



## YEARLY STATUS REPORT - 2022-2023

### Part A

#### Data of the Institution

##### 1.Name of the Institution

GOVINDRAM SEKSARIA COLLEGE OF  
COMMERCE

- Name of the Head of the institution **Dr. Arundhati Ninawe**
- Designation **Principal**
- Does the institution function from its own campus? **Yes**
- Phone no./Alternate phone no. **7152295502**
- Mobile no **9890899122**
- Registered e-mail **gscs\_wardha@rediffmail.com**
- Alternate e-mail **principal@gscswardha.ac.in**
- Address **Jamnalal Bajaj Marg, Civil Lines**
- City/Town **Wardha**
- State/UT **Maharashtra**
- Pin Code **442001**

##### 2.Institutional status

- Affiliated /Constituent **Affiliated**
- Type of Institution **Co-education**
- Location **Urban**

- Financial Status UGC 2f and 12(B)
- Name of the Affiliating University Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur
- Name of the IQAC Coordinator Parishkrit Agrawal
- Phone No. 07152295502
- Alternate phone No. 07152295502
- Mobile 8087207120
- IQAC e-mail address admin@gscwardha.ac.in
- Alternate Email address parishkritagrawal@gmail.com

**3. Website address (Web link of the AQAR (Previous Academic Year))**

<http://gscwardha.ac.in/wp-content/uploads/2023/07/AQAR-2021-22.pdf>

**4. Whether Academic Calendar prepared during the year?**

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

<http://gscwardha.ac.in/wp-content/uploads/2023/07/Academic-Calendar-2022-23.pdf>

**5. Accreditation Details**

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 3	B+	2.64	2020	14/02/2020	13/02/2025
Cycle 2	B	2.83	2014	24/09/2014	23/09/2019
Cycle 1	B++	Nil	2004	08/01/2004	07/01/2009

**6. Date of Establishment of IQAC**

13/07/2004

**7. Provide the list of funds by Central / State Government**

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	Nil	Nil

**8. Whether composition of IQAC as per latest**

Yes

## NAAC guidelines

- Upload latest notification of formation of IQAC [View File](#)

### 9.No. of IQAC meetings held during the year 2

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**
- If No, please upload the minutes of the meeting(s) and Action Taken Report No File Uploaded

### 10.Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

- If yes, mention the amount

### 11.Significant contributions made by IQAC during the current year (maximum five bullets)

Ranked 143 by Outlook Magazine amongst the Best Professional Colleges in India in 2023

Ranked 182 by India Today Magazine amongst India's Best Commerce Colleges in India in 2023

17 Different Certificate/Value added courses were conducted.

Urkund for Plagiarism check was provided to Teaching Staff.

Feedback from various stakeholders was taken and analyzed for appropriate conclusion and action

### 12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
To Submit AQAR for the Academic Year 2020-21	AQAR for the Academic Year 2020-21 was submitted
To start GS Skill Upgradation Network Course	GS-SUN was started on August 2022
To Register Alumni Association	Process was initiated to register college Alumni association
Submit Data for NIRF 2023	Data was Submitted for NIRF 2023
Formulate various committees for smooth functioning	Various committees were formed

**13. Whether the AQAR was placed before statutory body?** Yes

- Name of the statutory body

Name	Date of meeting(s)
College Development Committee	05/05/2023

**14. Whether institutional data submitted to AISHE**

**Part A****Data of the Institution**

<b>1.Name of the Institution</b>	GOVINDRAM SEKSARIA COLLEGE OF COMMERCE
• Name of the Head of the institution	Dr. Arundhati Ninawe
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	7152295502
• Mobile no	9890899122
• Registered e-mail	gscs_wardha@rediffmail.com
• Alternate e-mail	principal@gscswardha.ac.in
• Address	Jamnalal Bajaj Marg, Civil Lines
• City/Town	Wardha
• State/UT	Maharashtra
• Pin Code	442001
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• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Urban
• Financial Status	UGC 2f and 12(B)
• Name of the Affiliating University	Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur
• Name of the IQAC Coordinator	Parishkrit Agrawal

• Phone No.	07152295502				
• Alternate phone No.	07152295502				
• Mobile	8087207120				
• IQAC e-mail address	admin@gscwardha.ac.in				
• Alternate Email address	parishkritagrawal@gmail.com				
<b>3.Website address (Web link of the AQAR (Previous Academic Year)</b>	<a href="http://gscwardha.ac.in/wp-content/uploads/2023/07/AQAR-2021-22.pdf">http://gscwardha.ac.in/wp-content/uploads/2023/07/AQAR-2021-22.pdf</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="http://gscwardha.ac.in/wp-content/uploads/2023/07/Academic-Calendar-2022-23.pdf">http://gscwardha.ac.in/wp-content/uploads/2023/07/Academic-Calendar-2022-23.pdf</a>				
<b>5.Accreditation Details</b>					
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Cycle 2	B	2.83	2014	24/09/2014	23/09/2019
Cycle 1	B++	Nil	2004	08/01/2004	07/01/2009
<b>6.Date of Establishment of IQAC</b>			13/07/2004		
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	Nil	Nil	
<b>8.Whether composition of IQAC as per latest NAAC guidelines</b>			Yes		
• Upload latest notification of formation of IQAC			<a href="#">View File</a>		

<b>9.No. of IQAC meetings held during the year</b>	<b>2</b>	
<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>Yes</b>	
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	No File Uploaded	
<b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>	
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>		
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>		
Ranked 143 by Outlook Magazine amongst the Best Professional Colleges in India in 2023		
Ranked 182 by India Today Magazine amongst India's Best Commerce Colleges in India in 2023		
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<b>13.Whether the AQAR was placed before statutory body?</b>	Yes
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	
Name	Date of meeting(s)
College Development Committee	05/05/2023
<b>14.Whether institutional data submitted to AISHE</b>	
Year	Date of Submission
2022-23	06/02/2024
<b>15.Multidisciplinary / interdisciplinary</b>	
<p>The college has adopted a multidisciplinary/interdisciplinary approach in accordance with the guidelines of the UG and PG programs of the affiliated university.</p> <ol style="list-style-type: none"> <li>B.Com students have the opportunity to study language courses of their preference, which include English, Hindi, and Marathi.</li> <li>It is mandatory for B.Com students to submit an Environment project in their 4th semester.</li> <li>The 3rd semester of the B.Com Computer Application program</li> </ol>	



includes an Environmental Studies Course.

4. The postgraduate program (M.Com) includes a course on Digital Commerce.
5. Computer Literacy courses have been introduced as value-added courses for the students.
6. Students who participate in Sports, NCC, and NSS are awarded incentive marks in accordance with the university guidelines

#### **16.Academic bank of credits (ABC):**

The college hosts a local chapter of Swayam-NPTEL that endorses and provides access to all courses available on the Swayam Platform, tailored to the students' preferences and relevance to their needs. It also offers the ABC experience through online assessments and certifications via Swayam. Additionally, the RTM Nagpur University has mandated a certain credit-based system for MBA students to qualify for their MBA degree

#### **17.Skill development:**

The college actively fosters skill enhancement among its students through a diverse range of Certificate/Value added courses. In the Academic Year 2022-23 alone, the college offered approximately 17 distinct courses tailored to enrich students' communication and computing abilities, bolster employability, and enhance financial literacy. Notably, the implementation of these courses has correlated with a notable uptick in job placements across various programs, underscoring the tangible impact of the college's commitment to holistic student development.

<http://gscwardha.ac.in/wp-content/uploads/2024/04/1.2.2-Final-Attachment-AY-2022-23.pdf>

#### **18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

The College provides a B.Com Program available in both Marathi and Hindi Mediums. Additionally, all B.Com students have the opportunity to select a language subject, which is mandatory until the completion of their 4th semester. Moreover, our college

fosters cultural enrichment through a dedicated committee, guiding students to refine their skills. In the current academic year, the college has published its annual magazine, Arthsandesh, in 10 diverse languages, reflecting its commitment to linguistic diversity and inclusivity.

<https://gscwardha.ac.in/wp-content/uploads/2024/04/ArthSandesh-2022-23.pdf>

#### 19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

At the outset of each academic session, students are informed about the objectives of the courses and programs. The college website features detailed information regarding Program Outcomes, Program Specific Outcomes, and Course Outcomes. Our approach to Teaching, Learning, and Evaluation is aligned with Outcome-Based Education principles, ensuring a focused and effective educational experience for students.

#### 20.Distance education/online education:

In accordance with the syllabus set by R.T.M. Nagpur University for the MBA postgraduate program, our institution promotes student enrollment in courses listed on SWAYAM/NPTEL and other online platforms. This is to ensure they earn the necessary credits for their program completion. It has been communicated to students that they are required to complete a minimum of two MOOCs courses and earn the specified credits as per the guidelines of the University's MBA Program.

### Extended Profile

#### 1.Programme

1.1 112

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	<a href="#">View File</a>

#### 2.Student

2.1 1687

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.2 175

Number of seats earmarked for reserved category as per GOI/  
State Govt. rule during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.3 437

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

### 3.Academic

3.1 39

Number of full time teachers during the year

File Description	Documents
Data Template	<a href="#">View File</a>

3.2 41

Number of sanctioned posts during the year

<b>Extended Profile</b>	
<b>1.Programme</b>	
1.1 Number of courses offered by the institution across all programs during the year	<b>112</b>
File Description	Documents
Data Template	<a href="#">View File</a>
<b>2.Student</b>	
2.1 Number of students during the year	<b>1687</b>
File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	<b>175</b>
File Description	Documents
Data Template	<a href="#">View File</a>
2.3 Number of outgoing/ final year students during the year	<b>437</b>
File Description	Documents
Data Template	<a href="#">View File</a>
<b>3.Academic</b>	
3.1 Number of full time teachers during the year	<b>39</b>
File Description	Documents
Data Template	<a href="#">View File</a>

3.2	41
Number of sanctioned posts during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>4.Institution</b>	
4.1	24
Total number of Classrooms and Seminar halls	
4.2	3505594
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	207
Total number of computers on campus for academic purposes	

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institute is affiliated to R.T.M. Nagpur University, Nagpur. The college offers full-fledged UG & PG Commerce Programs B.Com, BCCA, M.Com and MBA. CBCS and Elective system being implemented in all programs. Mapping of Program Outcomes and Course Outcomes is a continuous process and part of curriculum delivery. The Institutional Academic Calendar follows the schedule of the affiliated university. For curriculum delivery two major steps are followed - Semester wise Subject Plan and Academic Diary.

To enrich the learning process amongst students, departmental coordinators schedule various academic, co-curricular and extracurricular activities based on feedback. Cent percent syllabus is completed during the academic sessions and verified by authority.

To improve their employability skills among students, the college offers certificate and value-added courses like CPBFI,

GS-Sun, BEC, NCFM, NISM, Tally, Excel, Softskill, GDCA etc. Practical exposure to students delivered through Field Projects/trips, Internships and Projects.

Some faculty members discharged their duties and responsibilities as the members of BOS of affiliating university and are also involved in the evaluation process. Teachers are encouraged to use ICT Based teaching methodology.

The library based on the MOPAC system ensures accessibility of reference books, textbooks, e-journal and e-books. Continuous feedback from the stakeholders initiated by the IQAC for the suggestions and improvement of curriculum and curriculum delivery.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The university calendar is followed by the institute along with the institutional activity-based schedule. Institutional schedule includes internal examination, cultural activities, department activities, competitions, events, project, and assignments, NCC, NSS and Sports Activities. Our college is affiliated to R.T.M.N.U., and follows the guidelines laid down by the university for internal assessment & evaluation. College conducted all the Courses and all the courses have been provided similar marking criteria which consist of a maximum of 100 marks in each subject. Out of which for 80 marks, the university conducts external examination, and 20 marks of each subject are based on continuous internal assessment and evaluation.

In Year 2022-23 institution has conducted internal examinations in the form of First term and second term exams whereby 1st term exam was based on the first half of the syllabus and Final term exam was conducted by taking into consideration the entire syllabus. Assignments of different subjects have also been given to students to analyze their understanding of the subject. Students

Display of marks, handover of evaluated answer sheets and discussion on improvement, Grievance Solving Mechanism are part of internal evaluations.

The grading and marks assessment of the students has been done by following the affiliating university's norms.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**B. Any 3 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## **1.2 - Academic Flexibility**

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

## 1.2.2 - Number of Add on /Certificate programs offered during the year

### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

11

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

## 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

935

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

## 1.3 - Curriculum Enrichment

### 1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Being one of the prime commerce educational institutions in Maharashtra which was established on 14th July 1940 and has Hindi religious minority status, the Institute has always been functioning with a Vision towards Integrated Personality through Humanistic and Sustainable Initiatives.



The curriculum includes topics of Environment, Sustainability, Human Values and Professional Ethics and the same are focused by teachers while delivering the contents. Social responsibility towards different groups & Course of Environmental Studies in B.Com & B.C.C.A., CSR, Indian Ethos, Value and Ethics in MBA, CSR in M.Com. University curriculum also covers creative writing, human values, world peace, environmental issues focusing on the significance of ethics, values, humanity, and honesty.

The Parent Organization Shiksha Mandal's legacy itself inherits the strong foundation of values, ethics, and integrity. Students learn and follow the same set of values in their personal life.

NSS, NCC and Women Cell have also conducted programs to sensitize students on environment sustainability, human values, gender sensitization to enhance social understanding.

Activities have sowed the seeds of patriotism and social responsibility among the students. Students observe, implement, and practice every bit of the curriculum thereby developing themselves through these activities.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

3

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

523

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

## 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders**  
**Students Teachers Employers Alumni**      **A. All of the above**

File Description	Documents
URL for stakeholder feedback report	Nil
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	<a href="#">View File</a>

### 1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	Nil

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of students admitted during the year

607

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

#### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

##### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

451

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

### 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Being the students hail from rural regions with underprivileged socio-economic backgrounds, the College provides a platform for holistic developments of students. The college employs student-

centric approaches and learning experience throughout the year.. The activities are organized by Placement Cell, Language Lab, Women's cell etc.

Continuous internal assessment and pre-course tests are a few majors to bifurcate slow and advanced learners. For slow learners' Remedial classes are conducted. English communication skill classes were conducted for advanced learners enrolled in the Business English Certificate course of Cambridge. Free of cost value added and add-on courses are provided by the college. NET/SET guidance, GDCA, TCS NQT and advanced excel courses are provided to advanced learners. Emphasizing experiential learning, students are guided in a diverse range of online and offline certificate courses. NSS Volunteers and NCC cadets actively address social issues. The college magazine, "Arthsandesh and Hobby Clubs fosters creativity and innovation among students.

Promoting participative learning, the college organizes a mix of offline and online activities, including seminars, conferences, workshops, and online competitions like Presentation Competitions and quizzes. Sharing of Video links and E-Contents of teachers to enhance learning experience. Students are motivated to develop problem-solving skills through co-extracurricular activities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1687	39

File Description	Documents
Any additional information	No File Uploaded

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

To provide wholesome learning experiences different teaching strategies deployed by faculties. The teaching methodology is customized for practical orientation and participative engagement of students. The effective strategies and tactics in improving students' knowledge and life skills:

#### Experiential Learning:

1. Students participate in internship programs at different businesses-establishments.
2. Frequent Industrial visits aid in learning about the procedures and modes of operation of businesses.
3. Students use the interactive virtual panel to improve speaking, and communication abilities.
4. CPBFI, NISM, GS-SUN courses, conduct orientation and training for deeper understanding.

#### Participatory Learning

1. Students are assessed on the content of their assignments and seminar presentations.
2. Departments arrange workshops and hands-on training for self-employment like garments making, mobile repairing.
3. Group projects foster leadership, coordination and co-operation with sensitive teamwork.
4. Commerce Lab conducts quiz competitions and brainstorming sessions to augment students' understanding. Hobby club articulates creativity through exhibitions.
5. Placement Cell organizes pre-placement talk which helps the Campus drive
6. For professional communication skills Language Lab runs BEC Prelims and Vantage, spoken English courses.

#### Problem-Solving Techniques:

Individual projects and case study at PG and group projects develop problem solving skills. Students of BCCA create web pages showcasing things like vegetable baskets and craft galleries.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

ICT is a value addition tool for teaching-learning methods. It increases students involvement and teachers attentiveness with student centric activities.

The institute profoundly leverages ICT facilities and ICT-enabled tools for teaching and learning. To expose students to advanced information and hands-on learning, faculty members employ PowerPoint Presentations created by themselves and ICT-enabled classrooms with LCD projectors. The computer and language labs are equipped with licensed and open source software like Python, Orell, Visual Studio and Microsoft Office.

Add-on courses of Excel, Tally, NISM Course, Business English Certificate were conducted to enhance computing skills among students.

In addition, all the students have access to internet-equipped computer labs, internet facility at library-reading room for research and project work.

Classrooms are equipped with computers, projectors, and LAN with internet facilities.

College library holds subscriptions for INFLIBNET- NLIST, Licensed and Open source Software's are used to present practical and theoretical concepts

Students access the pre-recorded lecture-videos created by the faculties of the institute which are available in college YouTube Channel.

Google Drive is used to share study materials among students. BCCA Projects are based on software management and webpages for websites.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">View File</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

33

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	No File Uploaded
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	<a href="#">View File</a>

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

39

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

12

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

292

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The College adheres to the guidelines and norms as prescribed by University's Directions for the Programs towards internal evaluations. The college initiates exam related grievance redressal and examination committee takes action and feedbacks. The College conducts internal examinations twice each semester and assignments on each unit.

Internal evaluation is basically a continuous evaluation of the student during the entire course. Common continuous evaluation modes are:

- Subjective/Objective Tests
- Assignments
- Projects
- Presentations



- Oral Test

Teachers have the flexibility to use any of the modes as per the need of the subject for evaluation.

- All the records and data related to Internal exams like attendance of students, question papers, valued answer sheets/ copies/ assignments/ projects/ summary of marks etc. is properly maintained.
- There is complete transparency in the internal assessment as described below:
- Students are given a fair chance to go through their valued answer sheets. The answer sheets are shown to all students and answers are also discussed in the class. In case of any objection/grievance, they are given patient hearing, and their issue is resolved.
- In case of valuer awarding disproportionately less marks, valuer is advised to put remarks for that, to avoid any further confusion for the specific student.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

G.S. College of Commerce Wardha, is an affiliated college of Rashtrasant Tukadoji Maharaj Nagpur University, adheres to the guidelines and norms provided in the Directions of the Programs for internal evaluations and grievance redressal. Concerned teachers are informed and action is taken as per norms. The College conducts two internal examinations each semester. The college has an Internal Examination Grievance Committee to deal with the internal exam related grievances. After evaluation discussions were made by respective subject teachers in the class. This is done to improve the results of the students in the internal as well as external examinations. Valued answer

sheets are given to the students and in case of grievance related to valuation, students can raise it to the internal examination grievance committee and committee resolve within three days. External examination Revaluation Procedure is available as per the university norms by paying fees.

Apart from the university exam schedule, the internal examination schedule is given in the Academic calendar also displayed in the college Notice Board.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The institute imparts education in Commerce B.Com and B.Com Computer Application, M.Com and MBA and Ph.D. program in 4 subjects under the Faculty of Commerce and Management. The college ensures transparency and communication of program and course outcomes, which are prominently displayed on the official website. Formulation of Program Outcomes (PO), Program Specific Outcomes (PSO), and Course Outcomes (CO) involves collaboration among teachers, coordinators, and Principal. Following deliberations with course coordinators, the final POs, PSOs, and COs are established.

The institution employs various communication channels, both online and offline, to disseminate this information to stakeholders. This includes the college website (<https://gscwardha.ac.in/>), Google Classroom, Google Meet/Zoom online platforms, induction programs, physical classes, faculty meetings, professionals meetings, and course-specific online sessions with external resources. The timetable schedules, reflecting the framed outcomes, are communicated to students through diverse modes.

In accordance with the Vision and Mission of the Institution, the OBE Syllabus is prepared after reflecting on the relevance. The college is committed to promoting awareness of POs, PSOs, and COs through intentional efforts during online interactions

with teachers and students. This comprehensive approach ensures that stakeholders are well-informed about outcomes and contributes to a transparent and collaborative learning environment.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Evaluation of Program Outcomes (POs), Program Specific Outcomes (PSOs), and Course Outcomes (COs) involves a combination of formative and summative methods. Continuous and comprehensive assessment is implemented to gauge the level of attainment.

Strategies employed during session:

1. **Class Assignments:-**Schedule for class assignments and evaluation-analysis a thorough analysis is conducted for improvement.
2. **Online Quiz Competitions:-** Interactive activities like online quiz competitions for insights knowledge, co-curricular activities to assess behavioral outcomes.
3. **Semester Exams:-** Semester exams are conducted following university guidelines. Strategies for improvement is adopted for further action
4. **Internal Test Performance:-** Analysis of students' performance in internal tests is conducted to test subject knowledge.
5. **Regular Assessment Analysis:-** Ongoing assessments are consistently done to ensure a dynamic understanding of students' progress. The performance in semester and annual examinations is specifically analyzed to measure the attainment levels of POs, PSOs, and COs.
6. **Departmental Analysis:-** A detailed analysis of students' results, ensuring a comprehensive understanding of the educational outcomes

This meticulous evaluation process, encompassing diverse assessment methods, aims to provide a nuanced understanding of students' achievements and areas for improvement. The feedback loop generated through these analyses contributes to the continuous enhancement.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

595

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://gscwardha.ac.in/student-satisfaction-survey-2022-23/>

### RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Resource Mobilization for Research

##### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

###### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

### 3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

#### 3.1.2.1 - Number of teachers recognized as research guides

0

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

## 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The institute encourages and promotes innovations through Place

of Higher Learning and Research, Entrepreneurship Development Cell and IQAC. Total 04 awarded and 08 are enrolled in Ph.D. under 06 supervisors. Centralized library, e-resources and computer lab, facilitating research and analysis for scholars. The college also facilitates plagiarism check for faculties and research scholars at free of cost through Urkund platform which is provided by the parent institution Shiksha Mandal. Regular guidance sessions on research methodology, both online and offline, enhance scholars' academic pursuits. The Research Advisory Committee enhances the quality of research works with inputs and insights. Our spacious research facilities, vast collection of reference books, e-books, provide an optimal environment for scholarly exploration. Institute prioritize publication and encourage research project funding. Institute organizes online and offline sessions featuring Esteemed Professors specializing in Research Methodology, IPR.

Research projects of B.C.C.A. and MBA guided by the faculty members which enhanced the ability and interest among the students.

The library's extensive resources of Inflibnet, Nlist, Swayam & NPTEL, enable the students to pursue their Research.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

#### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

1

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

4

File Description	Documents
URL to the research page on HEI website	<a href="https://gscowardha.ac.in/phlr-research-scholar-enrollment/">https://gscowardha.ac.in/phlr-research-scholar-enrollment/</a>
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

##### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

3

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

#### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

##### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

12

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

ur college, operating under the guidance of our Parent Institution, Shiksha Mandal, Wardha, embodies the Principles of Mahatma Gandhi and Acharya Vinoba Bhave, with a strong emphasis on rural development and community engagement. Throughout its existence, we have remained steadfast in our commitment to Rural Empowerment and Gram Swarajya, evident through our extensive array of extension activities. In 2022-23, the college organized a diverse range of events, including ceremonies honoring historical figures like Chatrapati Shivaji Maharaj and Lokmanya Tilak, as well as initiatives such as International Yoga Day and awareness campaigns on single-use plastic and HIV/AIDS. Our calendar also featured activities promoting environmental sustainability, cultural heritage, and social consciousness, like tree plantations, cleanliness drives, and street plays addressing societal issues. Ceremonies honoring historical figures preserved Cultural Heritage, while initiatives promoting Environmental Sustainability and Cleanliness fostered a sense of Social responsibility.

In total, our institution spearheaded 54 such initiatives during the academic year. Many students were recognized and awarded for their active involvement in these activities, highlighting our dedication to holistic development beyond academics. Our NCC and NSS units remain instrumental in executing these endeavors, aligning with governmental directives and university mandates, while staying true to the ethos of our Parent Institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 3.4.2 - Number of awards and recognitions received for extension activities from



**government / government recognized bodies during the year****3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year**

3

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

**3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year****3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

58

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year****3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

300

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.5 - Collaboration

#### 3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

##### 3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

1

File Description	Documents
e-copies of related Document	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

#### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

##### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

4

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college offers education exclusively for Commerce stream from 1940 and Management Stream since 1987. Its campus is spread in 7.032 acres of Land, on which building construction is 6732 sq.mt + 1,757 sq.mt (MBA Building). College has adequate physical and academic facilities. The College has 27 well-furnished classrooms out of which 18 ICT enabled classrooms. Our BCCA Department has two separate computer labs with a total of 73 computers, MBA departments has one with 35 computers, Commerce lab with 31 computers and Library with 21 computers all connected with LAN. All the departmental heads have separate computers with LAN/Wifi facilities. College has one Auditorium (400 Capacity) and two seminar halls (200 Capacity each).

To develop English linguistic skills among students, a separate facility of English Language Lab is developed. The English Language Lab has 30 desktops computers with LAN facility and are equipped with Licensed Orell Software which is used to develop language skills through proper pronunciation and for Business English Certificate Course of Cambridge University. The College has installed 48 CCTV cameras in college premises for effective surveillance The College has a Residential facility for Staff and Hostel for Students.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has a separate Department of Physical Education and Sports which provides excellent sports facilities and a fully equipped Gymkhana, fitness zone for the all-round development of the students. Gymnasium houses modern equipment like Dumbbells, 16-Station Multi Gym units, Weightlifting Sets, Multipurpose Bench, Single Station Exercise Machine, Gym Mirrors and Weight Plates etc. The indoor sports facility hall is open

to both students and staff from 6.30 a.m. to 7.30 p.m. Students training and coaching are available in almost all sports and games to participate in collegiate, inter-collegiate. Inter-zonal, Interuniversity, State and National level competitions. Badminton, Kho-Kho, Kabaddi, Volleyball, Table Tennis, Cricket, Football, Korfbal, Ball Badminton, Netball Fencing, Woodball, floor ball etc. are prominent sports participated by the students and all necessary infrastructure is available for the same. To motivate players, the college provides incentives like traveling allowance, dearness allowance, sports kits and tracksuits.

Auditoriums and Seminar Halls serve as venues for various cultural events, seminars, workshops, and performances. The Hobby club and Cultural committee are actively involved in their holistic cultural activities. The musical instruments like tabla, harmonium and Casio Keyboard are instrumental to cultural events.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

18

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

## 6.98

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

## 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library is computerized with the New LIBMAN (Cloud Based) Library software from 2021. Presently it is with the 2.0 version of the LIBMAN. The data of admitted students and new books are also included every year. The basic modules of ILMS are acquisition, cataloging, serial control, Circulation, MIS Report, OPAC, Web-OPAC etc. Books transactions, report generations, barcode generation, borrowers' tickets, books spine labels and other allied activities are carried out using ILMS. Bar code scanner is used to fasten and maintain accuracy during transactions. The authentic reports are generated through ILMS for submission purposes. The OPAC provides information about the material available in the library to the users. The Web-OPAC is also available on the internet hence users can search the books from their home. It also facilitates creating demand and reserve the book from anywhere without wasting time. An Android app is supplied by the vendor which provides the information about the library and user account. users can make demand regarding books from the app and can see their library account in real time. Various information alerts are also provided. by the app such as newly added books and their remaining dues and receipt of returning books.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	Nil

## 4.2.2 - The institution has subscription for A. Any 4 or more of the above

**the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**305500**

File Description	Documents
Any additional information	<b>No File Uploaded</b>
Audited statements of accounts	<b>No File Uploaded</b>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

**4.2.4.1 - Number of teachers and students using library per day over last one year**

**68**

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

**4.3 - IT Infrastructure**

**4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

It is the continuous practice to update all the IT and ICT related equipment & facilities. As a part of that, we have updated which is as follows. The institution has appointed a special technical staff for the updation and maintenance of IT facilities on the campus.

1. Printer and Portable Hard disks were provided to the departments.
2. The college has Wi-Fi Facility for teaching, non-teaching, and students.
3. To take online lectures, seminars and conferences, classrooms are enabled with ICT Facilities.
4. AMC for College Photocopy machine and CCTV facilities.
5. All computers in the college premises are networked through the internet.
6. The total number of computers are 207, out of which 167 exclusively for academic purposes.
7. Mastersoft ERP is used for online admission, maintenance of students databases for fees collection and records.
8. The college has procured necessary licensed Software's, especially for Computer Lab, Library and Language Laboratory are being updated from time to time.
9. The BCCA Departmental Computer Labs, Commerce Lab, English Language Lab and MBA Departmental Computer Lab are equipped with license software like Windows, and almost all software tools like MS Visual Studio, MS Office, Windows, Tally, Libman, Orell Software.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

**4.3.2 - Number of Computers**

207

File Description	Documents
Upload any additional information	<a href="#">View File</a>
List of Computers	No File Uploaded

**4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS**

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

**4.4 - Maintenance of Campus Infrastructure****4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

35.06

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

College follows a set of procedures and policies for proper maintenance and effective utilization of physical, academic and support facilities on a regular basis. Various committees' look towards the procurement like CDC, library committee, sports



committee, purchase committee, campus development committee etc. Proposals to add, replace, upgrade facilities are put before CDC by IQAC and concerned committees. Budget is allocated for a particular FY on a priority basis. Library, sports, and purchase committees have separate SOP with budgetary allocations. Time to time committee meetings were conducted and approvals were initiated. Stock maintenance and verification are mandatory for each department and administrative office. All the financial transactions related to sports, library and computer departments are properly recorded and verified. Obsolete equipment, materials, e-waste, scrap, books recorded and disposed-off as and when required.

Library Facilities include extra BT cards, Books on Deposit Scheme, Credit Scheme, MOPAC Android Application, Web OPAC, remote access to E-resources and Reprographic Facilities

Sports Facilities included Sports Event, practice sessions, purchase and utilization of sports materials and maintenance.

Digital Infrastructure are made available for teaching- learning process

Other Physical Facilities like annual contract of Security, Insurance of college assets & AMC for CCTV and Sanitation.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://gsccwardha.ac.in/procedures-and-policies-for-maintaining-and-utilizing-physical-academic-and-support-facilities/">https://gsccwardha.ac.in/procedures-and-policies-for-maintaining-and-utilizing-physical-academic-and-support-facilities/</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1226

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

#### 5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

72

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

**A. All of the above**

File Description	Documents
Link to Institutional website	<a href="http://gscwardha.ac.in/wp-content/uploads/2024/04/5.1.3-Final-Attachment-2022-23.pdf">http://gscwardha.ac.in/wp-content/uploads/2024/04/5.1.3-Final-Attachment-2022-23.pdf</a>
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

#### 5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

138

##### 5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

138

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

102

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

139

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

#### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State

government examinations)

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

9

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

### 5.3 - Student Participation and Activities

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

11

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

**The college establishes the Student Council every year to imbibe different qualities in students. Student Council is arranging**

various co-curricular, extracurricular and cultural activities like company analysis, business quiz, dance & singing competition. The student council programmes are organized and conducted by students for the students and entire activities are handled by the students.

The students representation is depicted in Apex academic and administrative body - CDC and various committees. A group of bright students working together with a coordinator within the framework of a committee constitution to provide a means for student's expression and assistance in the academic affairs and activities. Student participation is prime in Women Cell, Anti-ragging cell and Grievance cell . Peer coaching and training is the key area of Sports , NSS and NCC department. Hobby club and commerce lab activities are run by students. NCC volunteers and regular college students are managing and controlling the overall events successfully throughout the year. Students Council gives preference to share student's new ideas and lead to student development activities. This enhances leadership qualities, motivate students to initiate and time management.

Students representation in IQAC is worth mentioning towards the feedback and updation of academics, curricular and co-curricular activities in campus.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### **5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

#### **5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

57

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

## 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Even though the alumni association of G. S. College of Commerce, Wardha was formally established in the year 2004-05 and registration under Society Registration Act -1860 was initiated in 2023. Alma matter contributes academically and financially. Students of Sports, NSS, NCC Cadets are prime beneficiaries of ex-students. Most of the students are in prominent positions and CA, CS and Industrialist who motivates students and actively participates in prominent committees of the college such as CDC, IQAC and sports.

Our alumni are working as faculty members in our college in MBA and Self-funded B.Com programs. Notable CA had delivered lectures like CA Jai Gelani delivered a guest lecture on dated 15/04/2023 to our college students on the topic Computerised Tally Accounting. Another alumni CA Navjotsingh Goklani was invited to deliver a guest lecture on 19/05/2023 based on the topic Direct Tax amendments recommended in Union Budget 2023. Dr.Rajiv M Jadhav Principal of Lok Mahavidyalay, Wardha one of our prominent alumni graced the occasion of Annual Prize distribution programme where in cash prizes were distributed to the academically scholar students of our college. Academic scholars were honored with a Cash prize funded by notable alumni.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	<a href="#">View File</a>

### GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Our college has been the pioneer in Commerce education in Central India. In 1940, it was its first Commerce College, inaugurated at the hands of Sardar Vallabhai Patel. In 1944, it was the first to start the M.Com in this region. In 1945, it was the first to initiate teaching Commerce in the Hindi medium, an initiative taken by Gandhi, who inaugurated it on 9th August 1945.

#### Vision:

Our motto is "Udyogiam Purushsinham Urpeta Laxmi" (Industrious and lion-hearted men generate wealth)

#### Mission

- To improve the quality of academic inputs constantly.
- To promote knowledge and value based education.
- To train the students for self employment.
- To provide quality education to masses with updated infrastructural facilities and services at relatively reasonable cost.



- To develop the spirit of patriotism, discipline and a sense of social responsibility by following the principles and ideologies of Mahatma Gandhi and Acharya Vinoba Bhave.
- To educate the students in Commerce and various branches of Management Science with a perspective of enriching their practical knowledge.
- To bring about overall development of independent personality and professional caliber in the student.
- 100% of our students should have character and 100% of our students should get jobs.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Delegation of responsibility has helped in civilizing the excellence of education in our organization. Governing Body, Management, Principal, Controller of Examinations, IQAC members, Staff, Student Union council members, Stakeholders, Alumni and various committee members are cooperatively functioning jointly in proposing, designing, formulating and implementing their plans to get better the eminence of enlightening services rendered by our institution.

#### Academic Decentralization and Participative Management:

The college management believes in decentralized governance structure. All subdivisions of the college function directly under the supervision of the principal. For the development and governance to be fully receptive and figurative, the principal has appointed and empowered the Head of Departments (HODs), Coordinators and Conveners of various committees, who take care of the day-to-day academic activities.

Program Coordinators along with the faculty members prepare the

action plan for each semester and submits it to the principal and holds responsibility for the smooth functioning of the Department.

Name of Program Co-ordinator B.Com Grant-in-Aid (Hindi) Ms. Humera Quazi B.Com Grant-in-Aid (Marathi) Dr. Anupama Labhe B.Com Grant-in-Aid (English) Dr. Rajendra Raut B.Com Non Granted (English) Mr. Laxman Jajodia B.Com Computer Application Dr. Revati Bangre M.Com Dr. Yogesh Patinge M.B.A. Prof. Anand Kale Place of Higher Learning and Research Dr. K.V. Somanadh

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The academic planning and development is initiated by IQAC through workshops, maintaining lesson plans following the academic calendar and adopting a continuous evaluation system. Remedial coaching is provided to slow learners. The institution organizes soft skill programmes, communicative english, personality development programmes and pre-placement training to equip students in their future career. Regular industrial visits are organized to get practical exposure. Mentoring and personal support are provided to the students.

### Admissions:

The Parent Institution has provided the facility of Cloud Based Campus Management System for admissions, payment gateways, and integration of student databases for different departments and for generation of various reports.

### Maintenance of Accounts:-

The College uses Tally ERP9 and Fees Management software for maintenance of books of Accounts.

### Library:-

Library is computerized with the New LIBMAN (Cloud Based) Library software. The Book Database has been created in the software and OPAC services are in uses.

Biometric Attendance through face recognition: -

Working hours of teaching and non-teaching staff is maintained and monitored.

Website:-

The College has a dynamic website <https://gscwardha.ac.in/>. The updates and announcements are made on a regular basis by faculties.

The institute has a Perspective Plan for attaining specific objectives and goals from Academic session 2014-15 to 2023-24.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Under the aegis of Shiksha Mandal, the G.S. College for Commerce, Wardha has a distinct managerial makeup with an action plan. The institution has a Governing Body, Administrative setup with functional committees including all stakeholders.

Administrative Set Up:

The Chairman, Secretary and Principal form the crux of the direction. Principal is responsible for college development. IQAC plans strategy for academic development and quality mandate.

Functions of various Active Bodies:

The Finance Committee, Research Committee, Curriculum Development Cell (CDC) and the Planning Board are in

implementation of the quality mandate.

#### Service Rules, Procedures, Recruitment and Promotion Policies:

Service Rules and Procedures of the state government are followed by the institution. There are Recruitment rules and the Promotional Policy for the Teaching and non-teaching staff.

#### Grievance Redressal Mechanisms:

Grievance Redressal Cell is formed to identify the grievances faced by the stakeholders to take necessary steps to rectify them with representation of respective stakeholders. The Grievance Redressal box is kept at a prime location for necessary action.

The institute's overall functioning has two aspects: Academic and Administration handled at different levels.

CDC is responsible for administrative functioning. All major academic decisions are implemented through IQAC and respective committees like Examination, Library, Research cell and Students' Welfare.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	<a href="https://gscwardha.ac.in/7726-2/">https://gscwardha.ac.in/7726-2/</a>
Upload any additional information	<a href="#">View File</a>

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

**B. Any 3 of the above**

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user inter faces	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

#### Welfare measures for Teaching and Non-teaching Staff

- Contribution to PF, NPS and ESI
- Maternity benefits as per norms
- CL/EL/ML are allowed as per government GOs
- Gratuity, Commutation of Pension

#### Health Welfare Measures

- Health checkup camps and awareness programmes on Health and Hygiene

#### Avenues for Professional Development and Capacity Building

- The Commerce department organized Hands-on training and Workshops.
- Encouraged faculty members to enroll for FDP.
- Leave on-duty provided to attend orientation / refresher courses, to participate in academic events.
- Well-resourced central as well as departmental libraries and net access to all computers

#### Other Welfare Measures

- Credit Co-operative society of the college provides loan facilities to staff and organizes retirement functions, religious celebrations, get together and honoring Staff on their achievements

**Welfare measures especially for Non-Teaching Staff**

- Special trips are arranged by the at the end of the year
- Training programmes offered by the departments to develop technical and practical skills

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year****6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year****6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	<a href="#">View File</a>
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

2

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution strictly follows the UGC Regulations on Minimum Qualifications for Appointment of Teachers and other Academic Staff in Universities and Colleges and Measures for the

## Maintenance of Standards in Higher Education.

The performance of each employee is assessed annually after completion of one year of service to identify potential aspects for improvement. The salient features of the performance appraisal system are:

### Teaching Staff

1. The performance is assessed through the Performance Based Appraisal System (PBAS).
2. Promotions are based on the PBAS proforma and are required to appear before the screening-cum-selection committee.

### Non-Teaching Staff

All non-teaching staff are assessed through Annual Confidential Report. The various parameters for staff members are assessed under different categories i.e. Character, Working Abilities and Capacity, Discipline, Relations, Cooperation with colleagues. The parameters are graded on a seven-point scale. The overall assessment is based on the cumulative grade by the HOD, which is then forwarded to the Principal. All employees are granted promotions and financial upgradation under the ACP Scheme. The Annual Confidential Report and the Performance Appraisal System has significantly helped in the evaluation of the performance of employees, in motivating them, analyzing their strengths and weaknesses, and ensuring better performance.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institute follows an extensive Internal and External Audit mechanism. The Finance Committee meets at regular intervals to review the plan, budget and the expenditure.



**INTERNAL AUDIT**

Internal Financial Audit is conducted every financial year. Every department does stock verification (inventory audit). Registers for Equipment, Instruments, Computer Systems, Furniture and other resources are maintained by the administrative office and concerned departments. Stock verification register is audited by the office frequently. Library stock verification is done separately. The funds received from the Schemes, Projects, Endowments, Individuals and philanthropists as per rules and instruction.

The Utilization Certificate is compulsory for every fund utilization. The GFR is submitted to the funding agencies. The fund received and payment is done only through Cheques, DD and NEFT/RTGS which ensures the transparency of the financial management.

**EXTERNAL AUDIT**

External Audit is done by the Auditor General, Government of Maharashtra. Funds received through various sources like Scholarships from Governments and NGOs, Fee collection, Funding Agencies like UGC, ICSSR and Travel Grant are audited. Funds from funding agencies are audited separately. The suggestions of the Auditor, JDCE office and AG office are carefully followed and incorporated for future utilization documents and submission of audited accounts.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)****6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

##### Strategies Employed for Resource Mobilization:

The Finance Committee and the Governing Body are the important bodies responsible for planning, budgeting, allocation and disbursement of funds.

The Institution provide financial support for student fees, memorial prizes and endowments from staff members, alumni and guardians towards the prize, endowment funds, and from Stakeholders, Non-government bodies, Individuals

##### Utilization of Resources:

Funds received from the State Government are endowed as salary for the Aided teaching and non-teaching staff of the institution. Budget of the college is prepared according to the needs of infrastructure development and resources.

Funds are allocated for effective and innovative teaching-learning practices that include Orientation Programmes, Workshops, Training Programmes, Seminars, Guest Lectures and Conferences. Administrative expenses are met regularly in a planned manner. All the transactions are maintained through PFMS. The financial transactions are scrutinized and verified by the governing body.

Financial support was extended to staff and students for publishing research work. Regular Internal Audit from the Chartered Accountant and External Audit from Government agencies are conducted to mobilize the resources appropriately.

##### Utilization of Planning and Development Funds:

The college works as per the rules and regulations laid by the Government, RTM Nagpur University and Shiksha Mandal, Wardha.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

### Practice 1 Augmented curricular framework

Choice Based Credit System has been implemented for UG and Elective papers in PG.

Outcome Based Education specified its Vision, Mission, Program Education objectives, PO, PSO, CO. Program attainment has been accomplished.

Industry 4.0 has been introduced in MBA. Inculcation of IoT, Big Data Analytics, Machine Learning and AR.

Blended learning adopts the flipped model of classroom teaching and has been implemented for all Core, Elective, Allied-Skill based courses.

Field visits, Industrial visits, Educational Tours, and Institutional visits are initiated for UG and PG.

Internships are provided through value added courses.

Projects are compulsory for BCCA and MBA students.

MOOC courses are mandatory to MBA.

### Practice 2: Strengthening Research Progressively

The IQAC has been instrumental in uplifting research.

Library resources are accessed by scholars for research

Facilitate Plagiarism detection is through URKUND

Financial assistance to self-finance staff for attending workshops and conferences, from the Management.

Publications have increased in UGC care listed journals.

Besides this IQAC has taken for quality culture;

1. Preparation of Perspective plan, Academic Calendar.
2. IQAC Meetings and timely submission of AQAR.
3. Collection and analysis of feedback from all the stakeholders.
4. Participation in ranking frameworks NIRF, India Today.

File Description	Documents
Paste link for additional information	<a href="http://gscwardha.ac.in/wp-content/uploads/2024/03/Arthsandesh-2023.pdf">http://gscwardha.ac.in/wp-content/uploads/2024/03/Arthsandesh-2023.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

**Institutional reviews:**

**Lesson Plans:** Lesson plans are reviewed periodically by the Coordinators and Principal.

Academic diaries are monitored by the Coordinators and Principal.

**Staff Self Appraisal:** The IQAC has been instrumental to scrutinize self-appraisal forms

**Enhanced student exposure to industries / Research institutes:** Through internships, field visits, projects, and value-added courses - NISM, NSE, Tally, MOOCs, CPBFI, GS-SUN

MoU's have been signed between the industries and institutions with different departments to carry out these courses

The IQAC plays a proactive role in reviewing processes and

methodologies.

### 1. Academic review through periodical meetings

The IQAC is responsible for the review system with the departments, Internal Examination Committee, CDC. The stakeholders feedback are reviewed and are used for improvement and action taken in the teaching and learning process.

### 2. Enrichment of ICT infrastructure

The IQAC has encouraged faculties to use ICT tools in academics. The educational use of social media has also been deployed to establish communication with the students and peers.

### 3. Teaching Learning Process

- Transparency in internal assessment is ensured.
- Books have been added in central and PG departmental libraries.
- Ensuring ICT infrastructure facility in the campus.
- Extra classes taken for advanced and slow learners.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**B. Any 3 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

#### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college took many measures through curricular, co-curricular, extra-curricular activities, counseling, specific facilities etc. for the promotion of gender equity and sensitization.

- Gender issues addressed in the curriculum:-The topics/lessons in curriculum cover the issues related to gender equity and sensitization such as Etiquette and Manners, Sreelakshmi Suresh, Legal Alien linked to Self Esteem Skills, The Power of a Plate of Rice associated with Leadership Skills, The Letter etc. The students were sensitized towards gender issues by teachers in classrooms.
- Promotion of gender equity & sensitization addressed in co-curricular & extra-curricular:
- Workshops on 'PCOD Problems of Girls/Women', 'Sexual, Mental Health and Self Protection', Superstition Eradication,
- Programs/Guest Lectures/Expert Talks on 'Women Empowerment', 'Menstrual Hygiene and Adolescent Health', Gender Sensitization, POCSO ACT, 'Tarunanchya Veglya Vaata', Dr. Ambedkar and Youth' under 'Samata Parv', Cybersecurity.

- Health checkup camp, yoga, awareness rally on open defecation-free village, Street play on 'Ill Effects of Liquor Consumption'.
- Facilities for women on the campus:
  - Security guard 24x7
  - CCTV Cameras
  - Common Rooms
  - Vending Machines
  - Women Cell
  - Student Counseling (Girls) Committee
  - Anti-Ragging Committee
  - Discipline Committee
  - Grievance Redressal Committee
  - Teacher-Parent Meet Committee

File Description	Documents
Annual gender sensitization action plan	<a href="http://gscwardha.ac.in/wp-content/uploads/2024/03/7.1.1-Annual-Fender-Sensitization-Action-Plan-2022-23.pdf">http://gscwardha.ac.in/wp-content/uploads/2024/03/7.1.1-Annual-Fender-Sensitization-Action-Plan-2022-23.pdf</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="http://gscwardha.ac.in/wp-content/uploads/2024/03/Specific-facilities-provided-for-women-in-terms-of.pdf">http://gscwardha.ac.in/wp-content/uploads/2024/03/Specific-facilities-provided-for-women-in-terms-of.pdf</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment** C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

The college facilitated the management of degradable and non-degradable waste throughout the year which helped us to keep the campus clean and green. A compost pit on the campus was used to collect and dump the degradable items such as wet and dry leaves of the trees, pages, twigs etc. The waste collection bins or dustbins were kept in all the classrooms and staff rooms for the collection of waste materials. The students and staff members were communicated through notices regarding these facilities from time to time. As a part of collective efforts towards this, the teachers communicated with students regarding the use of these facilities in their respective classrooms. A separate section called the E-Waste Collection Centre was also set up for collecting e-waste materials where the unfunctional computers, CPUs, wires, dead electronic gadgets etc. were collected. The old newspapers and other scrap materials were sold to the scrap dealers or vendors for further processing. As far as wastewater was concerned, it was diverted to the trees and gardens through proper water channels. The students also made some usable items from the newspapers. E-waste sensitisation programs were conducted to encourage students towards the e-waste issue and its management.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

**A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>

**7.1.5 - Green campus initiatives include**



**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

**A. Any 4 or All of the above**

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	<a href="#">View File</a>
Any other relevant documents	No File Uploaded

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**A. Any 4 or all of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms**

**B. Any 3 of the above**

**Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment**

**5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution is Hindi linguistic minority institute and first institution of Maharashtra state which started commerce education in Hindi medium.

The programs/initiatives include conduction of student assemblies, National Unity Day, Har Ghar Tiranga, August Kranti Day Rally, oath of national integration and unity, guidance, national anthem, selfie with national flag under Azadi ka Amrut Mahotsava, Constitution Day, eco-friendly Ganesh immersion awareness, Vachan Prerana Day in Hindi, Marathi and English, Cambridge Council's BEC, communication skills/Spoken English, sports events in different places, NCC camps and activities, Marathi (Gaurav) Honor Day, Hindi Diwas, tribal Warli wall painting, & Gandhi Vichar Sanskar Examination.

Our college magazine "Arthsandesh" has promoted total 8 languages in the publication of articles collected from the students.

The NSS's Special Camp was conducted at Salod (H) village to

familiarize students with and harmonize them towards diversities. They mainly undertook awareness activities understanding the largely diversified life of the villagers and participated in socio-cultural events.

The students also participated in Samargatha of freedom fighters, a national drama competition, District Yuva Utsav 2022 organized by Nehru Yuva Kendra, painting, photography, group dance, Akhil Bhartiya Marathi Sahitya Sammelan, Pados Yuva Sansad where they were exposed to diversities of cultures, languages, regions etc.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college organized activities such as Preamble reading on the occasion of Constitution Day, guidance on 'Constitutional Values and Protection of Children from Sexual Offences' (POCSO), talk on 'Indian Constitution, Dr. Babasaheb Ambedkar and Today's Youth' under Samta Parv to promote constitutional values among students. The objectives of these programmes were to make the students realize their constitutional obligations and duties, to sensitize them towards their responsibilities as the responsible citizens of the country, to promote and practice the principles, values and duties enshrined in the Constitution itself. Through reading of the Preamble of the Constitution activity, students got an opportunity to revisit the vision of the makers of the Constitution towards creating a nation based on the golden principles of liberty, equality, fraternity, and social justice. The activities conducted under Samata Parv gave a message to students about equality based behavior with people irrespective of their gender, cultural, social, linguistic etc. backgrounds. The college, through all these activities tried to inculcate values in students reflected in the Indian Constitution.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="http://gscwardha.ac.in/wp-content/uploads/2024/03/7.1.9-Attachment-2022-23.pdf">http://gscwardha.ac.in/wp-content/uploads/2024/03/7.1.9-Attachment-2022-23.pdf</a>
Any other relevant information	Nil

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

With an aim to inculcate national, social, ethical, cultural, values, tolerance, harmony, etc. in students, the college celebrated/observed national and international commemorative days by organizing programs, rallies, guidance etc. It also paid tributes to freedom fighters, nation builders and social reformers.

**Commemorative Days Celebration:**

Yoga Day, Vachaan Prerana Day, World Non-violence Day, National Unity Day, Sports Day, NSS, NCC Day, World Aids Day, Shivaji Maharaj Coronation Day.

**Paying Tribute to Great Leaders:**

Mahatma Gandhi, Lal Bahadur Shastri, Dr. Babasaheb Ambedkar, Lokmanya Tilak, Annabhau Sathe, were paid tributes by the college, on their birth/ death anniversaries. The guidance programmes, events etc. were organized on these occasions.

**National Days Celebration:**

The college celebrated Independence Day and Republic Day with great zeal. Along with flag hoisting/unfurling, a message of national unity and democratic values was given to the attendees.

**Women Empowerment:**

International Women’s Day was organized to celebrate the accomplishments of women and motivate female students to be self-reliant and make progress in life.

**Promoting National Integration and Unity:**

Programs such as oath of national unity, guidance to students, selfie with National Flag, collective singing of National Anthem under Har Ghar Tiranga/Azadi Ka Amrut Mahotsava, August Kranti Day were organized.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.2 - Best Practices**

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

**Best Practice-1: NISM-Series-V-A: Mutual Fund Distributors**

## Certification Examination

**Brief Introduction of Course:**The examination seeks to create a common minimum knowledge benchmark for all persons involved in selling and distributing mutual funds including:

- Individual Mutual Fund Distributors
- Employees of organizations engaged in sales and distribution of Mutual Funds
- Employees of Asset Management Companies specially persons engaged in the sales and distribution of Mutual Funds

The certification aims to enhance the quality of sales, distribution and related support services in the mutual fund industry. NISM course stands as a beacon of success in fostering financial literacy and enabling individuals to make informed investment decisions.

### Best Practice-2: Certificate Programme in Banking, Finance and Insurance

**Brief Introduction of Course:**CPBFI that is Certificate Programme in Banking , Finance and Insurance started in our college in joint collaboration of Bajaj FinServ . The main motive of this course is to develop employability skills among students by bridging the gap of knowledge required by industry and knowledge imparted by Curriculum . This course also provides job opportunities by conducting job fairs and having tie ups with various platforms providing employment opportunities to CPBFI Students .

File Description	Documents
Best practices in the Institutional website	<a href="https://gscwardha.ac.in/7-2-best-practices-2022-23/">https://gscwardha.ac.in/7-2-best-practices-2022-23/</a>
Any other relevant information	Nil

## 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

### Empowering Future Professionals: A Multifaceted Approach to Career Readiness

The institution provides a comprehensive range of more than 15 courses, equipping future professionals with the skills and knowledge necessary to excel in diverse industries.

Our institution excels in preparing students for lucrative job positions in various industries to meet industry demands. The Business English Course equips students with the language proficiency crucial for effective communication in professional settings.

The Certificate Program in Banking, Finance, and Insurance prepares students with the practical skills and theoretical knowledge required for roles in the banking and insurance sectors.

The NSE Academy Certification in Financial Markets and the National Institute of Securities Markets provide specialized knowledge and credentials essential for careers in finance, investment, and securities trading.

Courses such as Ms-Excel 2021 and Tally Prime enhance students' technical proficiency, essential for data management, financial analysis, and accounting tasks in modern workplaces.

Moreover, the Government Diploma in Cooperation and Accountancy offers specialized training in cooperative management and accounting practices.

Additionally, our institution offers a wide range of skill upgrading courses, English-speaking, soft-skill development programs, effective communication skill programs, and computer literacy programs, ensuring that students possess a well-rounded skill set desired by employers across various sectors.

<https://gsccwardha.ac.in/7-3-distinctiveness-2022-23/>

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institute is affiliated to R.T.M. Nagpur University, Nagpur. The college offers full-fledged UG & PG Commerce Programs B.Com, BCCA, M.Com and MBA. CBCS and Elective system being implemented in all programs. Mapping of Program Outcomes and Course Outcomes is a continuous process and part of curriculum delivery. The Institutional Academic Calendar follows the schedule of the affiliated university. For curriculum delivery two major steps are followed - Semester wise Subject Plan and Academic Diary.

To enrich the learning process amongst students, departmental coordinators schedule various academic, co-curricular and extracurricular activities based on feedback. Cent percent syllabus is completed during the academic sessions and verified by authority.

To improve their employability skills among students, the college offers certificate and value-added courses like CPBFI, GS-Sun, BEC, NCFM, NISM, Tally, Excel, Softskill, GDCA etc. Practical exposure to students delivered through Field Projects/trips, Internships and Projects.

Some faculty members discharged their duties and responsibilities as the members of BOS of affiliating university and are also involved in the evaluation process. Teachers are encouraged to use ICT Based teaching methodology.

The library based on the MOPAC system ensures accessibility of reference books, textbooks, e-journal and e-books. Continuous feedback from the stakeholders initiated by the IQAC for the suggestions and improvement of curriculum and curriculum delivery.



File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

#### 1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The university calendar is followed by the institute along with the institutional activity-based schedule. Institutional schedule includes internal examination, cultural activities, department activities, competitions, events, project, and assignments, NCC, NSS and Sports Activities. Our college is affiliated to R.T.M.N.U., and follows the guidelines laid down by the university for internal assessment & evaluation. College conducted all the Courses and all the courses have been provided similar marking criteria which consist of a maximum of 100 marks in each subject. Out of which for 80 marks, the university conducts external examination, and 20 marks of each subject are based on continuous internal assessment and evaluation.

In Year 2022-23 institution has conducted internal examinations in the form of First term and second term exams whereby 1st term exam was based on the first half of the syllabus and Final term exam was conducted by taking into consideration the entire syllabus. Assignments of different subjects have also been given to students to analyze their understanding of the subject. Students

Display of marks, handover of evaluated answer sheets and discussion on improvement, Grievance Solving Mechanism are part of internal evaluations.

The grading and marks assessment of the students has been done by following the affiliating university's norms.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

<p><b>1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University</b></p>	<p><b>B. Any 3 of the above</b></p>								
<table border="1"> <thead> <tr> <th data-bbox="97 730 512 797">File Description</th> <th data-bbox="512 730 1358 797">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="97 797 512 976">Details of participation of teachers in various bodies/activities provided as a response to the metric</td> <td data-bbox="512 797 1358 976"><a href="#">View File</a></td> </tr> <tr> <td data-bbox="97 976 512 1043">Any additional information</td> <td data-bbox="512 976 1358 1043"><a href="#">View File</a></td> </tr> </tbody> </table>	File Description	Documents	Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>	Any additional information	<a href="#">View File</a>			
File Description	Documents								
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>								
Any additional information	<a href="#">View File</a>								
<p><b>1.2 - Academic Flexibility</b></p>									
<p><b>1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented</b></p>									
<p><b>1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented</b></p>									
<p><b>4</b></p>									
<table border="1"> <thead> <tr> <th data-bbox="97 1391 512 1458">File Description</th> <th data-bbox="512 1391 1358 1458">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="97 1458 512 1514">Any additional information</td> <td data-bbox="512 1458 1358 1514"><a href="#">View File</a></td> </tr> <tr> <td data-bbox="97 1514 512 1621">Minutes of relevant Academic Council/ BOS meetings</td> <td data-bbox="512 1514 1358 1621"><a href="#">View File</a></td> </tr> <tr> <td data-bbox="97 1621 512 1749">Institutional data in prescribed format (Data Template)</td> <td data-bbox="512 1621 1358 1749"><a href="#">View File</a></td> </tr> </tbody> </table>	File Description	Documents	Any additional information	<a href="#">View File</a>	Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>	Institutional data in prescribed format (Data Template)	<a href="#">View File</a>	
File Description	Documents								
Any additional information	<a href="#">View File</a>								
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>								
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>								
<p><b>1.2.2 - Number of Add on /Certificate programs offered during the year</b></p>									
<p><b>1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)</b></p>									
<p><b>11</b></p>									

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

935

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

#### 1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Being one of the prime commerce educational institutions in Maharashtra which was established on 14th July 1940 and has Hindi religious minority status, the Institute has always been functioning with a Vision towards Integrated Personality through Humanistic and Sustainable Initiatives.

The curriculum includes topics of Environment, Sustainability, Human Values and Professional Ethics and the same are focused by teachers while delivering the contents. Social responsibility towards different groups & Course of Environmental Studies in B.Com & B.C.C.A., CSR, Indian Ethos, Value and Ethics in MBA, CSR in M.Com. University curriculum also covers creative writing, human values, world peace, environmental issues focusing on the significance of ethics, values, humanity, and honesty.

The Parent Organization Shiksha Mandal's legacy itself inherits the strong foundation of values, ethics, and integrity. Students learn and follow the same set of values in their personal life.

NSS, NCC and Women Cell have also conducted programs to sensitize students on environment sustainability, human values, gender sensitization to enhance social understanding.

Activities have sowed the seeds of patriotism and social responsibility among the students. Students observe, implement, and practice every bit of the curriculum thereby developing themselves through these activities.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

3

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

523

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

#### 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni**

**A. All of the above**

File Description	Documents
URL for stakeholder feedback report	<b>Nil</b>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<b>No File Uploaded</b>
Any additional information	<a href="#">View File</a>

**1.4.2 - Feedback process of the Institution may be classified as follows**

**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<b>Nil</b>

#### TEACHING-LEARNING AND EVALUATION

##### 2.1 - Student Enrollment and Profile

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of students admitted during the year**

607	
File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>
<b>2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)</b>	
<b>2.1.2.1 - Number of actual students admitted from the reserved categories during the year</b>	
451	
File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>
<b>2.2 - Catering to Student Diversity</b>	
2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners	
<p>Being the students hail from rural regions with underprivileged socio-economic backgrounds, the College provides a platform for holistic developments of students. The college employs student-centric approaches and learning experience throughout the year.. The activities are organized by Placement Cell, Language Lab, Women's cell etc.</p> <p>Continuous internal assessment and pre-course tests are a few majors to bifurcate slow and advanced learners. For slow learners' Remedial classes are conducted. English communication skill classes were conducted for advanced learners enrolled in the Business English Certificate course of Cambridge. Free of cost value added and add-on courses are provided by the college. NET/SET guidance, GDCA, TCS NQT and advanced excel courses are provided to advanced learners. Emphasizing experiential learning, students are guided in a diverse range of online and offline certificate courses. NSS Volunteers and NCC cadets actively address social issues. The</p>	

college magazine, "Arthsandesh and Hobby Clubs fosters creativity and innovation among students.

Promoting participative learning, the college organizes a mix of offline and online activities, including seminars, conferences, workshops, and online competitions like Presentation Competitions and quizzes. Sharing of Video links and E-Contents of teachers to enhance learning experience. Students are motivated to develop problem-solving skills through co-extracurricular activities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1687	39

File Description	Documents
Any additional information	No File Uploaded

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

To provide wholesome learning experiences different teaching strategies deployed by faculties. The teaching methodology is customized for practical orientation and participative engagement of students. The effective strategies and tactics in improving students' knowledge and life skills:

#### Experiential Learning:

1. Students participate in internship programs at different businesses-establishments.
2. Frequent Industrial visits aid in learning about the procedures and modes of operation of businesses.
3. Students use the interactive virtual panel to improve speaking, and communication abilities.

4. CPBFI, NISM, GS-SUN courses, conduct orientation and training for deeper understanding.

#### Participatory Learning

1. Students are assessed on the content of their assignments and seminar presentations.
2. Departments arrange workshops and hands-on training for self-employment like garments making, mobile repairing.
3. Group projects foster leadership, coordination and co-operation with sensitive teamwork.
4. Commerce Lab conducts quiz competitions and brainstorming sessions to augment students' understanding. Hobby club articulates creativity through exhibitions.
5. Placement Cell organizes pre-placement talk which helps the Campus drive
6. For professional communication skills Language Lab runs BEC Prelims and Vantage, spoken English courses.

#### Problem-Solving Techniques:

Individual projects and case study at PG and group projects develop problem solving skills. Students of BCCA create web pages showcasing things like vegetable baskets and craft galleries.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

ICT is a value addition tool for teaching-learning methods. It increases students involvement and teachers attentiveness with student centric activities.

The institute profoundly leverages ICT facilities and ICT-enabled tools for teaching and learning. To expose students to advanced information and hands-on learning, faculty members employ PowerPoint Presentations created by themselves and ICT-enabled classrooms with LCD projectors. The computer



and language labs are equipped with licensed and open source software like Python, Orell, Visual Studio and Microsoft Office.

Add-on courses of Excel, Tally, NISM Course, Business English Certificate were conducted to enhance computing skills among students.

In addition, all the students have access to internet-equipped computer labs, internet facility at library-reading room for research and project work.

Classrooms are equipped with computers, projectors, and LAN with internet facilities.

College library holds subscriptions for INFLIBNET- NLIST, Licensed and Open source Software's are used to present practical and theoretical concepts

Students access the pre-recorded lecture-videos created by the faculties of the institute which are available in college YouTube Channel.

Google Drive is used to share study materials among students. BCCA Projects are based on software management and webpages for websites.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">View File</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

33

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	No File Uploaded
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	<a href="#">View File</a>

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

39

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

#### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

12

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

292	
File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>
<b>2.5 - Evaluation Process and Reforms</b>	
2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.	
<p>The College adheres to the guidelines and norms as prescribed by University's Directions for the Programs towards internal evaluations. The college initiates exam related grievance redressal and examination committee takes action and feedbacks. The College conducts internal examinations twice each semester and assignments on each unit.</p> <p>Internal evaluation is basically a continuous evaluation of the student during the entire course. Common continuous evaluation modes are:</p> <ul style="list-style-type: none"> <li>• Subjective/Objective Tests</li> <li>• Assignments</li> <li>• Projects</li> <li>• Presentations</li> <li>• Oral Test</li> </ul> <p>Teachers have the flexibility to use any of the modes as per the need of the subject for evaluation.</p> <ul style="list-style-type: none"> <li>• All the records and data related to Internal exams like attendance of students, question papers, valued answer sheets/ copies/ assignments/ projects/ summary of marks etc. is properly maintained.</li> <li>• There is complete transparency in the internal assessment as described below:</li> </ul>	

- Students are given a fair chance to go through their valued answer sheets. The answer sheets are shown to all students and answers are also discussed in the class. In case of any objection/grievance, they are given patient hearing, and their issue is resolved.
- In case of valuer awarding disproportionately less marks, valuer is advised to put remarks for that, to avoid any further confusion for the specific student.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

G.S. College of Commerce Wardha, is an affiliated college of Rashtrasant Tukadoji Maharaj Nagpur University, adheres to the guidelines and norms provided in the Directions of the Programs for internal evaluations and grievance redressal. Concerned teachers are informed and action is taken as per norms. The College conducts two internal examinations each semester. The college has an Internal Examination Grievance Committee to deal with the internal exam related grievances. After evaluation discussions were made by respective subject teachers in the class. This is done to improve the results of the students in the internal as well as external examinations. Valued answer sheets are given to the students and in case of grievance related to valuation, students can raise it to the internal examination grievance committee and committee resolve within three days. External examination Revaluation Procedure is available as per the university norms by paying fees.

Apart from the university exam schedule, the internal examination schedule is given in the Academic calendar also displayed in the college Notice Board.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The institute imparts education in Commerce B.Com and B.Com Computer Application, M.Com and MBA and Ph.D. program in 4 subjects under the Faculty of Commerce and Management. The college ensures transparency and communication of program and course outcomes, which are prominently displayed on the official website. Formulation of Program Outcomes (PO), Program Specific Outcomes (PSO), and Course Outcomes (CO) involves collaboration among teachers, coordinators, and Principal. Following deliberations with course coordinators, the final POs, PSOs, and COs are established.

The institution employs various communication channels, both online and offline, to disseminate this information to stakeholders. This includes the college website (<https://gscwardha.ac.in/>), Google Classroom, Google Meet/Zoom online platforms, induction programs, physical classes, faculty meetings, professionals meetings, and course-specific online sessions with external resources. The timetable schedules, reflecting the framed outcomes, are communicated to students through diverse modes.

In accordance with the Vision and Mission of the Institution, the OBE Syllabus is prepared after reflecting on the relevance. The college is committed to promoting awareness of POs, PSOs, and COs through intentional efforts during online interactions with teachers and students. This comprehensive approach ensures that stakeholders are well-informed about outcomes and contributes to a transparent and collaborative learning environment.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Evaluation of Program Outcomes (POs), Program Specific Outcomes (PSOs), and Course Outcomes (COs) involves a combination of formative and summative methods. Continuous and comprehensive assessment is implemented to gauge the level of attainment.

Strategies employed during session:

1. Class Assignments:-Schedule for class assignments and evaluation-analysis a thorough analysis is conducted for improvement.
2. Online Quiz Competitions:- Interactive activities like online quiz competitions for insights knowledge, co-curricular activities to assess behavioral outcomes.
3. Semester Exams:- Semester exams are conducted following university guidelines. Strategies for improvement is adopted for further action
4. Internal Test Performance:- Analysis of students' performance in internal tests is conducted to test subject knowledge.
5. Regular Assessment Analysis:- Ongoing assessments are consistently done to ensure a dynamic understanding of students' progress. The performance in semester and annual examinations is specifically analyzed to measure the attainment levels of POs, PSOs, and COs.
6. Departmental Analysis:- A detailed analysis of students' results, ensuring a comprehensive understanding of the educational outcomes

This meticulous evaluation process, encompassing diverse assessment methods, aims to provide a nuanced understanding of students' achievements and areas for improvement. The feedback loop generated through these analyses contributes to

the continuous enhancement.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

595

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://gscwardha.ac.in/student-satisfaction-survey-2022-23/>

### RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Resource Mobilization for Research

##### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

##### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

### 3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

#### 3.1.2.1 - Number of teachers recognized as research guides

0

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

### 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge



The institute encourages and promotes innovations through Place of Higher Learning and Research, Entrepreneurship Development Cell and IQAC. Total 04 awarded and 08 are enrolled in Ph.D. under 06 supervisors. Centralized library, e-resources and computer lab, facilitating research and analysis for scholars. The college also facilitates plagiarism check for faculties and research scholars at free of cost through Urkund platform which is provided by the parent institution Shiksha Mandal. Regular guidance sessions on research methodology, both online and offline, enhance scholars' academic pursuits. The Research Advisory Committee enhances the quality of research works with inputs and insights. Our spacious research facilities, vast collection of reference books, e-books, provide an optimal environment for scholarly exploration. Institute prioritize publication and encourage research project funding. Institute organizes online and offline sessions featuring Esteemed Professors specializing in Research Methodology, IPR.

Research projects of B.C.C.A. and MBA guided by the faculty members which enhanced the ability and interest among the students.

The library's extensive resources of Inflibnet, Nlist, Swayam & NPTEL, enable the students to pursue their Research.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

### **3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year**

#### **3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year**

1

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

4

File Description	Documents
URL to the research page on HEI website	<a href="https://gsccwardha.ac.in/phlr-research-scholar-enrollment/">https://gsccwardha.ac.in/phlr-research-scholar-enrollment/</a>
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

##### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

3

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

#### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

**3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year**

12

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

**3.4 - Extension Activities**

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

ur college, operating under the guidance of our Parent Institution, Shiksha Mandal, Wardha, embodies the Principles of Mahatma Gandhi and Acharya Vinoba Bhave, with a strong emphasis on rural development and community engagement. Throughout its existence, we have remained steadfast in our commitment to Rural Empowerment and Gram Swarajya, evident through our extensive array of extension activities. In 2022-23, the college organized a diverse range of events, including ceremonies honoring historical figures like Chatrapati Shivaji Maharaj and Lokmanya Tilak, as well as initiatives such as International Yoga Day and awareness campaigns on single-use plastic and HIV/AIDS. Our calendar also featured activities promoting environmental sustainability, cultural heritage, and social consciousness, like tree plantations, cleanliness drives, and street plays addressing societal issues. Ceremonies honoring historical figures preserved Cultural Heritage, while initiatives promoting Environmental Sustainability and Cleanliness fostered a sense of Social responsibility.

In total, our institution spearheaded 54 such initiatives during the academic year. Many students were recognized and awarded for their active involvement in these activities, highlighting our dedication to holistic development beyond academics. Our NCC and NSS units remain instrumental in executing these endeavors, aligning with governmental directives and university mandates, while staying true to the ethos of our Parent Institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

3

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

### 3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

58

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

### 3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

### 3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

300

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.5 - Collaboration

#### 3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

##### 3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

1

File Description	Documents
e-copies of related Document	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

#### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

##### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

4

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning. viz., classrooms, laboratories, computing equipment etc.

The college offers education exclusively for Commerce stream from 1940 and Management Stream since 1987. Its campus is spread in 7.032 acres of Land, on which building construction is 6732 sq.mt + 1,757 sq.mt (MBA Building). College has adequate physical and academic facilities. The College has 27 well-furnished classrooms out of which 18 ICT enabled classrooms. Our BCCA Department has two separate computer labs with a total of 73 computers, MBA departments has one with 35 computers, Commerce lab with 31 computers and Library with 21 computers all connected with LAN. All the departmental heads have separate computers with LAN/Wifi facilities. College has one Auditorium (400 Capacity) and two seminar halls (200 Capacity each).

To develop English linguistic skills among students, a separate facility of English Language Lab is developed. The English Language Lab has 30 desktops computers with LAN facility and are equipped with Licensed Orell Software which is used to develop language skills through proper pronunciation and for Business English Certificate Course of Cambridge University. The College has installed 48 CCTV cameras in college premises for effective surveillance The College has a Residential facility for Staff and Hostel for Students.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has a separate Department of Physical Education and Sports which provides excellent sports facilities and a fully equipped Gymkhana, fitness zone for the all-round development of the students. Gymnasium houses modern equipment like Dumbbells, 16-Station Multi Gym units, Weightlifting Sets, Multipurpose Bench, Single Station Exercise Machine, Gym Mirrors and Weight Plates etc. The indoor sports facility hall is open to both students and staff from 6.30 a.m. to 7.30 p.m. Students training and coaching are available in almost all sports and games to participate in collegiate, inter-collegiate. Inter-zonal, Interuniversity, State and National level competitions. Badminton, Kho-Kho, Kabaddi, Volleyball, Table Tennis, Cricket, Football, Korfball, Ball Badminton, Netball Fencing, Woodball, floor ball etc. are prominent sports participated by the students and all necessary infrastructure is available for the same. To motivate players, the college provides incentives like traveling allowance, dearness allowance, sports kits and tracksuits.

Auditoriums and Seminar Halls serve as venues for various cultural events, seminars, workshops, and performances. The Hobby club and Cultural committee are actively involved in their holistic cultural activities. The musical instruments like tabla, harmonium and Casio Keyboard are instrumental to cultural events.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

18

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

6.98

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library is computerized with the New LIBMAN (Cloud Based) Library software from 2021. Presently it is with the 2.0 version of the LIBMAN. The data of admitted students and new books are also included every year. The basic modules of ILMS are acquisition, cataloging, serial control, Circulation, MIS Report, OPAC, Web-OPAC etc. Books transactions, report generations, barcode generation, borrowers' tickets, books spine labels and other allied activities are carried out using ILMS. Bar code scanner is used to fasten and maintain accuracy during transactions. The authentic reports are generated through ILMS for submission purposes. The OPAC



provides information about the material available in the library to the users. The Web-OPAC is also available on the internet hence users can search the books from their home. It also facilitates creating demand and reserve the book from anywhere without wasting time. An Android app is supplied by the vendor which provides the information about the library and user account. users can make demand regarding books from the app and can see their library account in real time. Various information alerts are also provided. by the app such as newly added books and their remaining dues and receipt of returning books.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	Nil

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

**A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**305500**

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

68

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

It is the continuous practice to update all the IT and ICT related equipment & facilities. As a part of that, we have updated which is as follows. The institution has appointed a special technical staff for the updation and maintenance of IT facilities on the campus.

1. Printer and Portable Hard disks were provided to the departments.
2. The college has Wi-Fi Facility for teaching, non-teaching, and students.
3. To take online lectures, seminars and conferences, classrooms are enabled with ICT Facilities.
4. AMC for College Photocopy machine and CCTV facilities.
5. All computers in the college premises are networked through the internet.

6. The total number of computers are 207, out of which 167 exclusively for academic purposes.
7. Mastersoft ERP is used for online admission, maintenance of students databases for fees collection and records.
8. The college has procured necessary licensed Software's, especially for Computer Lab, Library and Language Laboratory are being updated from time to time.
9. The BCCA Departmental Computer Labs, Commerce Lab, English Language Lab and MBA Departmental Computer Lab are equipped with license software like Windows, and almost all software tools like MS Visual Studio, MS Office, Windows, Tally, Libman, Orell Software.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

207

File Description	Documents
Upload any additional information	<a href="#">View File</a>
List of Computers	No File Uploaded

#### 4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

**4.4 - Maintenance of Campus Infrastructure****4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)****35.06**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

College follows a set of procedures and policies for proper maintenance and effective utilization of physical, academic and support facilities on a regular basis. Various committees' look towards the procurement like CDC, library committee, sports committee, purchase committee, campus development committee etc. Proposals to add, replace, upgrade facilities are put before CDC by IQAC and concerned committees. Budget is allocated for a particular FY on a priority basis. Library, sports, and purchase committees have separate SOP with budgetary allocations. Time to time committee meetings were conducted and approvals were initiated. Stock maintenance and verification are mandatory for each department and administrative office. All the financial transactions related to sports, library and computer departments are properly recorded and verified. Obsolete equipment, materials, e-waste, scrap, books recorded and disposed-off as and when required.

Library Facilities include extra BT cards, Books on Deposit Scheme, Credit Scheme, MOPAC Android Application, Web OPAC,

**remote access to E-resources and Reprographic Facilities**

Sports Facilities included Sports Event, practice sessions, purchase and utilization of sports materials and maintenance.

Digital Infrastructure are made available for teaching-learning process

Other Physical Facilities like annual contract of Security, Insurance of college assets & AMC for CCTV and Sanitation.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://gsccwardha.ac.in/procedures-and-policies-for-maintaining-and-utilizing-physical-academic-and-support-facilities/">https://gsccwardha.ac.in/procedures-and-policies-for-maintaining-and-utilizing-physical-academic-and-support-facilities/</a>

**STUDENT SUPPORT AND PROGRESSION****5.1 - Student Support****5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year****5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

1226

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

**5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**

**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

72

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

A. All of the above

File Description	Documents
Link to Institutional website	<a href="http://gscawardha.ac.in/wp-content/uploads/2024/04/5.1.3-Final-Attachment-2022-23.pdf">http://gscawardha.ac.in/wp-content/uploads/2024/04/5.1.3-Final-Attachment-2022-23.pdf</a>
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

138

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

138

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

**5.2.1 - Number of placement of outgoing students during the year**

**5.2.1.1 - Number of outgoing students placed during the year**

**102**

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

139

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

9

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

### 5.3 - Student Participation and Activities



**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

11

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

**5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )**

The college establishes the Student Council every year to imbibe different qualities in students. Student Council is arranging various co-curricular, extracurricular and cultural activities like company analysis, business quiz, dance & singing competition. The student council programmes are organized and conducted by students for the students and entire activities are handled by the students.

The students representation is depicted in Apex academic and administrative body - CDC and various committees. A group of bright students working together with a coordinator within the framework of a committee constitution to provide a means for student's expression and assistance in the academic affairs and activities. Student participation is prime in Women Cell, Anti-ragging cell and Grievance cell . Peer coaching and training is the key area of Sports , NSS and NCC department. Hobby club and commerce lab activities are run by students. NCC volunteers and regular college students are managing and controlling the overall events successfully throughout the year. Students Council gives preference to share student's new ideas and lead to student development

activities. This enhances leadership qualities, motivate students to initiate and time management.

Students representation in IQAC is worth mentioning towards the feedback and updation of academics, curricular and co-curricular activities in campus.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

57

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	<a href="#">View File</a>

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Even though the alumni association of G. S. College of Commerce, Wardha was formally established in the year 2004-05 and registration under Society Registration Act -1860 was initiated in 2023. Alma matter contributes academically and financially. Students of Sports, NSS, NCC Cadets are prime beneficiaries of ex-students. Most of the students are in prominent positions and CA, CS and Industrialist who motivates students and actively participates in prominent

committees of the college such as CDC, IQAC and sports.

Our alumni are working as faculty members in our college in MBA and Self-funded B.Com programs. Notable CA had delivered lectures like CA Jai Gelani delivered a guest lecture on dated 15/04/2023 to our college students on the topic Computerised Tally Accounting. Another alumni CA Navjotsingh Goklani was invited to deliver a guest lecture on 19/05/2023 based on the topic Direct Tax amendments recommended in Union Budget 2023. Dr.Rajiv M Jadhav Principal of Lok Mahavidyalay, Wardha one of our prominent alumni graced the occasion of Annual Prize distribution programme where in cash prizes were distributed to the academically scholar students of our college. Academic scholars were honored with a Cash prize funded by notable alumni.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**

E. <1Lakhs

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Our college has been the pioneer in Commerce education in Central India. In 1940, it was its first Commerce College, inaugurated at the hands of Sardar Vallabhai Patel. In 1944, it was the first to start the M.Com in this region. In 1945, it was the first to initiate teaching Commerce in the Hindi medium, an initiative taken by Gandhi, who inaugurated it on 9th August 1945.

**Vision:**

Our motto is "Udyogiham Purushsinham Urdeti Laxmi"(Industrious and lion-hearted men generate wealth)

#### Mission

- To improve the quality of academic inputs constantly.
- To promote knowledge and value based education.
- To train the students for self employment.
- To provide quality education to masses with updated infrastructural facilities and services at relatively reasonable cost.
- To develop the spirit of patriotism, discipline and a sense of social responsibility by following the principles and ideologies of Mahatma Gandhi and Acharya Vinoba Bhave.
- To educate the students in Commerce and various branches of Management Science with a perspective of enriching their practical knowledge.
- To bring about overall development of independent personality and professional caliber in the student.
- 100% of our students should have character and 100% of our students should get jobs.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Delegation of responsibility has helped in civilizing the excellence of education in our organization. Governing Body, Management, Principal, Controller of Examinations, IQAC members, Staff, Student Union council members, Stakeholders,

Alumni and various committee members are cooperatively functioning jointly in proposing, designing, formulating and implementing their plans to get better the eminence of enlightening services rendered by our institution.

#### Academic Decentralization and Participative Management:

The college management believes in decentralized governance structure. All subdivisions of the college function directly under the supervision of the principal. For the development and governance to be fully receptive and figurative, the principal has appointed and empowered the Head of Departments (HODs), Coordinators and Conveners of various committees, who take care of the day-to-day academic activities.

Program Coordinators along with the faculty members prepare the action plan for each semester and submits it to the principal and holds responsibility for the smooth functioning of the Department.

Name of Program Co-ordinator B.Com Grant-in-Aid (Hindi) Ms. Humera Quazi B.Com Grant-in-Aid (Marathi) Dr. Anupama Labhe B.Com Grant-in-Aid (English) Dr. Rajendra Raut B.Com Non Granted (English) Mr. Laxman Jajodia B.Com Computer Application Dr. Revati Bangre M.Com Dr. Yogesh Patinge M.B.A. Prof. Anand Kale Place of Higher Learning and Research Dr. K.V. Somanadh

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The academic planning and development is initiated by IQAC through workshops, maintaining lesson plans following the academic calendar and adopting a continuous evaluation system. Remedial coaching is provided to slow learners. The institution organizes soft skill programmes, communicative english, personality development programmes and pre-placement

training to equip students in their future career. Regular industrial visits are organized to get practical exposure. Mentoring and personal support are provided to the students.

#### Admissions:

The Parent Institution has provided the facility of Cloud Based Campus Management System for admissions, payment gateways, and integration of student databases for different departments and for generation of various reports.

#### Maintenance of Accounts:-

The College uses Tally ERP9 and Fees Management software for maintenance of books of Accounts.

#### Library:-

Library is computerized with the New LIBMAN (Cloud Based) Library software. The Book Database has been created in the software and OPAC services are in uses.

#### Biometric Attendance through face recognition: -

Working hours of teaching and non-teaching staff is maintained and monitored.

#### Website:-

The College has a dynamic website <https://gscwardha.ac.in/>. The updates and announcements are made on a regular basis by faculties.

The institute has a Perspective Plan for attaining specific objectives and goals from Academic session 2014-15 to 2023-24.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Under the aegis of Shiksha Mandal, the G.S. College for Commerce, Wardha has a distinct managerial makeup with an action plan. The institution has a Governing Body, Administrative setup with functional committees including all stakeholders.

**Administrative Set Up:**

The Chairman, Secretary and Principal form the crux of the direction. Principal is responsible for college development. IQAC plans strategy for academic development and quality mandate.

**Functions of various Active Bodies:**

The Finance Committee, Research Committee, Curriculum Development Cell (CDC) and the Planning Board are in implementation of the quality mandate.

**Service Rules, Procedures, Recruitment and Promotion Policies:**

Service Rules and Procedures of the state government are followed by the institution. There are Recruitment rules and the Promotional Policy for the Teaching and non-teaching staff.

**Grievance Redressal Mechanisms:**

Grievance Redressal Cell is formed to identify the grievances faced by the stakeholders to take necessary steps to rectify them with representation of respective stakeholders. The Grievance Redressal box is kept at a prime location for necessary action.

The institute's overall functioning has two aspects: Academic and Administration handled at different levels.

CDC is responsible for administrative functioning. All major academic decisions are implemented through IQAC and respective committees like Examination, Library, Research cell and Students' Welfare.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	<a href="https://gscwardha.ac.in/7726-2/">https://gscwardha.ac.in/7726-2/</a>
Upload any additional information	<a href="#">View File</a>

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

**B. Any 3 of the above**

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

**6.3 - Faculty Empowerment Strategies**

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

**Welfare measures for Teaching and Non-teaching Staff**

- Contribution to PF, NPS and ESI
- Maternity benefits as per norms
- CL/EL/ML are allowed as per government GOs
- Gratuity, Commutation of Pension

**Health Welfare Measures**

- Health checkup camps and awareness programmes on Health and Hygiene

**Avenues for Professional Development and Capacity Building**



- The Commerce department organized Hands-on training and Workshops.
- Encouraged faculty members to enroll for FDP.
- Leave on-duty provided to attend orientation / refresher courses, to participate in academic events.
- Well-resourced central as well as departmental libraries and net access to all computers

#### Other Welfare Measures

- Credit Co-operative society of the college provides loan facilities to staff and organizes retirement functions, religious celebrations, get together and honoring Staff on their achievements

#### Welfare measures especially for Non-Teaching Staff

- Special trips are arranged by the at the end of the year
- Training programmes offered by the departments to develop technical and practical skills

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

##### 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	<a href="#">View File</a>
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

2

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution strictly follows the UGC Regulations on Minimum Qualifications for Appointment of Teachers and other Academic Staff in Universities and Colleges and Measures for the Maintenance of Standards in Higher Education.

The performance of each employee is assessed annually after completion of one year of service to identify potential aspects for improvement. The salient features of the performance appraisal system are:

#### Teaching Staff

1. The performance is assessed through the Performance Based Appraisal System (PBAS).
2. Promotions are based on the PBAS proforma and are required to appear before the screening-cum-selection committee.

#### Non-Teaching Staff

All non-teaching staff are assessed through Annual Confidential Report. The various parameters for staff members are assessed under different categories i.e. Character, Working Abilities and Capacity, Discipline, Relations, Cooperation with colleagues. The parameters are graded on a seven-point scale. The overall assessment is based on the cumulative grade by the HOD, which is then forwarded to the

Principal. All employees are granted promotions and financial upgradation under the ACP Scheme. The Annual Confidential Report and the Performance Appraisal System has significantly helped in the evaluation of the performance of employees, in motivating them, analyzing their strengths and weaknesses, and ensuring better performance.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institute follows an extensive Internal and External Audit mechanism. The Finance Committee meets at regular intervals to review the plan, budget and the expenditure.

##### INTERNAL AUDIT

Internal Financial Audit is conducted every financial year. Every department does stock verification (inventory audit). Registers for Equipment, Instruments, Computer Systems, Furniture and other resources are maintained by the administrative office and concerned departments. Stock verification register is audited by the office frequently. Library stock verification is done separately. The funds received from the Schemes, Projects, Endowments, Individuals and philanthropists as per rules and instruction.

The Utilization Certificate is compulsory for every fund utilization. The GFR is submitted to the funding agencies. The fund received and payment is done only through Cheques, DD and NEFT/RTGS which ensures the transparency of the financial management.

##### EXTERNAL AUDIT

External Audit is done by the Auditor General, Government of Maharashtra. Funds received through various sources like Scholarships from Governments and NGOs, Fee collection,

Funding Agencies like UGC, ICSSR and Travel Grant are audited. Funds from funding agencies are audited separately. The suggestions of the Auditor, JDCE office and AG office are carefully followed and incorporated for future utilization documents and submission of audited accounts.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

##### Strategies Employed for Resource Mobilization:

The Finance Committee and the Governing Body are the important bodies responsible for planning, budgeting, allocation and disbursement of funds.

The Institution provide financial support for student fees, memorial prizes and endowments from staff members, alumni and guardians towards the prize, endowment funds, and from Stakeholders, Non-government bodies, Individuals

**Utilization of Resources:**

Funds received from the State Government are endowed as salary for the Aided teaching and non-teaching staff of the institution. Budget of the college is prepared according to the needs of infrastructure development and resources.

Funds are allocated for effective and innovative teaching-learning practices that include Orientation Programmes, Workshops, Training Programmes, Seminars, Guest Lectures and Conferences. Administrative expenses are met regularly in a planned manner. All the transactions are maintained through PFMS. The financial transactions are scrutinized and verified by the governing body.

Financial support was extended to staff and students for publishing research work. Regular Internal Audit from the Chartered Accountant and External Audit from Government agencies are conducted to mobilize the resources appropriately.

**Utilization of Planning and Development Funds:**

The college works as per the rules and regulations laid by the Government, RTM Nagpur University and Shiksha Mandal, Wardha.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.5 - Internal Quality Assurance System**

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

**Practice 1 Augmented curricular framework**

Choice Based Credit System has been implemented for UG and Elective papers in PG.

Outcome Based Education specified its Vision, Mission, Program Education objectives, PO, PSO, CO. Program attainment has been accomplished.

Industry 4.0 has been introduced in MBA. Inculcation of IoT, Big Data Analytics, Machine Learning and AR.

Blended learning adopts the flipped model of classroom teaching and has been implemented for all Core, Elective, Allied-Skill based courses.

Field visits, Industrial visits, Educational Tours, and Institutional visits are initiated for UG and PG.

Internships are provided through value added courses.

Projects are compulsory for BCCA and MBA students.

MOOC courses are mandatory to MBA.

#### Practice 2: Strengthening Research Progressively

The IQAC has been instrumental in uplifting research.

Library resources are accessed by scholars for research

Facilitate Plagiarism detection is through URKUND

Financial assistance to self-finance staff for attending workshops and conferences, from the Management.

Publications have increased in UGC care listed journals.

Besides this IQAC has taken for quality culture;

1. Preparation of Perspective plan, Academic Calendar.
2. IQAC Meetings and timely submission of AQAR.
3. Collection and analysis of feedback from all the stakeholders.
4. Participation in ranking frameworks NIRF, India Today.

File Description	Documents
Paste link for additional information	<a href="http://gscwardha.ac.in/wp-content/uploads/2024/03/Arthsandesh-2023.pdf">http://gscwardha.ac.in/wp-content/uploads/2024/03/Arthsandesh-2023.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

**Institutional reviews:**

**Lesson Plans:** Lesson plans are reviewed periodically by the Coordinators and Principal.

**Academic diaries** are monitored by the Coordinators and Principal.

**Staff Self Appraisal:** The IQAC has been instrumental to scrutinize self-appraisal forms

**Enhanced student exposure to industries / Research institutes:** Through internships, field visits, projects, and value-added courses - NISM, NSE, Tally, MOOCs, CPBFI, GS-SUN

**MoU's** have been signed between the industries and institutions with different departments to carry out these courses

The IQAC plays a proactive role in reviewing processes and methodologies.

#### 1. Academic review through periodical meetings

The IQAC is responsible for the review system with the departments, Internal Examination Committee, CDC. The stakeholders feedback are reviewed and are used for improvement and action taken in the teaching and learning process.

#### 2. Enrichment of ICT infrastructure

The IQAC has encouraged faculties to use ICT tools in academics. The educational use of social media has also been deployed to establish communication with the students and peers.

#### 3. Teaching Learning Process

- Transparency in internal assessment is ensured.
- Books have been added in central and PG departmental libraries.



- Ensuring ICT infrastructure facility in the campus.
- Extra classes taken for advanced and slow learners.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**B. Any 3 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college took many measures through curricular, co-curricular, extra-curricular activities, counseling, specific facilities etc. for the promotion of gender equity and sensitization.

- Gender issues addressed in the curriculum:-The topics/lessons in curriculum cover the issues related to gender equity and sensitization such as Etiquette and Manners, Sreelakshmi Suresh, Legal Alien linked to Self Esteem Skills, The Power of a Plate of Rice associated with Leadership Skills, The Letter etc. The students were sensitized towards gender issues by teachers in classrooms.
- Promotion of gender equity & sensitization addressed in co-curricular & extra-curricular:
- Workshops on 'PCOD Problems of Girls/Women', 'Sexual, Mental Health and Self Protection', Superstition Eradication,
- Programs/Guest Lectures/Expert Talks on 'Women Empowerment', 'Menstrual Hygiene and Adolescent Health', Gender Sensitization, POCSO ACT, 'Tarunanchya Veglya Vaata', Dr. Ambedkar and Youth' under 'Samata Parv', Cybersecurity.
- Health checkup camp, yoga, awareness rally on open defecation-free village, Street play on 'Ill Effects of Liquor Consumption'.
- Facilities for women on the campus: •
  - Security guard 24x7
  - CCTV Cameras
  - Common Rooms
  - Vending Machines
  - Women Cell
  - Student Counseling (Girls) Committee
  - Anti-Ragging Committee
  - Discipline Committee
  - Grievance Redressal Committee
  - Teacher-Parent Meet Committee

File Description	Documents
Annual gender sensitization action plan	<a href="http://gscawardha.ac.in/wp-content/uploads/2024/03/7.1.1-Annual-Fender-Sensitization-Action-Plan-2022-23.pdf">http://gscawardha.ac.in/wp-content/uploads/2024/03/7.1.1-Annual-Fender-Sensitization-Action-Plan-2022-23.pdf</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="http://gscawardha.ac.in/wp-content/uploads/2024/03/Specific-facilities-provided-for-women-in-terms-of.pdf">http://gscawardha.ac.in/wp-content/uploads/2024/03/Specific-facilities-provided-for-women-in-terms-of.pdf</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**C. Any 2 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

The college facilitated the management of degradable and non-degradable waste throughout the year which helped us to keep the campus clean and green. A compost pit on the campus was used to collect and dump the degradable items such as wet and dry leaves of the trees, pages, twigs etc. The waste collection bins or dustbins were kept in all the classrooms and staff rooms for the collection of waste materials. The students and staff members were communicated through notices regarding these facilities from time to time. As a part of collective efforts towards this, the teachers communicated with students regarding the use of these facilities in their respective classrooms. A separate section called the E-Waste Collection Centre was also set up for collecting e-waste

materials where the unfunctional computers, CPUs, wires, dead electronic gadgets etc. were collected. The old newspapers and other scrap materials were sold to the scrap dealers or vendors for further processing. As far as wastewater was concerned, it was diverted to the trees and gardens through proper water channels. The students also made some usable items from the newspapers. E-waste sensitisation programs were conducted to encourage students towards the e-waste issue and its management.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	<a href="#">View File</a>
Any other relevant documents	No File Uploaded

### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following**  
**1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**A. Any 4 or all of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft**

**B. Any 3 of the above**

**copies of reading material, screen reading**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution is Hindi linguistic minority institute and first institution of Maharashtra state which started commerce education in Hindi medium.

The programs/initiatives include conduction of student assemblies, National Unity Day, Har Ghar Tiranga, August Kranti Day Rally, oath of national integration and unity, guidance, national anthem, selfie with national flag under Azadi ka Amrut Mahotsava, Constitution Day, eco-friendly Ganesh immersion awareness, Vachan Prerana Day in Hindi, Marathi and English, Cambridge Council's BEC, communication skills/Spoken English, sports events in different places, NCC camps and activities, Marathi (Gaurav) Honor Day, Hindi Diwas, tribal Warli wall painting, & Gandhi Vichar Sanskar Examination.

Our college magazine "Arthsandesh" has promoted total 8 languages in the publication of articles collected from the students.

The NSS's Special Camp was conducted at Salod (H) village to familiarize students with and harmonize them towards diversities. They mainly undertook awareness activities understanding the largely diversified life of the villagers and participated in socio-cultural events.

The students also participated in Samargatha of freedom fighters, a national drama competition, District Yuva Utsav 2022 organized by Nehru Yuva Kendra, painting, photography, group dance, Akhil Bhartiya Marathi Sahitya Sammelan, Pados Yuva Sansad where they were exposed to diversities of cultures, languages, regions etc.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college organized activities such as Preamble reading on the occasion of Constitution Day, guidance on 'Constitutional Values and Protection of Children from Sexual Offences' (POCSO), talk on 'Indian Constitution, Dr. Babasaheb Ambedkar and Today's Youth' under Samta Parv to promote constitutional values among students. The objectives of these programmes were to make the students realize their constitutional obligations and duties, to sensitize them towards their responsibilities as the responsible citizens of the country, to promote and practice the principles, values and duties enshrined in the Constitution itself. Through reading of the Preamble of the Constitution activity, students got an opportunity to revisit the vision of the makers of the Constitution towards creating a nation based on the golden principles of liberty, equality, fraternity, and social justice. The activities conducted under Samata Parv gave a message to students about equality based behavior with people irrespective of their gender, cultural, social, linguistic etc. backgrounds. The college, through all these activities tried to inculcate values in students reflected in the Indian Constitution.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="http://gscawardha.ac.in/wp-content/uploads/2024/03/7.1.9-Attachment-2022-23.pdf">http://gscawardha.ac.in/wp-content/uploads/2024/03/7.1.9-Attachment-2022-23.pdf</a>
Any other relevant information	Nil

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff**

**4. Annual awareness programmes on Code of Conduct are organized**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

With an aim to inculcate national, social, ethical, cultural, values, tolerance, harmony, etc. in students, the college celebrated/observed national and international commemorative days by organizing programs, rallies, guidance etc. It also paid tributes to freedom fighters, nation builders and social reformers.



**Commemorative Days Celebration:**

Yoga Day, Vachaan Prerana Day, World Non-violence Day, National Unity Day, Sports Day, NSS, NCC Day, World Aids Day, Shivaji Maharaj Coronation Day.

**Paying Tribute to Great Leaders:**

Mahatma Gandhi, Lal Bahadur Shastri, Dr. Babasaheb Ambedkar, Lokmanya Tilak, Annabhau Sathé, were paid tributes by the college, on their birth/ death anniversaries. The guidance programmes, events etc. were organized on these occasions.

**National Days Celebration:**

The college celebrated Independence Day and Republic Day with great zeal. Along with flag hoisting/unfurling, a message of national unity and democratic values was given to the attendees.

**Women Empowerment:**

International Women's Day was organized to celebrate the accomplishments of women and motivate female students to be self-reliant and make progress in life.

**Promoting National Integration and Unity:**

Programs such as oath of national unity, guidance to students, selfie with National Flag, collective singing of National Anthem under Har Ghar Tiranga/Azadi Ka Amrut Mahotsava, August Kranti Day were organized.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.2 - Best Practices**

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

#### Best Practice-1: NISM-Series-V-A: Mutual Fund Distributors Certification Examination

**Brief Introduction of Course:**The examination seeks to create a common minimum knowledge benchmark for all persons involved in selling and distributing mutual funds including:

- Individual Mutual Fund Distributors
- Employees of organizations engaged in sales and distribution of Mutual Funds
- Employees of Asset Management Companies specially persons engaged in the sales and distribution of Mutual Funds

The certification aims to enhance the quality of sales, distribution and related support services in the mutual fund industry. NISM course stands as a beacon of success in fostering financial literacy and enabling individuals to make informed investment decisions.

#### Best Practice-2: Certificate Programme in Banking, Finance and Insurance

**Brief Introduction of Course:**CPBFI that is Certificate Programme in Banking , Finance and Insurance started in our college in joint collaboration of Bajaj FinServ . The main motive of this course is to develop employability skills among students by bridging the gap of knowledge required by industry and knowledge imparted by Curriculum . This course also provides job opportunities by conducting job fairs and having tie ups with various platforms providing employment opportunities to CPBFI Students .

File Description	Documents
Best practices in the Institutional website	<a href="https://gscwardha.ac.in/7-2-best-practices-2022-23/">https://gscwardha.ac.in/7-2-best-practices-2022-23/</a>
Any other relevant information	Nil

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

### **Empowering Future Professionals: A Multifaceted Approach to Career Readiness**

The institution provides a comprehensive range of more than 15 courses, equipping future professionals with the skills and knowledge necessary to excel in diverse industries.

Our institution excels in preparing students for lucrative job positions in various industries to meet industry demands. The Business English Course equips students with the language proficiency crucial for effective communication in professional settings.

The Certificate Program in Banking, Finance, and Insurance prepares students with the practical skills and theoretical knowledge required for roles in the banking and insurance sectors.

The NSE Academy Certification in Financial Markets and the National Institute of Securities Markets provide specialized knowledge and credentials essential for careers in finance, investment, and securities trading.

Courses such as Ms-Excel 2021 and Tally Prime enhance students' technical proficiency, essential for data management, financial analysis, and accounting tasks in modern workplaces.

Moreover, the Government Diploma in Cooperation and Accountancy offers specialized training in cooperative management and accounting practices.

Additionally, our institution offers a wide range of skill upgrading courses, English-speaking, soft-skill development programs, effective communication skill programs, and computer literacy programs, ensuring that students possess a well-rounded skill set desired by employers across various sectors.

<https://gscwardha.ac.in/7-3-distinctiveness-2022-23/>

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.3.2 - Plan of action for the next academic year

Our plan of action for the upcoming academic year focuses on enhancing student readiness for the dynamic job market through a strategic blend of courses and innovative methodologies. We will continue offering essential courses such as Business English, the Certificate Program in Banking, Finance, and Insurance and NSE Academy Certification in Financial Markets to equip students with specialized knowledge and certifications crucial for industry success.

Furthermore, we will incorporate training in Ms-Excel 2021 and Tally Prime, along with the Government Diploma in Cooperation and Accountancy, to bolster students' technical and financial acumen. Soft skill development courses, effective communication skill programs, and English-speaking courses will ensure holistic professional development.

To stay at the forefront of technology, we will introduce simulator games related to course content, facilitating experiential learning and practical application. Integrating the latest software updates and AI-based websites into our training programs will expose students to current industry trends and tools, preparing them to adapt to evolving workplace demands.

By embracing innovation and offering a diverse range of courses enriched with practical experiences, we aim to empower students to seize better opportunities and thrive in their future careers.