



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution		GOVINDRAM SEKSARIA COLLEGE OF COMMERCE
Name of the head of the Institution		DR. ABDUL BARI
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		07152295502
Mobile no.		8087207120
Registered Email		gscc_wardha@rediffmail.com
Alternate Email		principal@gscwardha.ac.in
Address		Jamanalal Bajaj Marg, Civil Lines
City/Town		WARDHA
State/UT		Maharashtra
Pincode		442001
2. Institutional Status		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Urban
Financial Status	Self financed and grant-in-aid
Name of the IQAC co-ordinator/Director	Dr. Yogesh Patinge
Phone no/Alternate Phone no.	07152295502
Mobile no.	9890605578
Registered Email	yogeshpatinge81@gmail.com
Alternate Email	dryogeshpatinge@gscwardha.ac.in

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://gscwardha.ac.in/wp-content/uploads/2021/03/AQAR-2017-2018.pdf
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4. Whether Academic Calendar prepared during the year

Yes

if yes,whether it is uploaded in the institutional website:
Weblink :

<https://gscwardha.ac.in/wp-content/uploads/2021/03/College-AC-2019-20.pdf>

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
3	B	2.64	2020	14-Feb-2020	13-Feb-2025

6. Date of Establishment of IQAC

13-Jul-2004

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Feedback Taken from stakeholders	31-Mar-2020 31	6
Application for NIRF	31-Dec-2019	6

Ranking	31	
Application for India Today Ranking	31-Dec-2019 31	6
Orientation of Cell coordinators about Cell Activity Manual	11-Aug-2019 1	10
Orientation of Course coordinators about Departmental Manual	10-Aug-2019 1	4
Orientation of faculty on	09-Aug-2019 1	35
Constitution of statutory and non-statutory committees of college	04-Aug-2019 1	6
Preparation of the Academic Calendar 2019-2020	06-Aug-2019 1	6
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

College Ranked 150 by Outlook Magazine amongst India's Top Professional Colleges

in India in 2020 and Ranked 142 by India Today Magazine amongst India's Best Commerce Colleges in India in 2020.

IQAC Successfully completed NAAC IIIrd cycle of reaccreditation as per the guidelines of NAAC.

Feedback from various stakeholders was taken and analyzed using statistical technique for appropriate conclusion

The college could not re-open after lockdown declared in March 2020. It was shut from March 17, 2020 and has continued to be shut because of the Lockdown following the Covid-19 pandemic. However, learning in the College did not stop. Several International and National Webinars were held that were addressed by prominent International and National Resource Persons. Several social relevant topic quizzes were conducted by the college using virtual platforms delivering a prominent role in social responsibility.

One day virtual international conference on Post Covid-19 : Effects, Opportunity & Challenges for Global Economy was organized by G.S.college of Commerce,Wardha on dated 14/06/2020

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To collect feedback from stakeholders	Feedback from various stakeholders was taken and analysed using statistical technique for appropriate conclusion
To send institutional data for NIRF Ranking	College participated in MHRD Government of India NIRF Ranking 2019-20 by sending institutional data
To send institutional data to India Today and Outlook Ranking 2019-20	Institutional data was submitted. Ranks were declared by respective authorities.College Ranked 150 by Outlook Magazine amongst India's Top Professional Colleges in India in 2020 and Ranked 142 by India Today Magazine amongst India's Best Commerce Colleges in India in 2020.
To prepare & submit IIQA to NAAC for IIIrd cycle of reaccreditation	IIQA was submitted to NAAC on dated 24/08/2019
To organise Orientation programme of faculties on SSR preparation	Orientation of faculty on 'SSR preparation from NAAC Perspective' was organised and necessary information and NAAC SSR guidelines were distributed among them
To constitute various committees of college for academic year 2019-20	Statutory and non-statutory committees of college were constituted as per the instructions from University and CDC of

	the college
To prepare Academic Calendar for 2019 20	Academic Calendar was prepared for the Academic Year 2019 20
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14. Whether AQAR was placed before statutory body ?	Yes
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Name of Statutory Body	Meeting Date
College Development Committee	11-Nov-2020

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	Yes
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Date of Visit	17-Jan-2020
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16. Whether institutional data submitted to AISHE:	Yes
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Year of Submission	2020
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Date of Submission	31-Jan-2020
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17. Does the Institution have Management Information System ?	Yes
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If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>1. Biometric Attendance for all teaching and non teaching staff 2. Tally based software including College Management System to record details of students 3. All fees received by Swipe Machine (Online only) 4. Scholarship form are approved through DBT Portal 5. All accounts maintained by Licensed Tally Software 6. Details of all books are entered in Licensed Library Management Software (LMS) 7. Books issue and return are done through LMS 8. Feedback from all stakeholder are done through Google link 9. Through this SMS, Emails can sent to the student's parents, other staff members of college and to those to whom to communicate.</p>
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Part B

CRITERION I – CURRICULAR ASPECTS
1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

G.S. College is affiliated to R.T.M. Nagpur University, Nagpur and runs two graduate courses and two post graduate courses based on the curriculum as prescribed by the university. At the beginning of academic year, Academic Calendar is prepared by the committee which includes all departmental co-ordinators. After preparation of Academic Calendar, a committee is formed to allocate workload amongst each of the faculty members and to prepare time table of respective course. Every Teacher is informed to prepare annual/semester plan of the respective subject allotted to them in co-ordination with Academic Calendar. The teachers have to submit the details of the syllabus completed weekly to the departmental co-ordinators and monthly review of syllabus is done by Principal along with departmental co-ordinator. In order to enrich the learning process amongst students, every departmental co-ordinator schedules various academic, co-curricular and extracurricular activities. All teachers ensures that syllabus of every subject is 100% completed during the allotted classes. If any extra or compensation class is required by the teacher, proper communication of this class is made to the students by the departmental co-ordinators. Apart from the university courses, college also runs various certificate and value added courses like CPBFI, BEC, IIT Spoken Tutorial etc. which are need of the hour for the students to improve their employability skills. Activities including seminars, workshops are also conducted to promote entrepreneurship skills amongst students. Students are also encouraged to enroll and participate in various sports events which enable them to inculcate importance of team in achieving objective. Activities are carried out to improve their physical, emotional and mental health. Our faculty members are also members of BOS of university. As and when required, they participate in framing of new curriculum, updating the existing syllabus, suggest changes in the syllabus based on the current trends and laws prevailing in the country. Teachers also prepare the question papers of university, few of them moderate and they are actively involved in evaluating answers sheets of students. Blend of both Traditional and Modern Techniques are used by the faculties for Teaching-Learning Process. Teachers are encouraged to use ICT Based teaching methodology. Our classrooms are equipped with LED Projectors, Screen, Digital room including Smart Board, along with five computer labs with internet facility. Library of the college assures that reference books, text books of latest syllabus are available, and are easily accessible to the students. Librarian conducts sessions for the students so as to provide the necessary information regarding the facilities available in the library. At the end of every academic session, quality inputs are taken from various stakeholders in order to suggest improvement measures wherever required.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Java Business Application	Nil	13/08/2019	90	Employability	Programming Language
RDBMS PostgreSQL	Nil	16/09/2019	90	Employability	Programming Language
Libra Office Suite Based	Nil	13/08/2019	90	Employability	Programming Language

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BCom	Commerce	15/06/2019
BCom	Computer Application	15/06/2019
MCom	Commerce	15/06/2019
MBA	Business Administration	15/06/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	171	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Java Business Application	13/08/2019	24
RDBMS PostgreSQL	13/08/2019	65
Computer Literacy	16/09/2019	38
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
MBA	Business Administration	38
MCom	Commerce	85
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

Feedback is normally collected through IQAC from time to time in order to manage the observations in a timely manner and to bring into practice for the effective conduct of the teaching learning process and other allied areas of the institutional interest. Always the feedback is obtained in 360 degrees from the students, teachers and other stakeholders by way of both oral and written formats such that the outcome is obtained in a perfect manner as well as to find out the discrepancies and deviations from the planned action to conduct the business in the Institution. The oral feedback comprises of both formal and informal means of communication in the shape of conversations and observations. The written feedback is obtained by way of filling in the structures questionnaires from the students in general and other stakeholders at some times in the case of need. The collected feedback in both formats is evaluated by the team of IQAC and the analysis is submitted with certain observations and suggestions keeping in view of the Goals of the institution. After obtaining the consideration and suggestions from the Principal of the Institution, the issues which are pointed out will be addressed one by one by direct interaction with the concerned stakeholders and possible extent the issue will be solved to the utmost satisfaction and clearance of the issue. The remedial measures required for addressing the issues will be framed out and conveyed for effective implementation such that the same issue could not generate again. The entire operation of the feedback and the issue redressal mechanism is communicated to the management of the institution and obtain the final consent for the action. Apart from that all these contents of the feedback are considered at the academic planning activity in the next year and possible changes will be adopted in such a way that there is a smooth flow of change in the proceeding academic year.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MCom	Commerce	120	91	91
MBA	Business Administration	60	60	60
BCom	Computer Application	120	406	115
BCom	Commerce	460	896	365

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	1294	274	20	5	9

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
34	34	13	8	1	6
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

At the beginning of each academic year, every faculty member is allotted up to 20 students as mentees from the respective classes in which the faculty teaches the allotted subjects. Each faculty member who is a mentor is provided with the details of mentees allotted to the faculty in hard and soft copy in which details including the mentee's roll no., mobile no., email id etc are mentioned. It is the responsibility of mentor to monitor the attendance and performance of respective mentees. The mentor is also entrusted to regularly interact with mentees in order to reduce or eliminate any deficiencies which will affect mentee's academic performance. The broad objectives of student mentoring system are: 1. To enhance mentee's academic performance by monitoring and counseling. 2. To facilitate students for better understanding of subjects. 3. To prepare mentees for their career goals 4. To strengthen bond between student and teacher. 5. To report the academic performance to their parents on regular basis 6. To reduce Dropouts amongst students. Each mentor collects information about their mentees on regular basis from all teachers and also from mentees/students if needed for a particular class and assesses the need of intervention if required on any of the mentees allotted to them. Discussions are held on regular basis with Principal, HoD's, Class teachers and Mentors. If mentee/s is/are facing any difficulties on understanding a topic of subject, special guidance sessions are also conducted to overcome those difficulties. Necessary library resources are also provided to mentees on their request and on the request of the mentors. Each mentor tracks the record of attendance, marks secured in internal as well as external examinations, activities participated and how the mentees are focusing to achieve their career goals and counsel them on regular basis for their betterment in areas like personal development, career plan etc. There is a regular interaction between mentors and mentees on one to one basis or group basis. The role of mentors is not limited to monitor and counsel on academic matters only. Apart from counseling on academic matters, personal counseling is also done to mentees to understand and solve their personal and family problems. If any psychological problems are found, counseling is done by professional counselor and psychologist. Mentors also communicate performance of mentees to the parents through both verbal and written communication. Discussion is also made with parents to understand outline areas that needs to be focused on by both mentor and parents to improve both physical and mental performance of the mentees. Mentees are also encouraged to undertake sport activities to improve their physical well-being, to enhance self-confidence and to learn life skills.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1568	34	1 : 46

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
40	34	6	Nil	14

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Nil	Nil	NIL
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MBA	Nill	Semester IV	31/10/2020	26/11/2020
MCom	Nill	Semester IV	29/10/2020	28/11/2020
BCom	Nill	Semester VI	21/10/2020	25/11/2020
BCom	Nill	Semester VI	31/10/2020	24/11/2020
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

G.S. College of Commerce follows guidelines of Rashtrasant Tukadoji Maharaj Nagpur University for internal assessment and evaluation. All the four courses which are conducted in college have same marking criteria out of a maximum of 100 marks for each subject, 80 Marks external examination is conducted by the university and 20 Marks of each subject are based on Internal Assessment and examination in accordance with the guidelines provided by the university. An examination committee, responsible for conduct of internal examination is formed every academic year as per guidelines of the university. Internal examinations are conducted for each subject and the respective teacher distributes the evaluated answer sheet to students for clarifications and re-corrections if any. Discussions are held amongst the Principal and Course Co-ordinator regarding examination outcomes and to suggest necessary plans to improve the academic performance of students. Reforms in the Evaluation Process: 1. Conducting induction programs to familiarize students on curriculum, internal and university exam, internal evaluation and facilities available in the college. 2. Execution of plans made for internal assessment and evaluation as mentioned in academic calendar. 3. Continuous evaluation by conducting unit test, surprise tests and other exams to assess academic performance of students. 4. Doubt clearing classes and extra classes are conducted on topics as per the needs and requirements of students 5. Question paper preparations and moderations as per University guidelines. 6. Suggesting changes in teaching-learning process for slow and advance learners. 7. Conducting remedial courses, bridge courses

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

A committee comprising of Principal, IQAC Co-ordinator, all departmental co-ordinators is formed at the beginning of each academic year to prepare Academic Calendar which is based on the university academic calendar and the same is communicated to all teaching staff and students. Academic Calendar so prepared is also uploaded in the college website. The academic calendar of college contains dates of internal examination, Cultural Activities, Sports Activities and other activities including seminars, workshops, meets etc. to be conducted by various departments. In alignment to academic calendar, each department prepares its plan of activities for smooth functioning. It is ensured that appropriate lectures are available for timely completion of syllabus before conduct of internal examinations. After taking feedback from the teachers regarding syllabus completion, Time Table of Internal Examinations is communicated well in advance to students by circulating notice in the classroom. It is also displayed in departmental notice board. Results of

internal examination are declared as per schedule of internal examination committee. All activities are conducted and adhered to the Academic Calendar.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://gscwardha.ac.in/program-outcomes-program-specific-outcomes-course-outcomes/>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
Nill	MCom	Commerce	78	78	100%
Nill	BCom	Commerce	308	308	100%
Nill	BCom	Computer Application	81	81	100%
Nill	MBA	Business Administration	41	41	100%

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://gscwardha.ac.in/student-satisfaction-survey-2019-20/>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
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No Data Entered/Not Applicable !!!

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Cyber Security: Trends and Implication in Indian Financial Sector	BCCA	10/02/2020
CPBFI-SWROOP-2020	MBA	11/02/2020
Workshop on Problem Solving through Systems, Thinking Design	MBA	30/12/2019
Workshop on Tally ERP 9	BCCA	21/06/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nil	Nil	Nil
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	Nil	Nil	Nil	Nil
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Nil	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	M.Com	4	Nil
International	B.Com	1	Nil
National	B.Com	12	Nil
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
B.Com	5
M.Com	4
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
A Study Of NPAs in Selected Commercial Banks	Dr. Anil Ramteke	TEST Eng ineering Management	2020	0	G.S. College of Commerce, Wardha	Nil
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
A Study Of NPAs in Selected Commercial Banks	Dr. Anil Ramteke	TEST Eng ineering Management	2020	Null	Null	G.S. College of Commerce, Wardha
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Presented papers	1	11	Null	Null
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Blood Donation Camp	Forest Department, Wardha NCC Unit	1	5
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Republic Day Parade, New Delhi (Rajpath)	Selection and Participation Republic Day Parade, New Delhi (Rajpath)	DG NCC	1
District Level Republic Day Parade 2020	1st Prize in District Level Parade	Police Department, Wardha	30
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Swaccha Bharat Mission/ Swacchata Pakhwara	NSS Unit	Cleanliness drive	5	218
Beti Bachao	NSS Unit	Gender	3	55

Beti Padhao		sensitization awareness drive		
HIV-AIDS Awareness- Red Ribbon Club	NSS Unit	Awareness Programme	2	45
AIDS Awareness Rally	Civil Hospital, Wardha and NCC Unit	HIV-AIDS Awareness Rally organized by Civil Hospital, Wardha	1	52
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Collaborative activities for Research Project with Research Cell of the college	73	Self Financed	120
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Research Advisory Collaboration	Inter Institutional Collaboration.	Vivekananda Leadership and Innovation Centre, Dhanwate National College, Nagpur	15/07/2019	30/04/2020	7
To promote Entrepreneurship Development in Wardha	Entrepreneurship Development	Bajaj Auto Bharatiya Yuva Shakti Trust, S.NO.65, Plot No.28, Bunglow No.3, Patil Nagar, Gopuri Chowk, Yamuna Lawn Road, Nalwadi, War	15/07/2019	30/04/2020	5

dha-442001.

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Next Gen School of Digital Marketing (NSDM INDIA, Pune)	29/08/2019	FOSTER technical education and STRENGTHEN the theoretical as well as practical knowledge in the area of Digital Marketing	35
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
440000	688532

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Video Centre	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Existing
Seminar halls with ICT facilities	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
LIBMAN	Partially	1.0	2010

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	36935	3613871	781	334413	37716	3948284
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module	Date of launching e-
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		is developed	content
No Data Entered/Not Applicable !!!			
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	207	6	4	3	6	1	4	100	0
Added	0	0	0	0	0	0	0	0	0
Total	207	6	4	3	6	1	4	100	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Curriculum Video Lectures Recording Facility	https://www.youtube.com/GSCollegeofCommerceWardhaELearning

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
640000	489975	408000	337166

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Library Facilities The Library acquire, process and organize the resources for the users. Every year a Library Budget is allocated on the basis of students admitted in the academic year. On the basis of recommendation of the faculty and the students, the various books of various authors are purchased. The library has subscribed the e-resources INFLIBNET through N-List Programme under which members are provided free access to the e-resources more than 2100 electronic journals and 51,000 e-books and databases. 1. For effective utilization of library services each student is allotted two BT cards for issuing books. On the request of user an extra B T card is also provided. 2. Books on Deposit Scheme to provide them books during Exam Period 3. Books on Credit Scheme for financially weaker students 4. Book exhibitions are organised on various occasions and new arrivals are displayed. 5. The students are trained for using the OPAC. 6. Computer, Printer and Internet facility for its members 7. The library orientation and user education is provided to the students. 8. The various activities are carried out to promote the library resources. **Sports Facilities** Sports Committee often looks on proper purchasing is made of sports items and maintaining adequate infrastructure to prepare

students for different sports events. All sports material purchased are maintained in stock books and the sports material consumed during the academic year is written off from stock book. Students are issued necessary sports equipments and material on requisition made by them. They have to return sports equipments and material at the end of Academic Year. 1. Maintenance of sports equipments 2. Purchase of sports equipments 3. Maintenance of ground/play fields 4. Development of ground/ Play fields 5. Mentoring sport talent

Digital Infrastructure:- Digital infrastructure of college includes smart board, computers, CCTVs, internet facilities and other peripherals. Technical staff and Computer Lab Assistant ensure proper maintenance of digital infrastructure including up gradation of hardware and software's of all computers. Students are oriented regarding digital facilities available. 1. Preparation of basic course to promote literacy amongst staff and students 2. Use of digital infrastructure for online Orientation Programme, FDP's etc. 3. Solving issues as an when arising related to digital infrastructure in various departments 4. Facilitating the use of ICT tools in teaching-learning process in classroom and labs.

Other Physical Facilities The entire campus is secured with facility of CCTV's and services of security guards 24/7. The college has adequate number of fire extinguishers at proper places in case of any issue arising out of fire. For entire college campus cleaning, yearly contract is being given which ensures proper cleaning of college campus. Yearly contract of Security and Security Services 1. AMC of CCTV Cameras and facilities 2. Property and Burglary Insurance of college Assets 3. Daily contract of other related matters such as plumbing work, repair of equipment and furniture etc. The maintenance of other infrastructure and learning resources are done by technicians, electricians, plumbers, carpenters and painters etc as an when required.

<https://gscwardha.ac.in/procedures-and-policies-for-maintaining-and-utilizing-physical-academic-and-support-facilities/>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nil	Nil	Nil
Financial Support from Other Sources			
a) National	Nil	Nil	Nil
b) International	Nil	Nil	Nil

[View File](#)

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Remedial Classes	19/08/2019	59	College
Bridge Course	01/08/2019	115	College
Communication Skill	01/12/2019	43	College

No file uploaded.

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	TCS Campus Pre Placement Talk	162	162	80	25
2020	Guidance on Competitive Examinations	75	75	Nil	Nil
2020	Company Secretary Guidance Program	120	120	Nil	Nil
2020	National Awareness Programme for Entrepreneurship	Nil	125	Nil	Nil
2020	CPBFI-SWAR OOP-2020	Nil	41	Nil	Nil
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
No Data Entered/Not Applicable !!!					
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	1	M.Com	Commerce	Chetna Shikshan Mahavidyalaya, Wardha	B.Ed.

2019	1	M.Com	Commerce	Kinkar College of Education, Seloo	B.Ed.
2019	4	M.Com	Commerce	Gandhigram Womens B.Ed. College, Wardha	B.Ed.
2019	22	B.Com	Commerce	G.S. College of Commerce, Wardha	MBA
2019	73	B.Com	Commerce	G.S. College of Commerce, Wardha	M.Com
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	2
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
R.T.M. Nagpur University Intercollegiate Football (Men) Competition	University Level	13
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2020	Bronze Medal	National	2	Nil	9000	Ku. Payal R. Moharle
2019	Bronze Medal	National	1	Nil	8802	Pooja Amte
2019	Bronze Medal	National	1	Nil	9079	Devashi Salve
2019	Bronze Medal	National	1	Nil	9628	Meetkumar Trivedi
2019	Bronze Medal	National	1	Nil	9021	Vinaydhar Dwivedi

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Student Council of the college is constituted as per directions of the university for the particular academic year. The broad purpose of student council is to provide the platform for building capabilities amongst students so that they can actively participate in decision making of various college committees and contribute in college affairs and activities. Vision To increase level of cultural and cognitive awareness among the students of the college, encourage the idea of students, Cultivate and strengthen the trust and respect among its members, students, teaching and non teaching staff of the college.

Mission • To organize and support all student activities within the scope. • To work with the administration in the matters affecting the welfare of the student body. • To establish rational standards for recognition of all organizations on campus. • To inspire and encourage for good citizenship and democracy among students. • To encourage participation for social development. • To encourage leadership amongst students through organisation and activities.

Duties and Responsibilities of the Council

1. Conducting the institute Annual Day every year smoothly
2. Prevention of ragging in the campus through counseling senior students, helping the administration whenever necessary.
3. Suggesting the administration to improve the student amenities for improving their career and personality building
4. Helping the administration in smooth conduct of students activities on the campus
5. Guiding needy students to improve their technical, organizational and managerial skills by organizing seminars/symposia/workshops etc.
6. Organize the programs in the campus to improve the cleanliness and greenery in campus.
7. Organize any activity to improve the knowledge and skills of the campus students.
8. Maintenance of peace and harmony among campus community in general and student community in particular

Activities of Student Council

1. Formation of Student's Council as per the direction of University
2. Conduct of various cultural activities in the campus
3. Providing information and Preparing students for participation in various cultural activities' in inter collegiate, district, university, state and national level.
4. Conduct of various events during Annual function as under

- a. Brain Storming - Number of competition to be conducted like Company Analysis Competition, Commerce Quiz, Advertisement Analysis, Debate Competition, Elocution Competition etc.
- b. Sports Events - In order to nurture sportsmanship amongst students, sports gathering are also organized in which students participates in sports events which includes Football, volleyball, cricket, Table Tennis etc.
- c. Cultural Activities - Student council organizes various cultural programs which include Dancing, Singing, Drama etc.
- d. Arts and Craft Exhibition - Various interdepartmental competitions are organized which includes Poster Competition, Best from Waste Competition etc.
- e. Prize Distribution - Scholars and various departmental achievements prizes were given away to the toppers and other students who had brought laurels to the college in various competitions and contest.

Representation of students on academic administrative bodies/committees of the institution

1. Internal Quality Assurance Cell
2. Student Council
3. Anti ragging committee
4. Prevention of Sexual Harassment Committee
5. Magazine and Publication Committee
6. Cultural Activity Committee
7. NSS

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

5.4.3 – Alumni contribution during the year (in Rupees) :

3500

5.4.4 – Meetings/activities organized by Alumni Association :

The college has organised an Alumni Meet on 14th October 2019. The chairperson of the meeting was famous social activist Shri Dwarkadasji Darak, Chief Guest was CA Rajendra Bhutada and Special guest was a prominent industrialist of Telangana Mr. Vikran Khetan (All Alumni Member). In this alumni meet interaction were made between existing students and alumni towards future career planning and development. Majority of alumni showed their interest towards placements of students. All the Alumni were informed about the college activities and infrastructure in the college. The college has appealed all alumni to participate in the college activities and the assurance was received from Alumni members. Total 115 Alumni members were present in the meeting. Alumni who were best sport person at their student life in our college were called for interaction with existing sports player on the occasion of Major Dyanchand Smriti Krida Diwas. College felicitated Mr. Imran Ali, Mr. Vishwanath Vaydhane. They had interacted with existing batch of players and motivated them. The college has conducted Meeting of Executive Alumni Committee meeting on 13 September 2019

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1. We have adopted the decentralisation and participative management policy during the preparation of SSR for NAAC IIIrd cycle of reaccreditation. SSR had 7 criterions which were distributed among the seven different professors. These professors were designated as the coordinators of their respective criterion. They had granted the full freedom to select their members and to design the data collection framework. They had given full access to the college data. This way it was possible for the college to collect the enormous data for seven criterion which was ultimately used for preparation of SSR. SSR coordinators had the authority to collect the evidences related to the received data. They were instructed to conduct criterion wise meetings to analyse the progress and to control if there was to be any deviation. So this way SSR preparation exercise was the very good example of decentralization and participative management during the last year

2. College Level Internal Examination System was a strength of our college which was always praised by different personalities who visited our college in past. Each and every student has to appear for internal examination for securing internal marks. A dynamic system was developed by the college where every faculty had to participate. Question paper setter committee was constituted for the preparation of question papers as per the norms of RTM Nagpur University. Question paper has to be in multilingual format i.e. English, Hindi and Marathi to be prepared by same paper setter as it will bring the uniformity. Separate Moderation team was formed to check the question papers whether they were as per university standards, proper difficulty level was maintained or not and to check grammatical and also translation mistakes. After this moderation process, question papers were ready to print. Time table committee was there to prepare examination time table for all classes. This was not easy as no. of students were more than available infrastructure. Team of invigilators was formed to do the invigilation on the examination day. Result preparation committee was there to collect the mark sheets from the respective subject teachers. Then they have

to compile the result of all classes and distribute among the students prior to university examination. This result helped the students to find out the loop holes in their preparation and also helped them to do better in University examination. So College Level Internal Examination System was very good example of decentralization and participative management during the last year.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Teaching and Learning	<p>The college endlessly improves its infrastructure and adopts new technology, tools and aids, to improve the teaching and learning processes. 8 Classrooms and all computer labs are equipped with projectors. Wi-Fi is available across the college campus. Teachers were provided training to use Google Suite in addition to other ICT tools including YouTube. Teachers upload their video lectures on YouTube for remote level access to the students. Teacher conduct different quality improvement initiatives like Group Discussions, Field Visits, Debates, Quiz, Case Studies, Surveys, Industrial Visits etc. Guest Lectures by subject Experts from various fields were conducted in addition to Bridge courses, Short term and Value Added courses. Teaching is supplemented with workshops, educational tours, laboratory visits, field trips. National and International Seminars and conferences are conducted. Student Monitoring, Academic calendar and planning, teachers' diary, 100 percent coverage of syllabi, innovative methods adopted by teachers and use of various audio visual aids are some of the quality improvement strategies implemented by the college. Students were guided to make use of E-resources available in the Reference and Research Section of the library. Students participate in programmes and events not just in G.S.College but in colleges or universities across India.</p>
Library, ICT and Physical Infrastructure / Instrumentation	<p>The library caters the needs of its users and makes available the resources to the users for teaching-learning and research. Every year a separate budget is allotted to the library to meet the all necessary requirements of the</p>

library in order to provide the effective library services and to facilitate the users. The library purchases the learning resources and subscribes to the e-resources (N-List) from the allotted budget. The library has a membership of NLIST. The e-resources are accessible in library and also remote access is provided to the users. The library is accessible to the students during college hours and as per the requirement of the users during exam period. The library is computerised with the LIBMAN Library management Software. The transactions are carried out through the system. The barcode system is applied for fastening the issue return of the books and to maintain the accuracy. The well-established computer lab provides the internet for various academic purposes. The CCTV Cameras are installed in the library. The institution always tries to maintain the infrastructural development for effective teaching and learning. Facilities that enhances the efficiency of teaching and learning is always available. the institute has total 6 computer lab including one English lab, two BCCA Computer lab, one computer lab for MBA course, one commerce computer lab and one learning resource center to promote the research activities for both teachers and students with internet facility and LCD projector. One of computer lab has WIFI facility with 100 MBPS internet Speed. There are 8 ICT enabled Class room and one smart room which is audio visually well equipped. The smart room is available for the teacher whenever necessary.

Research and Development

1. The Place for Higher Learning and Research is a continuous communicating point for the Research Environment creation and for the research activity conducted in the institution. 2. The research cell regularly organizes the in-house research activities to both the students and faculty. 3. Student research is done through mini projects, case studies, seminars and presentations. 4. The faculty members are continuously motivated to attend the seminars/ conferences/ workshops. The faculty members are directed and guided for publishing the research articles and books having ISSN and ISBN

No. 5. The research scholars are provided regular guidance by the Research Supervisors for the effective pursuance of their Ph.D. Course. Research Advisory Committee (RAC) meeting is conducted twice in a year.

Curriculum Development

Our College is an affiliated college of RTM Nagpur University. The course curriculum prescribed by the university is followed by the college. The faculty members of the college who are members of Board of Studies, members of Task Force committees formed by the university, they actively participate as expert for updating the syllabus of subjects and making necessary changes as and when the directions are received from the university.

Admission of Students

Student seeking admission for undergraduate courses has to submit application form to the college and merit list is prepared as per rules and regulations of competent authority. Admissions to the post graduate courses are done through centralized admission Process. 1. Out of the total grant courses seats, 50 seats are reserved for Hindi speaking students domiciled in Maharashtra. 2. Out of the total Non- grant courses seats, 51 seats are reserved for Hindi speaking students domiciled in Maharashtra. 3. Admission for the above mentioned reserved seats will be strictly on merit basis. 4. Non-Minority seats shall be filled in accordance with State Government Reservation Rules.

Examination and Evaluation

G.S. College of Commerce follows the RTM Nagpur University Nagpur guidelines for the examination for both Internal and External examination. The pattern is 80 and 20 that is 20 for the internal assessment and 80 is for the examination conducted by the University. The College forms the committee as soon as the academic session begins. The committee conducts the internal examinations. Internal Examination department with the consultation of the Principal and other UG and PG departmental heads prepares the annual examination plan. In each semester one unit test and pre university test examination are conducted. The following strategies are adopted for evaluation of students. 1. Conducting inductions program to

familiarize students on curriculum, internal evaluation and facilities available in the college. 2. Continuous evaluation by conducting unit test, surprise tests and other exams to assess academic performance of students. 3. Doubt clearing classes and extra classes are conducted on topics as per the needs and requirements of students 4. Question paper preparations and moderations as per University guidelines. 5. Suggesting changes in teaching-learning process for slow and advance learners.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	The necessary information related to the activities and events are communicated to various stakeholders through the use of ICT. Notices and circulars are provided through college websites, emails and WhatsApp groups.
Administration	Biometric attendance of all employees are taken through Biometric Machines. The college is equipped with 32 CCTV cameras which are used for surveillance in college campus.
Finance and Accounts	Tally ERP software is used for E-governance for maintaining and generating necessary records of Finance and Accounts. College uses CMS software for generating fees receipts, reports of fees due etc. The fees and fines are collected from students through digital modes only. Salary of all employees are credited through ECS.
Student Admission and Support	The admission process of the college is semi online. The student has to submit the application form along with printout for admission process. The merit list is prepared using Microsoft Office. Transfer certificate of the students are generated through CMS Software
Examination	Examination Fees of the students are collected through Digital Mode only and the Examination Fees Receipt is generated through CMS Software. Online Submission of Examination Form and Examination Fees to the university is submitted through university portal. Result of the examination are prepared through the use of Microsoft Office Software

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher Course in Commerce	1	10/06/2019	23/06/2019	14
ARPIT Refresher Course in Commerce	1	01/09/2019	16/02/2020	112
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nill	Nill	Nill	Nill

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
1. A facility of staff quarters is provided to the teaching and non-teaching staff on affordable rent. 2. Long term loan up to Rs.5,00,000/-, short term emergency loan of against	1. A facility of staff quarters is provided to the teaching and non-teaching staff on affordable rent. 2. Long term loan up to Rs.3,00,000/-, short term emergency loan of against	1. Information of Various Scholarship Scheme available. 2. Assistance in submission of scholarship form of central and state government. 3. Financial assistance from private

RD and fixed deposit facility is made available to the teaching staff through G.S. College Employees Cooperative Credit Society. 3. All Welfare Schemes of Maharashtra Government, UGC	RD and fixed deposit facility is made available to the non-teaching staff through G.S. College Employees Cooperative Credit Society 3. All Welfare Schemes of Maharashtra Government, UGC	Institutions like Jindal, Reliance, etc 4. Book on Deposit Scheme 5. Book on Credit Scheme 6. Extra BT Cards for needy Students.
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6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

College runs both self financing and grant-in-aid graduate and post graduate courses. Financial audit of these courses are done through Internal Auditor which is appointed by our parent organisation Shiksha Mandal. The process of internal audit of all financial transactions is done by the Internal Auditor on regular basis. The deficiencies found during the process of internal audit are resolved by the college within time. Grants received through various schemes from UGC are utilised as per the guidelines, and the audited utilisation certificate is obtained from Chartered Accountant which is then submitted to UGC External Audit is being conducted by Joint Director, Higher Education only for the Grant-in-aid colleges as per their schedule and audit plan. Audit from AG is completed upto the financial year 2009-10 and Audit of accounts through external auditor of Joint Director is completed upto financial year 2017-18 as per their audit plan. Discrepancies arise on both external audit is resolved within time.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	Nil
No file uploaded.		

6.4.3 – Total corpus fund generated

00

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	NA	No	Nil
Administrative	No	NA	No	Nil

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Parents Teacher meet has been organised in the college on 27 September 2019 in which the parents were oriented about the activities carried out by the college for the benefit of the students. 2. Suggestions are also welcomed from parents and necessary actions are taken as per parents suggestions. 3. Mentoring students regarding academic, career, financial and stress-related issues.

6.5.3 – Development programmes for support staff (at least three)

1. Different kind of financial devices provided to the supporting staff through GS Employee Cooperative Society. 2. Training for the supporting staff for various software/portal in the college for office administration. 3. Quarterly training session for supporting staff to improve their ICT skills.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. All Teaching and Non Teaching staff have provided with update information relating to compliance and criteria for AQAR Submissions. 2. Process has been started to recruit approved staff in self financing courses. 3. Process has been initiate for upgradation and procurement of ICT Tools 4. Faculties and Co-Ordinator are taking initiatives to introduce certificate course

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Application for India Today Ranking	31/12/2019	01/12/2019	31/12/2019	6
2019	Application for NIRF Ranking	31/12/2019	01/12/2019	31/12/2020	6
2020	Feedback Taken from stakeholders	31/12/2020	01/03/2020	31/03/2020	6
2019	Preparation of the Academic Calendar 2019-2020	06/08/2019	06/08/2019	06/08/2019	6
2019	Orientation of faculty on 'SSR preparation from NAAC Perspective'	09/08/2019	09/08/2019	09/08/2019	35
2019	Orientation of Course coordinators about Departmental Manual	10/08/2019	10/08/2019	10/08/2019	4

	stages	local community					
2019	4	4	19/12/2019	1	Health Checkup and Medicine Distribution Camp at Salod Village	In this camp, the villagers were examined, treated and distributed with medicine free of cost. They were treated for cough, cold, fever and other physical ailment	75
2020	1	3	01/04/2020	90	Covid19 Pandemic social distancing awareness to masses.	Ensure to prevent spread of covid19	19
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Conduct for Students	04/07/2019	The college prospectus is uploaded on college website https://gscwardha.ac.in/wp-content/uploads/2021/08/Prospectus-2019-20-2.pdf

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Essay Writing Competition	09/08/2019	09/08/2019	178
Essay Writing Competition on National Integration	14/08/2019	14/08/2019	217

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Use of LED Bulbs for Energy Conservation - The entire lighting in the college premises is met through LED bulbs and LED Tube lights. Proper sign

boards is also displayed in the college premises to make aware students to conserve energy for the overall benefit of human race. 2. Rain Water Harvesting - To conserve rainwater, college has installed rainwater harvesting system. 3. E-Waste Management - E-waster is disposed by selling it to proper agency. 4. Tree Plantation - Tree plantation drives are done at various places nearby places. 5. Clean Campus - Cleaning agency is appointed who looks after the cleanliness of campus.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice 1 1) Title of the Practice : Certificate Program in Banking, Finance and Insurance 2) Introduction: CPBFI is a core component of Bajaj Finservs employability initiative aimed at making graduates employable for BFSI industry i.e Banking , Financial services insurance industry. It has been started by G.S. College Commerce of Commerce, Wardha in collaboration with Bajaj Finserv Limited in year 2017 . Since then we are successfully providing training of the course to make our students prepare for career not just a job. Every year students from our college gets an opportunity to be placed in different well renowned companies which are the part of BFSI industry. 3) Objective of Practice: a) To bridge the gap between the knowledge required by industry knowledge that graduates possess. b) To provide students a platform to develop enhance employability skills among them. c) To provide students with experiential learning focused on hands on training. d) To make students acquainted with interview process via mock interviews which are conducted by industry experts at the end of training program. e) To provide such a comprehensive curriculum in affordable fees course fees is subsidized by Bajaj Finserv. 4) Program structure: It is a Program which consist of various subjects which plays crucial role in providing domain knowledge as well as improving soft skills required to build career. Course duration of this program is 105 hours which is completed in approximately 35 days. It consists of following: a) Banking operations: It aims to provide knowledge of overview of banking NBFC industry details about banking products. b) Insurance Management: It provides overview of life general insurance industry details about various products available in insurance industry. c) Advance Business Communication: It is designed in order to develop soft skills among students. It consists of business communication skills including listening, speaking, reading writing. 5) The Practice a) The course curriculum is designed jointly by Symbiosis Institute of Banking Finance, G.S. College of Commerce in Consultation with Bajaj Finserv Ltd. And as per the requirements of industry. b) College Bajaj Finserv Ltd. provides complete study material required in the form of student manuals to each and every student enrolled for the CPBFI. c) At the end of programme HR - Workshop is organized by Bajaj Finserv Ltd., Pune where real recruiters and HRs from companies like Bajaj Finance Ltd., Bajaj Finserv Ltd., Bajaj Allianz Life Insurance, Bajaj Allianz General Insurance etc. take one to one mock interviews of students and give them their feedback. d) Successful students are awarded with the certificate of completion from Bajaj Finserv Ltd. G.S. College of Commerce, Wardha 6) Evidence of Success In last four years we have successfully completed Six batches of CPBFI programme. In last four batches more than fifty students got placed in reputed companies like Tata Consultancy Services, Bajaj Finance, HDB Financial Services, Bajaj Allianz Life Insurance, Muthoot Finance, Bajaj Allianz General Insurance, Swatantra Micro Finance etc. 7) Problems Encountered Resources Required The only problem encountered during this course is limited availability of external faculties from corporate. With respect to resources required, the college Bajaj Finserv Ltd. make available all the necessary resources as and when required and as per the requirement of course curriculum. 8) Conclusion Bridging the stark chasm that exists today between the skill sets demanded by industry the potential

present in college graduates, we joined hand with Bajaj Finserv Limited . Since last few years this course is contributing along in growth development of our students in future as well It will surely help us to develop improve employability skills among our students.

Best Practice 2

1) Title of the Practice : Business English Certificate Course

2) Objective of Practice:

- To enhance four communication skills (LSRW).
- To make student job oriented.
- To improve listening skills for meetings and teleconferences.
- To achieve clarity in writing English.
- To develop effective written communication technique.
- To enhance business communication quality in students.
- To help to communicate more efficiently in an International work environment.
- To develop awareness about importance of English in daily life.

3) The Context: In today's global business world, it is important for employers to communicate English effectively in everyday business situations. So, G. S. College of Commerce, Wardha in collaboration with Cambridge Council bring up Business English Certificate Course since 2014 for student who is interested in enhancing their communication skills. The college conduct classes and mock exams for two level of Cambridge English Qualification Business exam.

- Business Preliminary
- Business Vantage
- Business Higher Business English Certificate

is recognized by many employers, large industrial corporations, Govt. Ministry and agencies and also by Universities and college ground the world.

4) The Practice: G. S. College of Commerce has started BEC course since 2014. BEC is a 180 Hrs. Interactive classroom teaching program which is conducted by the in house. The BEC certificate program subject includes four skills that is Listening, Reading, Writing, and Speaking the time allotted to each skills. The institution has academic English Co-ordinator for promoting needs of English culture in the staff and students in the campus. ? Students and faculty members are motivated to give BEC examination. Induction programme for BEC examination is conducted to make the students know about this examination. ? First the students are made to appear for the in house English Proficiency Course. After this the desiring and interested students are enrolled for the BEC Course. ? In case, a good students cannot pay his fees for BEC exam the institution waives his fees. ? Listening skill classes are conducted in morning hours before commencement of regular academic periods and after the regular periods. ? Students are motivated through Best BEC student's awards for their outstanding performance. ? Before the final examinations college conducts mock test also for students. ? At the end examination is conducted by Cambridge Council. Successful are awarded a certificate by University of Cambridge. The certificate is valid for life time.

5) Evidence of Success: After the implementation of the BEC course as the best practice, the college has observed successful outcomes in placements. The achievement in the BEC examination is the main indicator of excellence in placements at the college in various organization. ? The students have participated in Avishkar competition. ? The students have participated in inter collegiate essays, poster, debate, elocution, ppt competition. ? The students have been placed up in various companies such as Tata Consultancy Services, Bajaj Finserv, Bajaj Allianz General Insurance, Wipro etc. ? Students have bagged prizes in different competitions organized at intercollegiate level.

6) Problems Encountered and Resources Required

- The continued motivation of the students is always a challenge.
- High fees structure is a big issue.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://gscwardha.ac.in/best-practices/>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Aim of the college should not restrict to the academic syllabus only but focus should be made on Overall development of students by making them responsible citizen of country. This can be done by inculcating values among students to discharge their personal, societal and national responsibilities. Our NCC department takes necessary initiatives to build character among students to discharge those responsibilities. Following are the activities and achievements of NCC Departments

Achievements of NCC Department

1. Participation of Mr. Sahil Kelkar in RD Parade held at New Delhi in 2019-20
2. Selections of Cadet Nishant Timande in Indian Army in 2019-20
3. B C Certificate Exam - During the Academic Year 2019-20, our college had conducted NCC "B" and "C" certificate examination and our college was only examination centre in Wardha District.
4. Won first prize for 2nd consecutive year in RD Parade in Wardha District

Activities of NCC Department

1. Cleanliness Campaign under Swachhata Pakhwara
2. National Unity Oath Program
3. Road Safety Awareness Rally
4. Pulse Polio Awareness Drive
5. Cycle Expedition to make people aware about various social problems and to suggest the solutions
6. Blood Donation Camp organized collaboratively by Forest Dept, Wardha GSCC, Wardha
7. Participation of NCC Cadet in HIV-AIDS Awareness Rally organized by Civil Hospital, Wardha
8. Participation of Students in NCC Camps

1. 01 cadet participated in RDC parade, New Delhi
2. 03 cadets participated in Pre-RDC parade, Pune
3. 01 SD 02 SW attended National Camp at Ranibag, New Delhi
4. 03 SD participated in BLC Camp at Nagpur
5. 03 SD 02 SW attended RDC at Nagpur
6. 12 SD attended CATC Camp at Warora
7. 03 SW attended CATC Camp at Mool, Chandrapur
8. 10 SW attended CATC Camp at Warora
9. 13 SD and 08 SW appeared for 'C' Cert Examination
10. 13 SD and 07 SW appeared for 'B' Cert Examination

Mission to inculcate national integrity, patriotism, discipline and obligation to society, these are included through work of NCC and its cadets. Activities are conducted to motivate cadets to contribute towards nation building through national unity and social cohesion. It is also to bring about overall development of independent personality and professional calibre in the students. NCC also sensitises cadets towards society obligation, by providing voluntary social services, through identification and understanding for contribution of youth towards social welfare. The institutional training of National Cadet Corps provides a framework to the cadets to become confident, committed and competent leaders in all walks of life. The training enhances the awareness level of cadets for responsible human being. The training provides opportunities and motivates cadet to enhance their knowledge, character building and personality development.

Provide the weblink of the institution

<https://gscwardha.ac.in/national-cadet-corps/>

8.Future Plans of Actions for Next Academic Year

1. To conduct national webinar series on Research Methodology.
2. To conduct national and international seminar/webinar, conference and workshop.
3. To conduct professional development program on MOOCs and Gsuite for Teaching Staff.
4. To conduct administrative training program for Non-Teaching Staff.
5. To conduct Certificate Program in Banking Finance and Insurance (CPBFI) Business English Certificate (BEC) course.
6. To increase digital presence of E-Learning by creating college YouTube Channel
7. To conduct guidance online and offline sessions for students of college.
8. To introduce digital systems for important academic and administrative works like online lectures, webinars, admissions etc