be more participative. More efforts shall be taken for improvement of result.	4. IQAC has taken consistence and participative efforts for improvement of teaching learning by adoption of ICT technology
5. Preparation for the NAAC reaccreditation process for Cycle 2.	5. College has successfully completed the reaccreditation process for Cycle 2 in the Month of August, 2014.
6. Completion of Minor and Major Research project.	6. Dr.R.A.Raut and Mrs.Humera Quazi has successfully completed their Minor Research Project and has been submitted to UGC. The Major Research Project of Dr.K.V.Somanadh is in its final stage of submission.
7. Deputation of the faculty for Faculty Development Programme.	7. Four faculty members of the college has been deputed to complete their refresher course.
8. Besides above all existing plane will be continued in the future also.	8. Besides above all the regular activities has been carried on.

* *Attach the Academic Calendar of the year as Annexure I.(page 24)*

2.16 Whether the AQAR was placed in statutory body

Yes

☒
☐

Management

☐

Syndicate

☐

any other body

☒

Provide the details of the action taken

The draft report of AQAR 2014-15 was presented according to the new format of NAAC by the Coordinator of IQAC for discussion and approval. The IQAC has approved the AQAR with suggestion that result of Summer 2015 should be include in the AQAR and thereafter it should be send to NAAC.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG	02	00	01	
UG	02	00	01	
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total	04		02	
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	02
Trimester	
Annual	02

1.3 Feedback from stakeholders* Alumni ☒ Parents ☒ Employers ☐ Students ☒
(On all aspects)

Mode of feedback : Online ☐ Manual ☒ Co-operating schools (for PEI) ☐

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

- As the formation of syllabus is a process of Parent University. In the session there is no change or revision in the syllabus.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No new department has been introduced

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	19	14	05	00	00

2.2 No. of permanent faculty with Ph.D.

10

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
04			00			00		04	00

2.4 No. of Guest and Visiting faculty and Temporary faculty

00

00

03

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars/ Workshops	04	20	02
Presented papers	04	20	02
Resource Persons	--	--	01

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Regular class room teaching by using ICT resources and traditional methods.
- Through English Language Lab students has provided to update facility to increase their proficiency in language.
- Class room seminar & GD
- 04 Unit Test, 02 Term Examination and Regular Home Assignments to evaluate the students performance.
- Industrial Tour of B. Com students at MIDC,Nagpur and M.Com.Student to MGIRI
- Industrial Tour of M. Com students at IIM,Ahmedabad

2.7 Total No. of actual teaching days

180

During this academic year

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

2.9 No. of faculty members involved in curriculum

Restructuring/ revision/syllabus development

as member of Board of Study/Faculty/Curriculum Development workshop

02

2.10 Average percentage of attendance of students

85%

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.COM.	205	--	26	129	16	83.41
B.COM.(C.A.)	27	--	12	12	--	88.00
M.COM.	71	06	50	03	--	83.00

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes: .

- The IQAC member-teachers interact with fellow-teachers and devise strategies for raising levels of teacher quality and students' learning abilities to the desired extent.
- The member-teachers are also encouraged to interact with teachers of other cluster colleges and share/exchange with them the healthy practices with regard to optimization and integration of modern teaching-learning methods in their respective institutions.
- IQAC also recommends the deputation of teachers to certain conferences / workshops and refresher/orientation courses and other faculty development programmes after taking into account their specialization and interests. Later, it also organizes interaction sessions with these participant-teachers for sharing their experiences with the peers.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	04
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	00
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	00
Summer / Winter schools, Workshops, etc.	
Others- ICT Workshop conducted by the institutions(for teaching and non teaching staff)	01

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	14	00	03	00
Technical Staff				

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

The institution is having a Research Committee under IQAC to monitor and address the issues related to research. The Research Committee is duly constituted under the chairmanship of the Principal and has IQAC coordinator and research supervisors/senior teachers as members. The faculties seek guidance from the RC for writing research papers and articles and preparing research proposals for major/minor research projects. The research committee guides not only the faculties but also the students and implemented further.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	01	--	--
Outlay in Rs. Lakhs	--	6.30	--	--

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	02	3	--	02
Outlay in Rs. Lakhs	1.375	2.55	--	1.375

3.4 Details on research publications

	International	National	Others
Peer Review Journals	00	02	NIL
Non-Peer Review Journals	01	02	NIL
e-Journals	01	NIL	NIL
Conference proceedings	02	13	01

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	2012-14	UGC	6.30	3.80
Minor Projects	2012-14	UGC	2.55	2.55
Interdisciplinary Projects	--	--	--	--
Industry sponsored	--	--	--	--
Projects sponsored by the University/ College				
Students research projects (other than compulsory by the University)				
Any other(Specify)				
Total	2012-14	UGC	8.85	6.35

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences
Organized by the Institution

Level	International	National	State	University	College
Number	--	--	--	--	--
Sponsoring agencies	--	--	---	--	--

3.12 No. of faculty served as **experts**, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From Funding agency & UGC From Management of University/College
Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	00
	Granted	00
International	Applied	00
	Granted	00
Commercialised	Applied	00
	Granted	00

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year--

Total	International	National	State	University	Dist	College
--	--	---	--	--	--	--

3.18 No. of faculty from the Institution who are Ph. D. Guides

and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level

National level International level

3.22 No. of students participated in NCC events:

University level State level

National level International level

3.23 No. of Awards won in NSS:

University level State level

National level International level

3.24 No. of Awards won in NCC:

University level State level

National level International level

3.25 No. of Extension activities organized

University forum College forum

NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

S. No.	EVENT	LEVEL OF EVENT	DATE	NO. OF STUDENTS PARTICIPATED
1	Students participated in All India Essay Writing Competition	National	2014-15	02
2	Students participated in debate Competition	Local	2014-15	02 First Prize
3	Kamalnayan Bajaj Elocution Competition	National	2014-15	02
4	GS-COMNEXT -2015	State	2014-15	04
5	Loksatta Elocution Competition	Local	2014-15	02
6	Intercollegiate debate competition	State	2014-15	02
7	Vidharbha level debate competition	Regional	2014-15	02

Extension activities:

- **400 students** of the college participated at Rashtrasant Tukdoji Maharaj Gram Geeta Examination.
- On 29th Dec.2015 District level commerce G.K. Test conducted by the college where in **879 students** participated.
- Maharashtra State level essay competition was conducted by Gandhi Vichar Kendr Mumbai, where in **Ku.Karishma Moharle** secured **II position** and got a cash prize of 1,500/-.

Games and Sports:

- Volleyball (women) team secured **Second place** in RTMNU Inter Collegiate Volleyball tournament.
- Ball Badminton (men) team secured **Third place** in RTMNU Inter Collegiate Ball Badminton tournament.
- **Pooja Navneetrao Shakharkar** (B.Com III) **represented** RTMNU in West Zone Inter University Volleyball Tournament held at Jiwaji University, Gwalior.
- **Shirin Jakirhusen Pathan** (M.Com I) **represented** RTMNU in Krida Mahotsav Inter University Kho – Kho Tournament held at Aurangabad.
- **Rupa Hajare** (M.Com II) **represented** RTMNU in Krida Mahotsav Inter University Basketball Tournament held at Aurangabad.
- **Pavan Kishor Charde** (M.Com II) **represented** RTMNU in All India Inter University Softball Tournament held at Delhi.
- **Sagar Bhure** (M.Com I), **Pavan Charde** (M.Com II) and **Sohel Pathan** (B.Com I) participated at **State Level** Aatya Patya Tournament held at Latur.

N.C.C. Activities and Achievements

Sr. No	Activity	No. of students participated	Achievement	Remarks
2014-15				
1	A-Certificate	02	02	--
2	B-Certificate	12	12	--
3	Pune Army Attachment	05	--	--

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	5754.10 Sq.Mt.	-	--	5754.10 Sq.Mt.
Class rooms	29	-	--	29
Laboratories(Computer Lab)	03	-	--	03
Seminar Halls	2	-	--	2
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	Computer 102 LCD 08 AV/Aid 03 Generator 02	Computer 30 LCD 00 AV/Aid 00 AC 00	UGC+SM	Computer 132 LCD 08 AV/Aid 03 Generator 02 AC 04
Value of the equipment purchased during the year (Rs. in Lakhs)	46.53	25.74	UGC+SM	72.27
Others				

4.2 Computerization of administration and library

Library services are computerised using “Libman” library software developed by Master Software Nagpur. The book housekeeping operations are carried out using this software:

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	50277	2085046	725	185868	51002	2270914
Reference Books	1629	176092	08	1991	1637	178083
e-Books	-	-	-	-	-	-
Journals	47	54742	-	-	38	36262
e-Journals	NLIST	5000	NLIST	5000	NLIST	5000
Digital Database	-	-	-	-	-	-
CD & Video	12	3350	-	-	12	3350
Others (specify)	-	-	-	-	-	-

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	102	04	BSNL	06	03	03	03	01
Added	30	00	BSNL	00	00	00	00	00
Total	132	04	BSNL	06	03	03	03	01

4.5 Computer, Internet access, training to teachers and students and any other programme for technology Upgradation (Networking, e-Governance etc.)

Three days training programs on ICT has been conducted for teaching and non teaching staff through B. Com Computer Application Faculty

4.6 Amount spent on maintenance in lakhs:

i) ICT	0.25
ii) Campus Infrastructure and facilities	0.17
iii) Equipments	0.29
iv) Others (Sanitation)	19596
Total:	91435

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

IQAC monitor the prospectus committee and college annual magazine committee so that the support services available and provided to the students are duly published. .

IQAC interact with the concern in charge of NSS, NCC, Sports, Student Union, G. K. Examination, Cultural activities etc so that their regular activity to be included in annual

5.2 Efforts made by the institution for tracking the progression

○ In order to ensure that all our commitments to students and other stakeholders are fulfilled, the college forms at the beginning of the session, various college council committees. All activities are planned and conducted by these committees. For other activities like add-on courses, various coordinators are appointed. Principal is the Chairman of all committees and cells.

○ All committee conveners, coordinators, and the cell/unit in-charges have to submit their annual reports along with the photographs to the Principal. All these reports are also published in the college magazine “Arthsandesh”. The college magazine which contains articles, poems and other pieces of creative writing also covers the detailed account of all the activities conducted throughout the session, achievements of staff and students in academics, sports and other extra-curricular events during the session.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
879	198	00	00

(b) No. of students outside the state

04

(c) No. of international students

00

Men	No	%	Women	No	%
	363	33.70		714	66.30

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
274	140	71	502	01	988	291	164	30	590	02	1077

Demand ratio 1.30:1

Dropout %: UG: 24.85%, PG: 32.40%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

College is successfully running the coaching classes for Banking recruitment examinations, Competitive exams, Spoken English, Computerized Accounting (Tally) and programmes on Personality Development.

No. of students beneficiaries

52

5.5 No. of students qualified in these examinations

NET	<input type="text" value="--"/>	SET/SLET	<input type="text" value="--"/>	GATE	<input type="text" value="--"/>	CAT	<input type="text" value="--"/>
IAS/IPS etc	<input type="text" value="--"/>	State PSC	<input type="text" value="--"/>	UPSC	<input type="text" value="--"/>	Others	<input type="text" value="--"/>

5.6 Details of student counselling and career guidance

The Career Guidance Cell organizes guest lectures by inviting experts from various fields for guidance and counselling in academic, personal, career and psychological aspects. The Cell also organizes workshops/sessions for improving communication and soft skills and conducts sessions for Group Discussion and personal interviews. For personal counselling, we rely on our own teachers who understand students' problems better. We have not yet had the occasion of inviting any psychoanalyst to our college.

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
07	151	14	06

5.8 Details of gender sensitization programmes

- However, some special programmes and competitions are organized for girl students by the Women's Cell.
- The college also organizes counselling sessions/guest lectures on health, hygiene, safety and other related issues for girls.
- We also have set up a Gender Sensitization/Sexual Harassment Cell.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

Particulars	Number of students	Amount(Rs,)
Financial support from institution	10	50000
Financial support from government	672	2382331
Financial support from other sources	189	28601
Number of students who received International/ National recognitions	01	11250

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level 01 National level International level

5.12 No. of social initiatives undertaken by the students 15

5.13 Major grievances of students (if any) redressed: NIL

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

VISION: , “Udyogiham Purushsinham Urpeti Laxmi”. (Industrious and lion-hearted men Generate wealth).

MISSION

1. To improve the quality of academic inputs constantly
2. To promote knowledge and value based education through academic excellence
3. Training students for self employment,
4. To provide education to masses with updated infrastructural facilities and services at relatively reasonable fees
5. To develop the spirit of patriotism, discipline and a sense of social responsibilities by following the principles and ideologies of Gandhiji and Vinobaji.

6.2 Does the Institution has a management Information System

Yes— there are both up word and down word communication in the process of decision making involving all participants in the process. The flow of information from Government/UGC/University is communicated to parental institution which is discussed in local managing committee. The decision is communicated to the principal and implemented accordingly.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Since the curriculum design is within the preview of Unirversity. Institute support the staff and permit to nominate the University BOS election. Selected BOS member of our college represents institute for curriculum development.

6.3.2 Teaching and Learning

- Observation of class room teaching performance of the faculty by the Management.
- Introduction of innovative T/L methods like ICT enabled teaching, Classroom Seminars and Group Discussions, interactive teaching etc.
- Guest Lectures
- Focus on student-centric and research-oriented centric activities like home assignments, projects, case studies.
- Regular feedback from students on course content and quality of teaching
- Faculty Development Programmes

6.3.3 Examination and Evaluation

University/College examination is to be conducted strictly as per University and Govt. Rules. College Principal instructed to depute the faculty for evaluation process.

6.3.4 Research and Development

- Setting up a Research Cell to monitor research activity in the college
- Encouraging teachers for Ph.D. work.
- Providing seed money to teachers from SM corpus fund for taking up research projects
- Fixing for teachers the target of minimum 3 research publications every year.
- Deputing teachers to academic conferences and seminars
- Assigning to students the projects based on curriculum and case studies
- Conducting social surveys in the region.

6.3.5 Library, ICT and physical infrastructure / instrumentation

Institute provides sufficient ICT and Physical infrastructure according to the needs of stakeholder's regularly.

6.3.6 Human Resource Management

- Deputing teachers/staff members to orientation/training programmes. Deputing teachers to Refresher Courses and other faculty development programmes.
- Providing the staff stipulated facilities of leave, medical reimbursement, group insurance, PF etc. as per the rules and regulations
- Conducting FDP's including ICT training in the institute

6.3.7 Faculty and Staff recruitment

Recruitment of the best available talent as teachers and staff members through stipulated and transparent selection processes. Confirmation/promotions in services of eligible and deserving teachers only through due procedures

6.3.8 Industry Interaction / Collaboration

- Organization of industrial tours and field visits.
- Inviting renowned entrepreneurs as resource persons to college events.
- Organising guest lectures by reputed professionals in the region.
- Arranging campus recruitment programmes

6.3.9 Admission of Students

- As per the Maharashtra University Act, 1994, all admissions in affiliated colleges are to be done strictly on merit basis. We therefore have the merit admission policy in place for all courses.
- Being a minority institute, we also have to follow the admission policy prescribed by the DMD, Government of Maharashtra. We therefore have to reserve 50% & 51% seats for minority students for grant-in-aid and no-grant courses respectively.
- We also follow the prescribed reservation policy as laid down by the state and central governments.

6.4 Welfare schemes for

Teaching	06
Non teaching	06
Students	03

6.5 Total corpus fund generated

Rs.10, 00,000

6.6 Whether annual financial audit has been done

Yes

☒

No

☐

6.7 Whether Academic and Administrative Audit (AAA) have been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	J.D. Higher Education	Yes	LMC
Administrative	Yes	J.D. Higher Education	Yes	LMC

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes

Yes

☐

No

☒

For PG Programmes

Yes

☐

No

☒

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

The University introduced Semester Pattern for M.Com. and other PG courses with new evaluation pattern and credit system.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

RTM Nagpur University has only circulated the guidelines about autonomy as per rules.

6.11 Activities and support from the Alumni Association

- A guest lecture of Dr.M.A.Gaikwad, Principal B.D. Engineering College, Sewagram has been organised on Faculty Development.
- NAAC Peer team has visited our college for reaccreditation process at this time Alumni were present for inre face meeting.

6.12 Activities and support from the Parent – Teacher Association

Annual Parent-teacher meeting has been conducted on 26TH December 2014 and feedback has been obtained.

6.13 Development programmes for support staff

Management has permitted to organise One week ICT orientation programme for teaching and non teaching staff. Recruited the vacant staff for self finance course on Ad-hoc basis

6.14 Initiatives taken by the institution to make the campus eco-friendly

Financial support has been providing for Tree Plantation & campus beautification.

Criterion – VII

7. Innovations and Best Practices

- 7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

During the current academic year the new building which was constructed at the cost of management worth of Rs. 1.3 corers consisting of 8 class room, 2 staff room & 01 common room for girls and boy each in the earlier year has provided the feasibility to impart better teaching and learning to the students.

- 7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

1. Application has been sent to UGC for add-on course for
 - (a) Fundamental and practical approaches of Taxation
 - (b) New Trends in Advance Accounting System
 - (c) New Trends in Insurance Business
 - (d) Modern Banking Business
 - (e) Financial Management
2. Application has been sent to UGC for NET/SET Coaching classes
3. Separate infrastructure facility has been setup
4. IQAC has taken consistence and participative efforts for improvement of teaching learning by adoption of ICT technology
5. College has successfully completed the reaccreditation process for Cycle 2 in the Month of August, 2014.
6. Dr.R.A.Raut and Mrs.Humera Quazi has successfully completed their Minor Research Project and has been submitted to UGC. The Major Research Project of Dr.K.V.Somanadh is in its final stage of submission.
7. Four faculty members of the college have been deputed to complete their refresher course.
8. Besides above all the regular activities has been carried on

- 7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

Existing Two best practices (1) “Introduction of Value-addition Programmes” and (2) Commerce Lab are continued in the current academic year also.

*** Details as per format of NAAC as Annexure II (Page 24-28)**

- 7.4 Contribution to environmental awareness / protection

There is a compulsory subject of environmental studies for the Second Year students of the course prescribed by the University in the syllabus. According to the syllabus regular class has been conducted. The various environmental awareness programmes such as: Cleanliness programme in campus as well as in city, Tree plantation, Guest lecture on global warming, Ozone Day were conducted. A project on different aspects on environment has completed by the students.

7.5 Whether environmental audit was conducted? Yes ☐ No ☒

7.6 Any other relevant information the institution wishes to add. (For example SWOT Analysis)

STRENGTHS

- Legacy of over 75 years (1940-2015) of running on values of merit, integrity and commitment to providing good quality education at an affordable cost. A positive work culture.
- No shortage of funds to pursue academic objectives
- A competent and committed teaching faculty, which is becoming research oriented
- Result oriented CA-CPT guidance centre for the advanced learners at affordable cost.

WEAKNESS

- Most of the students belongs to rural area, where initial quality education is not available;
- The region in which the college situated is industrially backward;
- Placement activities could not be conducted effectively due to least interest of renowned industries.

OPPORTUNITIES IDENTIFIED


- There is scope to increase much exposure and competitiveness among the students with the basic strengths of the college;
- In the arena of LPG, the commerce education definitely generates huge opportunity to the output of this college due to single faculty.

IDENTIFIED CHALLENGES/THREATS

- The sustenance of the college is in question mark, if the practices have not been adopted according to the current trends of industry as well as society.
- The upliftment of standards of the rural students with reference to the global requirements.

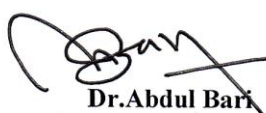
8. Plans of institution for next year

- New add-on courses sponsored by UGC will start from the next session, hence application will be sent to UGC.
- From the next session coaching centre for NET / SET & Competitive Exam will start.
- For result improvement teaching learning method will be more participative. More efforts shall be taken for improvement of result.
- Preparation for the NAAC reaccreditation process for Cycle 3.
- Adoption of New Syllabus and New Pattern of Examination for M.Com. 3rd and 4th Sem.
- Completion of Minor and Major Research project.
- Deputation of the faculty for Faculty Development Programme.
- Besides above all existing plane will be continued in the future also.


Dr.A.K.Mansuri
Coordinator, IQAC

Co-ordinator
IQAC
G.S. College of Commerce, WARDHA




Dr.Abdul Bari
Principal & Chairperson, IQAC

PRINCIPAL
G. S. College of Commerce,
WARDHA

Annexure I
(For question no. 2.15)
G. S. COLLEGE OF COMMERCE, WARDHA
ACADEMIC CALENDER 2014-2015

<u>Session Details:-</u> First Session Start from First Session End Winter vacation as per university directions Second Session Start from Second Session End	16 th June 2014 As per university notification As per university notification As per university notification 30 th April 2015
<u>College Examination :-</u> 1. First Unit Test 2. Second Unit Test 3. First Term Examination 4. Third Unit Test 5. Fourth Unit Test 6. Final Term Examination	July 2014 September 2014 December 2014 (First Week) December 2014 (Last Week) January 2015 February 2015
<u>University Examination</u> 1. Winter Examination from 2. Summer Examination from 3. Declaration of Result	20 th September 2014 25 th March 2015 As per Governing Provision of the Act.
Teaching to XII, Degree classes and P.G. Classes will commence	16 th June 2014
Last Date of Enrolment	Within 15 Days from the last notified date of Admission
Process of Examination Form	November 2014
Process of Failure Students Examination Form	15 Days after Result
Students University Physical Examination & Medical Checkup	February 2015
<u>EXTRA CURRICULAR ACTIVITIES</u>	
Session inaugural address by the Principal	16 th June
Dr. S.R.Ranganathan Birth Anniversary	09 th August
Independence Day	15 th August
National Service Scheme Activities	20 th August
Major Dhyanchand Smurti Krida Din	29 th August
Teachers Day	5 th September
Gandhi Jayanti	2 nd October
Gitai Temple Foundation Day	7 th October
Rashtrasant Tukdoji Maharaj Death Anniversary	11 th October
International Women Day	24 th November
Environment & Plantation Day	25 th November
General Knowledge Test	In the month of December
Dr. Babasaheb Ambedkar Death Anniversary	6 th December
Teachers Parents Meet	1 st Sunday of December
N.S.S. annual Camp & Students Council Cultural Preogrammes	December / January Month
Savitribai Fule Jayanti	3 rd January
Annual Seminar of B.Com (C.A) Department	4 th January
Late. Kamalnayan Bajaj Memorial Inter University Elocution Competition	10 th & 11 th December
Republic Day	26 th January
Prize Distribution Programme	31 st January
Late Jamnalal Bajaj Death Anniversary	11 th February
Mahatma Fule Jayanti	11 th April
Publication of "Arth Sandesh" College Magazine	30 th April
Rashtrasant Tukdoji Maharaj Birth Anniversary Gram Jayanti	30 th April
Maharashtra Day	1 st May
Shiksha Mandal Sports Week	As per Schedule of Shiksha Mandal

Annexure II
(For question no. 7.3)
G.S.COLLEGE OF COMMERCE, WARDHA
BEST PRACTICES

A. VALUE-ADDITION PROGRAMMES

1. Title of the Practice:

“Introduction of Value-addition Programmes”

2. Goal:

To offer horizontal mobility to students and to make them proficient in the skills required for better employability.

Since we are affiliated to a university, we can only introduce only those programmes which are approved and conducted by the university abiding by the rules and regulations that go with the courses. As there is no provision of twinning programmes or the dual degree system in the university, our students can pursue only one programme at a time. Similarly, no syllabus in itself can satisfy all the academic needs of students who are constantly looking for some additional and complementary inputs.

Nowadays, the needs of commerce students are growing day by day and more and more avenues are becoming available to them for not only pursuing higher studies but also getting jobs in different sectors provided they have necessary extra qualifications in addition to their basic degrees. It is for these reasons, some complementary and value-addition courses need to be offered to students to give them that extra edge which would enable them to compete with the best in their chosen areas.

3. The Context:

Commerce students generally want to pursue CA course for which they first need to clear CA-CPT examination which qualifies them for the higher level of IPCC; after they successfully clear both IPCC groups they become eligible for CA final. Since there was no coaching facility at Wardha, and Nagpur, where these facilities are available and that too at a very high cost, being at some distance, our students, mostly from poor sections, were indeed deprived of any guidance for CA-CPT preparations. It was for this reason, we decided to start CA-CPT guidance programme at a very reasonable fees.

Equally important has been the demand for computer training. Since most Commerce courses have now been integrated with ICT one way or the other, we decided to make all students computer literate and also, to further their careers, designed a certificate course in Tally which helps all aspiring accountants. Another area where our students need some value addition is English Communication skills. To satisfy this need we decided to introduce English Speaking classes with the help of own faculty.

Further, and in order to be more job-worthy, students also need good training for cracking the competitive examinations like banks, staff selection, MPSC, Police recruitment etc. We thus decided to offer preparatory programmes for the above examinations. With these goals in view, and in adherence of SMW's objective of providing quality education at an affordable cost, the institute decided to offer quality inputs to our students at minimal fees through the guidance programmes for CA-CPT, Competitive Examinations, Police Recruitment, and also the certificate courses in English Speaking and Tally.

4. The Practice:

Keeping in view the most urgent needs and also the considerations of funds, infrastructure, availability of learning resources, medium of instruction, and requirements of job market, the faculty members designed the syllabi for different courses, and now all the value addition programmes are in implementation as planned. Since no grants are

available for such kind of courses, the institute collects minimum fees from students purely for administrative expenses and also for paying to guest faculty. Renowned CA's, noted professional and industrialists/entrepreneurs in the town are invited as Guest Faculty. The courses are conducted within the college premises after the regular classes are over. Thereby we are ensuring the maximum use of the college infrastructure and resources for the benefit of the student community. The following are the implementation schemes for various courses:

1. CA-CPT Guidance

- (a) Duration: 3-4 months
- (b) Eligibility: HSC
- (c) Batch size: 15-20
- (d) Fees: affordable and varies from batch to batch as per the management decision
- (e) Faculty: In-house and Guest Faculty
- (f) Syllabus: Accountancy, Mathematics and Statistics, Economics, Business Laws
- (g) Teaching Methodology: Lectures, Interactive, GD, PPT presentations
- (h) Evaluation: Internal tests and paper solving sessions before the final examination
- (i) Final examination: In June and December every year
- (j) Administration: Through an appointment of a coordinator from among the faculty

2. Certificate Course in Tally

- (a) Duration: 2:3 months
- (b) Eligibility: UG/PG
- (c) Batch size: 40-60
- (d) Fees: nominal and affordable
- (e) Faculty: In-house and Guest Faculty
- (f) Syllabus/software:
- (g) Teaching Methodology: Lectures, Interactive, practicals
- (h) Evaluation: Internal tests
- (i) Administration: Through an appointment of a coordinator from among the faculty

3. Certificate Course in spoken English

- (a) Duration: 2:3 months
- (b) Eligibility: UG/PG
- (c) Batch size: 50-70
- (d) Fees: nominal and affordable
- (e) Faculty: In-house and Guest Faculty
- (f) Syllabus: Vocabulary, Grammar, Language Skills
- (g) Teaching Methodology: Lectures, Interactive, GD, Language Lab, PPT presentations
- (h) Evaluation: Internal tests, orals and award of certificate
- (g) Administration: Through an appointment of a coordinator from among the faculty

4. Competitive Examinations Guidance

- (a) Duration: 2:3 months
- (b) Eligibility: UG/PG
- (c) Batch size: 25-40 for each examination
- (d) Examinations: Banks, SSC, MPSC, Police Recruitment
- (d) Fees: nominal and affordable
- (e) Faculty: In-house and Guest Faculty
- (f) Syllabus: Logic and Reasoning, Quantitative Skills, GK, English etc.
- (g) Teaching Methodology: Lectures, Interactive, GD & Interview techniques
- (h) Evaluation: Internal tests and orals before final examinations
- (g) Administration: Through an appointment of a coordinator from among the faculty

5. Evidence of Success:

All the value-addition programmes have received good response from students and are being run quite successfully. Since the primary objectives of the programmes are to offer students some complementary value-addition to their regular courses, no particular benchmarks were set except raising the standard of their studentship in terms of enhancement of skills and employability. For CA-CPT, however, we are aiming at a success rate of minimum 50%. Since the inception of these courses, we have achieved the following results for various courses:

Sr. No	Course	2014-15		Success Rate
		No. of Students enrolled	No. of Successful Students	
1	CA-CPT	08	03	38%
2	Tally Accounting	18	18	100%
3	English Speaking	30	27	90%
4	Competitive Examinations Banking	22	---	---

6. Problems Encountered and Resources Required

The institute did not face any problems in the implementation of any of the programmes. As the programmes have been introduced as per the feedback and requirements of students, we get good response from students. Moreover, we are charging minimal fees in comparison with the fees charged by the outside agencies resulting into good enrolment.

Since we have a very resourceful faculty, designing and execution of the various syllabi did not meet any difficulty. Further, we have the back-up of guest faculty from our alumni and the local industry/society. Owing to the constant support by our parent organization SMW, we have never faced any problems in terms of funds for infrastructure. Whatever resources are required for the implementation of programmes are always made available by our competent management.

7. Notes:

We are planning to add some more courses to the existing one in the XII UGC Plan.

B.COMMERCE LAB

1. Title of the Practice:

“Commerce Lab”

2. Goal:

“To make students aware of the basic concepts related to the syllabi of Commerce and Economics and train them in their application to the real life situations.”

The Commerce and Economics syllabi, as all students realize, are replete with numerous concepts that need to be clearly understood in order to have full comprehension of the syllabi in totality. Similarly, of all the courses, the Commerce courses are closer to the common people in view of their wider applicability. Whether it is the Union or State Budget, Banking or Insurance, Marketing or Management, Taxation or Investments, each area is linked to the common man one way or the other.

In view of the above, our faculty and management decided that our students must be absolutely thorough in all Commerce concepts so that they could not only do well in their examinations but also act as counsellors to the society in dealing with day to day Commerce related situations.

3. The Context:

All Commerce students have to cope up with various concepts and definitions on daily basis in the course of their studies. And even though, the teachers offer all the resources at their disposal to students, there are still a number of areas which need practical training. In some case, teachers and students can take recourse to the field visits and industrial tours for real exposure to the practical side of the syllabi. But it is not possible to take students outside every time and therefore the students need to be given the simulated conditions to understand the issues in question.

This can be best done in a specialized Commerce Laboratory which would have models, charts, graphs and seminal study material related to the basic commerce concepts. At a place like Wardha, students harbor very small ambitions and, for many, degrees are just the means to get jobs whereas we want students to be both the recipients and disseminators of knowledge.

Secondly, at a place like Wardha, there is little awareness about paying taxes or investments. As a responsible Commerce College in the region, therefore, we decided to create this awareness in the neighborhood through free consultancy by our own teachers and students. It was with these objectives in mind that the Commerce Lab was conceived.

4. The Practice

We have created a special space for the **Commerce Lab in Room no. 16.**

The Lab contains the following:

(a) Charts and Graphs

The commerce lab has been displaying the charts and graphs providing the knowledge of the following subjects:

1. Accounting, Statistics and Taxation;
2. Marketing environment;
3. Business Management;
4. Economics and Social Environment;
5. Computer Knowledge.

(b) Proformas/ Specimen copies

To ensure and create awareness among the students of commerce various formats of the following departments are available in the lab:

1. Income Tax
2. Banking
3. Insurance
4. Railways
5. Postal Services

(c) Study Material/CD's/Proformas/Rules/Laws

The following seminal study material is available in the lab:

1. Selected home assignments of the students
2. Questionnaires of Research Works
3. Selected dissertations of M.Phil.
4. Selected project works of M.B.A. and B.Com.
5. Selected Journals and Magazines of Commerce and Management.
6. CD's on Motivation, Environment, Personality Development.

Graphs and models are prepared by students under the guidance of faculty members. The Lab is open throughout the day and has an open access policy. The regular Lab Activity includes:

1. Discussion on Union and State budgets
2. Discussion on current developments in the world of Commerce and Industry
3. Guest lectures and GD's on select topics related to the syllabi
4. Free Consultancy for filing of Income Tax Returns

5. Free Consultancy on Investments and Stock Markets
6. Academic staff club activity

The lab has all the Proformas of returns and people are informed about all the entries in them. Training about on-line submission too is imparted. Another novel activity is imparting of knowledge about Stock Markets and managing the portfolios.

5. Evidence of Success:

The Commerce Lab is becoming increasingly popular among students and the following models/charts have been contributed by the students:

1. Proformas of Balance Sheet and P&L Account
2. Statistical Formulae
3. Provisions of Income Tax
4. Marketing Mix Strategies adopted by corporate
5. Photographs of Management Thinkers and Functions of Management
6. Inflation, FDI, Impact of LPG.
7. Generation of Computers, Use of ICT in business.
8. Successful filing of Income tax returns

6. Problems Encountered and Resources Required:

No problems related to funds or infrastructure was faced by the college because of a very supportive management.

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
PBAS	-	Performance Based Appraisal System
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission
